

2025-26 Officer Delegated Decisions

Staffing Committee – 22 May 2025

Cllr White proposed that the role of Operations Lead for St. Dunstan's House Health and Wellbeing Centre be delegated to the Town Clerk to refine and advertise. This was seconded by Cllr Oakden and **RESOLVED** unanimously.

Property and Assets Committee – 16 September 2025

Cllr Lokabandhu proposed that the *circa* 250 green vinyl chairs be disposed of by means of relocation at other Glastonbury Town Council sites before being offered to other organisations and that this task be delegated to the Town Clerk. This was seconded by Cllr White and **RESOLVED** unanimously.

Cllr Roney-Dougal proposed that the stepped approach to moving hirers to the correct level of charge be completed over a longer period to reduce the cost increase to hirers, this task being delegated to the Town Clerk and the Town Hall Manager. This was seconded by Cllr Smyth and **RESOLVED** unanimously.

Full Council – 14 October 2025

The condition of the stone frontage to the Town Hall was considered. Cllr Mutch proposed that the Town Clerk be delegated this task within budget for Town Hall maintenance. This was seconded by Cllr Napper and **RESOLVED** unanimously.

Property and Assets Committee - 19 November 2025

Cllr Smyth proposed that the Town Clerk be delegated, within available funds to include the in-year budget and earmarked reserves, to progress the creation of the new Town Council office in the Small Hall. This was seconded by Cllr White and **RESOLVED** unanimously.

Staffing Committee 26 November 2025

The committee delegated to the Town Clerk and Responsible Financial officer to prepare the staffing budget for the year 2026-27 ready for the Finance and General Purposes meeting on 11 December 2025.