



GLASTONBURY TOWN COUNCIL

Minutes of Glastonbury Town Council held on 12 September 2023 at 7 pm	
Councillors Present	I. Donfrancesco, S. Henderson, Lokabandhu, P. Manning, I. Mutch, T. Napper, M. Oakden, L. Osborn, Z. Price, S. Roney-Dougal, M. Smyth and M. White
Apologies	Cllrs R. Cook, N. Cottle, J. Cousins and L. MacDougall
Absent	
In Attendance	Town Clerk, 2 Macebearers, Somerset Councillor Hart and 13 members of the public
Public Participation	5 members of the public spoke during public participation. The subjects raised included: 1. Second Manor House Road Community Garden 2. Agroecological Land 3. Red Brick Building 4. Stakeholder Capitalism 5. Fisher's Hill Community Garden

Ahead of the meeting the Deputy Mayor presented PC Pople of Avon and Somerset Police with a Certificate of Recognition to thank him for many years of service to policing in Glastonbury.

99. TO RECEIVE APOLOGIES FOR ABSENCE AND NOTE THE REASONS GIVEN

Cllr MacDougall had offered apologies owing to being unwell. Cllrs Cook and Cottle had both offered apologies owing to personal commitments. Councillor Cousins has offered apologies owing to work commitments.

These apologies were duly **NOTED**.

100. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

Cllr White had declared that he is a member of the Town Deal Board, as did Cllr Manning. Cllr Napper declared that he was a member of Street Parish Council and Cllr Smyth as the Chair of the Common Moor Allotment Society.

101. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 8 AUGUST 2023

Cllr Lokabandhu raised that on page 84 the minute relating to the councillor motion ought read: "2025" rather than "2023".

The minutes were considered a true record of the meeting and were duly **SIGNED** by the Mayor.

102. TO RECEIVE AN UPDATE ON ACTIONS FROM THE LAST MEETING

The Town Clerk updated members as to the status of outstanding actions including having informed The Volunteer Network of their successful grant, having shared the petition regarding Pharmacy provision via the Town Council channels, organising for the Repair Café to hire the Town Hall and finally producing the certificate for PC Pople's retirement.

103. TO NOTE THE NEIGHBOURHOOD BEAT TEAM UPDATE AND LATEST CRIME STATISTICS REPORT

Members received the Beat Team update and local crime statistics which were **NOTED**.

It was requested that the Town Clerk invite the Police to the next meeting.

104. TO CONSIDER WRITING A LETTER OF SUPPORT FOR A NEW GLASTONBURY VIDEO PRODUCTION COMPANY

Members received an update from two local videographers in respect of a new venture they plan to undertake, documenting the Glastonbury Town Deal.

Cllr Henderson proposed that the Council write a letter of support for the venture. This was seconded by Cllr Napper and **RESOLVED** unanimously with two abstentions.

105. TO CONSIDER THE SCHEDULE OF PAYMENTS

Members considered the schedule of payments and it was duly **SIGNED** by the Mayor and Deputy Mayor.

106. TO RECEIVE THE BUDGET MONITORING REPORT

Cllrs Donfrancesco and Roney-Dougal arrived during this item.

Members considered and **NOTED** the budget monitoring report.

107. TO CONSIDER A RECOMMENDATION FROM THE A361 COMMITTEE TO REQUEST A PERMANENT SPEED CAMERA ON COURSING BATCH

Cllr Roney-Dougal spoke to the recommendation.

Cllr Roney-Dougal proposed that the recommendation be accepted and the Town Council request a speed camera on Coursing Batch. This was seconded by Cllr Smyth and **RESOLVED** by majority.

108. TO NOTE THE RESOLUTIONS OF DELEGATED COMMITTEES

The following resolutions were **NOTED**:

a. Staffing Committee meeting held on 9th August 2023

- i. Cllr Cousins proposed that the Time off in Lieu (of payment) (TOIL) policy be adopted. This was seconded by Cllr Donfrancesco and **RESOLVED** unanimously.

