



Town Hall
Magdalene Street
Glastonbury
Somerset
BA6 9EL

GLASTONBURY TOWN COUNCIL

www.glastonbury.gov.uk

NOTICE OF PUBLIC MEETING

08 May 2024

Dear Councillors

R. Cook, N. Cottle, J. Cousins, I. Donfrancesco (Mayor), S. Henderson, Lokabandhu (Deputy Mayor), L. MacDougall, P. Manning, I. Mutch, T. Napper, M. Oakden, L. Osborn, Z. Price, S. Roney-Dougal, M. Smyth and M. White.

You are summoned to attend a meeting of:

Conor Ogilvie-Davidson
Town Clerk

Glastonbury Town Council

Time: 7pm

Date: 14 May 2024

Venue: Council Chamber, Town Hall

This meeting will be streamed on Glastonbury Town Council's YouTube Channel

Prior to the start of the meeting, public participation will take place.

Members of the public and press are entitled to be at public meetings in accordance with the Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014, unless precluded by resolution of the Council during the proceedings owing to the confidential nature of business to be transacted.

Questions and comments are invited from members of the public immediately prior to public meetings. **The session is limited to 15 minutes and to a maximum of three minutes for each participant.** At the Mayor's discretion (or chairman of the meeting) the limited time may be extended. Spaces are to be booked through the Clerk in advance of the meeting by email office@glastonbury.gov.uk, telephone **01458 831769** or the Council reception desk in the Information Centre and are allocated on a first come first served basis. As issues raised may not relate to items on the agenda, no resolution for action can be taken and there will be no discussion. A record of public participation is not required for the minutes, but the subject matter will be noted.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings including on social media. It is helpful to let the Clerk's office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public.

The Council has a general duty to consider the following in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, religious beliefs, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.



AGENDA

All present are asked to rise when the Mayor and Civic Party enter the Council Chamber at 7 pm.

In advance of the meeting, the presentation of the Citizen of the Year award will be made.

1. To elect the Town Mayor for the ensuing year - Once the Mayor is elected, the Civic Party will adjourn for approximately 10 minutes. At this point the retiring Mayor passes on the regalia to the incoming Mayor. Photographs are taken by the local Press and the Civic Party then returns to the meeting.
2. Mayor's Declaration of Acceptance of Office and Acceptance Speech
3. To elect the Deputy Mayor for the ensuing year - The incoming Deputy Mayor will adjourn to the Mayor's Parlour for approximately 5 minutes to accept the regalia.
4. To appoint the Mayor's Chaplaincy for the ensuing year
5. To appoint the Macebearers for the ensuing year
6. To receive representations from members of the public who have registered to speak
7. To receive apologies for absence and note the reasons given - (LGA 1972 s85 (1))
8. Declarations of Interest - Members to declare any interests including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with Localism Act 2011 s33 (b-e). N.B this does not preclude any later declarations
9. To approve and sign the minutes of the last meeting as a correct record - (LGA 1972 sch 12 para 41 (1))
10. To receive an update on actions from the last meeting
11. To appoint the Internal Auditor for 2024-25 and note the External Auditor for 2024-25
12. To appoint signatories to the Town Council's Bank Accounts
13. To review and adopt:
 - a. Standing Orders
 - b. Code of Conduct for Councillors
14. To consider the Terms of Reference for, and appoint members to Committees, Sub-Committees, and Advisory Committees
 - a. Property & Assets Committee
 - b. Finance and General Purposes Committee



- c. Staffing Committee
- d. Planning Committee
- e. Glastonbury in Bloom Committee
- f. Youth Committee
- g. Resilience Committee
- h. A361 Committee
- i. Staffing Sub-Committee
- j. St Dunstan's House Project Implementation Sub-Committee
- k. Ethical Banking and investments Sub-Committee
- l. Town Hall Revenue Sub-Committee
- m. Climate and Ecological Emergency Advisory Committee
- n. Arts, Culture, and Events Advisory Committee
- o. Neighbourhood Plan Advisory Committee
- p. Town Centre Crime Reduction Advisory Committee
- q. World Heritage Status Advisory Committee
- r. Community Review Steering Group

15. To consider the Schedule of Payments

16. To note the resolutions of Delegated Committees

17. To receive updates from Advisory Committees and consider recommendations for decision

18. To receive Unitary Councillor Reports

19. Mayor's announcements

20. Communications and announcements

21. Correspondence

22. News releases

23. Actions arising from the meeting

24. To note the date of the next meeting