

Glastonbury Town Council



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Notice of Council Meeting

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL
COUNCIL MEETINGS

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of ... **Glastonbury Town Council**

Time: **7.00pm**

Date: **Tuesday 17th May 2022**

Venue: **Council Chamber, Glastonbury Town Hall**
Gerard Tucker *N.B It is intended to live stream this meeting on YouTube*
Town Clerk
10th May 2022 **All present are asked to rise when the Mayor and Civic Party
enter the Council Chamber at 7.00pm**

Prior to the start of the meeting public participation will take place
*Questions and comments are invited from members of the public immediately prior to Council meetings. **The session be limited to 15minutes and to a maximum of three minutes for each participant.** At the Mayor's discretion (or chairman of the meeting) the limited time may be extended. Spaces are to be booked through the Town Clerk in advance of the meeting. Applicants will be advised if their subject matter can be dealt with through an enquiry to the Town Hall, Information Centre or if it falls outside of the remit of the Town Council. As*

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media), No prior notification is needed but it would be helpful to let the clerks office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves to a session which is not open to the public.

PUBLIC PARTICIPATION

AGENDA

1. **To elect the Town Mayor for the ensuing year**

Once the Mayor is elected, the Civic Party will adjourn for approximately 10 minutes. At this point the retiring Mayor passes on the regalia to the incoming Mayor. Photographs are taken by the local Press and the Civic Party then returns to the meeting.

2. **Mayor's Declaration of Acceptance of Office and Acceptance Speech.**

3. **Apologies** – *Before accepting apologies, Councillors must consider not only the apology, but the reason for the absence of the member for the record.*

4. **Declarations of interests** – *Members to declare any interests including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e) N.B this does not preclude any later declarations*

5. **To elect the Deputy Mayor for the ensuing year**

The incoming Deputy Mayor will adjourn to the Mayor's Parlour for approximately 5 minutes to accept the regalia.

6. **To appoint the Sergeants at Mace (Mace Bearers)**

7. **To appoint the Mayor's Chaplain**

8. To appoint the **Standing Committees** for the ensuing year **(List enclosed)**

9. To appoint the **Representatives on Outside Bodies** for the ensuing year **(List enclosed)**

10. To approve the **Calendar of Meetings** for the ensuing year for:

- i. Full Town Council
- ii. Planning committee
- iii. Finance and General Purposes committee
- iv. Annual Town Meeting

11. To appoint **signatories** to the bank accounts:

- i. HSBC Current and deposit accounts – Two signatories required (Currently Cllrs Coles, Cousins, Jane Czornij (RFO) and Gerard Tucker (Town Clerk))
- ii. Nationwide – Three signatories required (Currently Cllrs Coles, Cousins and Jane Czornij (RFO))

12. **To receive and consider the minutes of:**

- a) The meeting of the Council held on 12th April 2022

13. **To receive the resolutions from the following meetings:**

- a) The meeting of the Planning Committee held on 19th April 2022
- b) Queen's Platinum Jubilee – Advisory Committee held on 23rd April 2022
- c) Neighbourhood Plan Advisory Committee held on 26th April 2022
- d) Climate Emergency Advisory Committee held on 28th April 2022

14. **Assets of Community Value** Abbey Moor Stadium Town Council to consider applying for an asset of community value for the land currently used as a football pitch and club.

15. **To consider Planning Application** 2022/0765/TCA – T1, T2, T3, T4 (Ash) – Fell. T5 (Bay) – Remove single leaning stem. T6 (Yew) – remove lower limbs by 1.5m. T7 (Yew) – prune by 2m. Sambogaya, Dod Lane, Glastonbury, BA6 8BZ – Mr Eliot – Works/Felling Trees in a Conservation Area
16. **County Councillor Report**
17. **District Councillor Reports**
18. To consider the **Schedule of Payments**
19. **Appointment of internal and external Auditor** 2022 - 2023
20. **Review of:**
 - General Power of Competence
 - Code of Conduct for Councillors
 - General Data Protection Regulation (GDPR)
 - Financial Regulations
 - Code of Conduct for handling complaints
 - Standing Orders
 - Community Engagement Policy
 - Equal Opportunities Policy
 - Health and Safety Policy
 - Social Media Policy
 - Asset register
 - Glastonbury Charter for the Environment
21. **Communications and Announcements**
22. **Correspondence**
23. **Summary of Actions**

CONFIDENTIAL SESSION

24. **To consider a confidential report and motion (circulated with agenda papers)**
Under Section 101 of the 1973 Local Government Act, press and public are to vacate the meeting permitting an item to be discussed in confidence.

**THE COUNCIL HAS A GENERAL DUTY TO CONSIDER THE FOLLOWING MATTERS IN THE EXERCISE OF ANY OF ITS FUNCTIONS:
Equal opportunities (race, gender, sexual orientation, religious beliefs, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.**