- ii. Cllr Cousins proposed that when any caretaker vacancy be readvertised in the future, that all roles become Community Services officers. This was seconded by Cllr Smyth and RESOLVED unanimously.
- iii. Cllr Cousins proposed that the committee investigate the future recruitment of a Deputy Town Clerk on a part-time basis at its next meeting in time for the budget setting process and hopeful recruitment next financial year. This was seconded by Cllr Oakden and RESOLVED unanimously.

b. Planning Committee meeting held on 15th August 2023

- i. 2023/2023/1287/FUL – Erection of a HGV service building & associated concrete hardstandings – Compton Commercial Sales Ltd, Tor Works, Edgarley Road, Glastonbury – Mr Barry Brereton – Full Application.
(The Planning Committee unanimously resolved to recommend approval of this application).
- ii. 2023/0992/LBC – Rear extension, insertion of roof lights and rearrangement of first floor to include the insertion of a bedsit, addition of a fire escape – 24 Chilkwell Street, Glastonbury, BA6 8DB – Mr P Banks – Listed Building Consent.
(The Planning Committee unanimously resolved to recommend approval of this application).
- iii. 2023/1343/FUL & 2023/1344/LBC – Replacement of existing window – Flat 1, The Monarch, 15 High Street, Glastonbury – Mrs Osborn – Full Application & Listed Building Consent.
(Owing to the fact that the applicant is a Town Councillor, the Planning Committee did not discuss this application and wishes to make no comment).
- iv. 2023/1340/VRC – Application to vary condition 2 (Plans list) of planning approval 2022/1496/FUL (erection of 2 no. adjoining B2 units (re-submission of 2021/0583/FUL) for additional windows to first floor – Land adjacent to former Sewtech Building, Dyehouse Lane, Glastonbury, BA6 9LZ – Mr T Napper – Variation or Removal of conditions.
(Owing to the fact that the applicant is a Town Councillor, the Planning Committee did not discuss this application and wishes to make no comment).
- v. 2023/1394/HSE – Proposed garage conversion to incidental home office – 26 Hamlyn Road, Glastonbury, BA6 8HT – Beverley Nickolls – Householder Application.
(The Planning Committee unanimously resolved to recommend **approval** of this application).
- vi. 2023/1444/HSE – Single storey 3 meter rear extension with flat roof – 30 Norbins Road, Glastonbury, BA6 9JF – Householder Application.
(The Planning Committee unanimously resolved to recommend approval of this application).

- vii. 2023/1440/FUL – Erection of single storey meeting/activity building, installation of accessible footpath, marking out stone footprint of former Chapel, excavation of 3 no. shallow scrapes & associated “wilding” – Land North of Beckery Old Road & Moorland Road, Beckery, Glastonbury – S Roney-Dougal – Full Application.
(Owing to the fact that the applicant is a Town Councillor, the Planning Committee did not discuss this application and wishes to make no comment).
- viii. 2023/1502/HSE – Proposed replacement extension and new garage – 54 Benedict Street, Glastonbury, BA6 9EY – Mr Joseph Peace – Householder Application.
(The Planning Committee unanimously resolved to recommend approval of this application).

c. A361 Committee meeting held on 22nd August 2023

- i. Recommendation to Full Council to request installation of a permanent speed camera to be installed at Coursing Batch. Proposed by Cllr S. Roney Dougal and seconded by Cllr J. Cousins.

d. Property & Assets Committee meeting held on 30th August 2023

- i. Cllr Donfrancesco proposed to not renovate St Dunstan’s Cottage to provide private rental accommodation and to delegate to the Town Clerk the investigation of immediately required works to the building and the best future use of the building. This was seconded by Cllr Smyth and RESOLVED unanimously.
- ii. Cllr Smyth proposed that notice be served on organisations using the Town Council’s bin store to cease doing so and delegated the details to the Town Clerk. This was seconded by Cllr Cousins and RESOLVED unanimously.
- iii. Cllr Cousins proposed that all of Glastonbury Town Council’s Allotment sites be registered with the National Allotment Society. This was seconded by Cllr Smyth and RESOLVED by majority.
- iv. Cllr White proposed that the cost of design works being undertaken for the future layout of St Dunstan’s car park at a cost of £5,425 + VAT be ratified. This was seconded by Cllr Donfrancesco and RESOLVED unanimously.

109. TO RECEIVE UPDATES FROM ADVISORY COMMITTEES AND CONSIDER RECOMMENDATIONS FOR DECISION

a. Arts, Culture & Events Advisory Committee meeting held on 29th August 2023

- i. Cllr Price proposed that the Arts Culture and Events Committee request the sum of £1,000 from the Council Budget reserves, to invest in the Glastonbury Film project. This was seconded by Cllr Smyth and RESOLVED unanimously.

