



Town Hall
Magdalene Street
Glastonbury
Somerset
BA6 9EL

GLASTONBURY TOWN COUNCIL

www.glastonbury.gov.uk

NOTICE OF PUBLIC MEETING

02 May 2023

Dear Councillors

R. Cook, N. Cottle, J. Cousins (Mayor), I. Donfrancesco (Deputy Mayor), S. Henderson, Lokabandhu, L. MacDougall, P. Manning, I. Mutch, T. Napper, M. Oakden, L. Osborn, Z. Price, S. Roney-Dougal, M. Smyth and M. White.

You are summoned to attend a meeting of:

Conor Ogilvie-Davidson
Town Clerk

Glastonbury Town Council

Time: 7pm

Date: 9 May 2023

Venue: Council Chamber, Town Hall

This meeting will be streamed on Glastonbury Town Council's YouTube Channel

Prior to the start of the meeting, public participation will take place.

Members of the public and press are entitled to be at public meetings in accordance with the Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014, unless precluded by resolution of the Council during the proceedings owing to the confidential nature of business to be transacted.

Questions and comments are invited from members of the public immediately prior to public meetings. **The session is limited to 15 minutes and to a maximum of three minutes for each participant.** At the Mayor's discretion (or chairman of the meeting) the limited time may be extended. Spaces are to be booked through the Clerk in advance of the meeting by email office@glastonbury.gov.uk, telephone **01458 831769** or the Council reception desk in the Information Centre and are allocated on a first come first served basis. As issues raised may not relate to items on the agenda, no resolution for action can be taken and there will be no discussion. A record of public participation is not required for the minutes, but the subject matter will be noted.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings including on social media. It is helpful to let the Clerk's office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public.

The Council has a general duty to consider the following in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, religious beliefs, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.



AGENDA

All present are asked to rise when the Mayor and Civic Party enter the Council Chamber at 7pm

1. To elect the Town Mayor for the ensuing year - Once the Mayor is elected, the Civic Party will adjourn for approximately 10 minutes. At this point the retiring Mayor passes on the regalia to the incoming Mayor. Photographs are taken by the local Press and the Civic Party then returns to the meeting.
2. Mayor's Declaration of Acceptance of Office and Acceptance Speech
3. To receive apologies for absence and note the reasons given - (LGA 1972 s85 (1))
4. Declarations of Interest - Members to declare any interests including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with Localism Act 2011 s33 (b-e). N.B this does not preclude any later declarations
5. To elect the Deputy Mayor for the ensuing year - The incoming Deputy Mayor will adjourn to the Mayor's Parlour for approximately 5 minutes to accept the regalia.
6. To appoint the Sergeants at Mace for the ensuing year
7. To appoint the Mayor's Chaplain for the ensuing year
8. To approve and sign as a correct record the minutes of the meeting held on 11 April 2023 - (LGA 1972 sch 12 para 41 (1))
9. To receive an update on actions from the last meeting
10. To consider and approve a calendar of meetings for 2023-24
11. To appoint the Internal Auditor for 2023-24 and note the External Auditor for 2023-24
12. To appoint signatories to the Town Council's Bank Accounts for 2023-24
 - a. HSBC Current and Deposit Accounts
 - b. Nationwide Savings Account
13. To appoint members to Committees and Advisory Committees for 2023-24
14. To appoint representatives to outside bodies for 2023-24
15. To review and adopt:
 - a. Standing Orders
 - b. Code of Conduct for Councillors



16. To consider the schedule of payments
17. To note the resolutions of Delegated Committees
18. To receive updates from Advisory Committees and consider recommendations for decision
19. To consider the purchase of electronic devices for Councillor's use
20. To receive Unitary Councillor Reports
21. To receive verbal updates from outgoing and incoming representatives to outside bodies
22. Mayor's announcements
23. Communications and announcements
24. Correspondence
25. News releases
26. Actions arising from the meeting
27. To note the date of the next meeting – Tuesday 13 June 2023