The above recommendation has been deferred to the October meeting of Full Council

- ii. Cllr Donfrancesco proposed that The Dragon organisers have the loan of GTC Hi Viz jackets and radios for their Dragon parade event on Saturday 21st October. This was seconded by Cllr Cousins and **RESOLVED** unanimously.

Cllr White proposed that the above recommendation be accepted. This was seconded by Cllr Price and **RESOLVED** unanimously with two abstention.

b. Climate & Ecological Emergency Advisory Committee meeting held on 31st August 2023

- i. Cllr Roney-Dougal proposed, Laura S seconded, unanimously in favour that GTC runs and promotes the next Litter Pick before Samhain, on Sunday October the 29th, 10:30am to 12.

Cllr Roney-Dougal proposed the above recommendation be accepted. This was seconded by Cllr Lokabandhu and **RESOLVED** unanimously.

- ii. Cllr Roney-Dougal proposed, Ramona Belcher seconded, vote unanimous. That GTC provides £400 to top up the £5,000 grant from the Police that has been applied for, to fund a speed indicator sign to be located at Coursing Batch.

Cllr Roney Dougal proposed that the above recommendation be accepted. This was seconded by Cllr White and **RESOLVED** unanimously with one abstentions.

- iii. Cllr Roney-Dougal proposed, Aysha B seconded, vote unanimous. That GTC supports the energy saving leaflet produced by CEEAC, to be distributed to every home in Glastonbury to help them prepare for the winter, save money and stay warm. And that they provide funding for the leaflet printing and distribution. (amount to be confirmed by Cllr Roney-Dougal at the GTC meeting).

Cllr Roney-Dougal spoke to the item and confirmed the costs to be around £900 in total, comprised of £400 for printing and £500 for distribution via Royal Mail.

Cllr Smyth proposed that the Town Council support the leaflet, that the Climate and Ecological Emergency Advisory Committee should fund the printing and that it be distributed by volunteers from the Council and local people. This was seconded by Cllr Roney-Dougal and **RESOLVED** unanimously with one abstention.

110. TO RECEIVE UNITARY COUNCILLOR REPORTS

Cllr Cottle had circulated a report via the Town Clerk in advance of the meeting.

Cllr Hart spoke of the work being undertaken at Somerset Council.

111. TO RECEIVE VERBAL UPDATES FROM REPRESENTATIVES TO OUTSIDE BODIES

Cllr White gave an update in relation to progress across the Town Deal programme.

Cllr MacDougall gave a further update in relation to the first meeting of the Avalon and Poldens Local Community Network which had been circulated ahead of the meeting.

112. MAYOR’S ANNOUNCEMENTS

Cllr Donfrancesco thanked those who attended Mayor’s Sunday.

113. CORRESPONDENCE, COMMUNICATIONS, AND ANNOUNCEMENTS

The Town Clerk requested that the Staffing Committee alter the date of their next meeting, which was agreed.

114. NEWS RELEASES

The Town Clerk is to issue the press release in regard to PC Pople and the details of the next litter pick will also be shared.

115. ACTIONS ARISING FROM THE MEETING

The Town Clerk noted actions to: invite the police to the next meeting, to circulate the retrofit plan for the Town Hall, to issue the letter of support for the video production company, to advertise the litter picks, to issue the PC Pople press release and to alter the date of the next staffing committee meeting.

116. IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 AMENDED BY THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014, THE PRESS AND PUBLIC WILL BE EXCLUDED FOR THE FOLLOWING ITEM(S) DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED.

Proposed by Cllr Donfrancesco, seconded by Cllr Roney-Dougal and **RESOLVED** unanimously.

117. TO CONSIDER POTENTIAL EVENT DETAILS FOR 2025

Cllr Lokabandhu gave an update as to ideas for events in 2025 which was **AGREED** by consensus.

118. IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 AMENDED BY THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014, THE PRESS AND PUBLIC WILL BE INVITED BACK FOR THE REMAINDER OF THE MEETING

Proposed by Cllr Donfrancesco, seconded by Cllr Smyth and **RESOLVED** unanimously.

119. TO NOTE THE DATE OF THE NEXT MEETING

Tuesday 10 October 2023.

SIGNED:	DATE:
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