



## GLASTONBURY TOWN COUNCIL

<b>Minutes of Glastonbury Town Council held on 8 August 2023 at 7 pm</b>	
Councillors Present	R. Cook, N. Cottle, J. Cousins, I. Donfrancesco, S. Henderson, Lokabandhu, L. MacDougall, P. Manning, I. Mutch T. Napper, M. Oakden, L. Osborn, Z. Price, S. Roney-Dougal, M. Smyth and M. White
Apologies	Somerset Councillor Hart
Absent	
In Attendance	Town Clerk, 2 Macebearers, Town Crier and 15 members of the public
Public Participation	1 member of the public spoke during public participation. The subjects raised included: 1. Glastonbury's Pharmacy provision

### **77. TO RECEIVE APOLOGIES FOR ABSENCE AND NOTE THE REASONS GIVEN**

Somerset Councillor Hart had offered apologies owing to feeling unwell. These apologies were duly **NOTED**.

### **78. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**

Cllrs Cousins, Donfrancesco, Manning and White declared interests as members of the Town Deal Board. Cllr Cousins declared a further interest as a director of the Glastonbury Information Centre CIC, as a trustee of the Glastonbury Mental Health Network and director of Avalon Community Energy. Cllr Donfrancesco declared a further interest as a shareholder in the Red Brick Building. Cllr Napper declared that he was a member of Street Parish Council and Cllr Cottle a member of Somerset Council. Cllr Smyth declared that he was the membership secretary of Common Moor Allotment Society. Cllr Oakden declared that she was a director of the Glastonbury Information Centre CIC. Cllr Manning declared that he is a director of the Glastonbury Community Development Trust.

### **79. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 11 JULY 2023**

Cllr Lokabandhu stated that he wishes to join the working group looking at the Light publication alongside Cllrs Donfrancesco and Mutch.

The minutes were considered a true record of the meeting and were duly **SIGNED** by the Mayor.

### **80. TO RECEIVE AN UPDATE ON ACTIONS FROM THE LAST MEETING**

The Town Clerk updated members as to the status of outstanding actions including having emailed Cllr Cottle regards the Churchyard gates, having established the working groups and arranging for quarterly litter picks to be organised by the Town Council team.

Outstanding was the letter in regards to St Andrew's Ward in Wells and presenting the Glastonbury Mental Health Network with a cheque for the amount raised.

#### **81. TO NOTE THE NEIGHBOURHOOD BEAT TEAM UPDATE AND LATEST CRIME STATISTICS REPORT**

Members received the Beat Team update and local crime statistics which were **NOTED**.

#### **82. TO CONSIDER THE SCHEDULE OF PAYMENTS**

Members considered the schedule of payments and it was duly **SIGNED** by the Mayor and Deputy Mayor.

#### **83. TO RECEIVE THE BUDGET MONITORING REPORT**

Members considered and **NOTED** the budget monitoring report.

#### **84. TO CONSIDER MOTIONS FROM COUNCILLORS**

**"THIS COUNCIL REAFFIRMS ITS COMMITMENT TO DECARBONISE THE OPERATION OF GLASTONBURY TOWN COUNCIL; BECOMING CARBON NEUTRAL, IF NOT CARBON NEGATIVE, BY 2023"**

Cllr Osborn proposed an amendment to add: "However, no restrictions on individual freedoms or business operations will be enforced" This was seconded by Cllr Napper and the motion was **DEFEATED** by majority.

A recorded vote on the motion was requested and taken as follows:

**Cllrs For:** Cousins, Price, Roney-Dougal, White, MacDougall, Smyth, Lokabandhu, Donfrancesco, Oakden and Henderson

**Cllrs Against:** Cook, Osborn and Napper

**Cllrs Abstaining:** Cottle and Manning

The motion was therefore **RESOLVED** by majority.

#### **85. TO CONSIDER A RECOMMENDATION FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE TO ADOPT THE UPDATED FINANCIAL REGULATIONS**

Cllr Henderson proposed that the updated Financial Regulations be adopted. This was seconded by Cllr Cousins and **RESOLVED** unanimously.

#### **86. TO CONSIDER A RECOMMENDATION FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE TO AWARD THE VOLUNTEER NETWORK £3,400 AS A GRANT FROM THE UNCOMMITTED BUDGET LINE FOR CITIZEN'S ADVICE (£5,000)**

Cllr Smyth proposed that the recommendation be accepted. This was seconded by Cllr Cousins and **RESOLVED** unanimously with one abstention.

## 87. TO NOTE THE RESOLUTIONS OF DELEGATED COMMITTEES

The following resolutions were **NOTED**:

### a. Youth Committee meeting held on 5<sup>th</sup> July 2023

- i. Cllr M White was proposed as Chair by Cllr Z Price and seconded by Cllr Lokabandhu and **RESOLVED** by majority.
- ii. Cllr Z Price was proposed as Deputy Chair by Cllr M White and seconded by Cllr L MacDougall and **RESOLVED** by majority.
- iii. Cllr J Cousins proposed that funding towards the Hindhayes School Forest School be refused. Seconded by Cllr Z Price and **RESOLVED** unanimously.
- iv. Cllr Z Price proposed that funding for the Youth Council be spilt over 2 financial years. Seconded by Cllr J Cousins and **RESOLVED** unanimously.
- v. Cllr J Cousins proposed £2,000.00 be granted towards the Paddington Farm Family Festival. Seconded by Cllr Lokabandhu and **RESOLVED** unanimously.
- vi. Cllr J Cousins proposed that all grant applications (for the Youth Committee) funding does not exceed £1000.00. Seconded by Cllr Z Price and **RESOLVED** unanimously.
- vii. Cllr J Cousins made a **RECOMMENDATION** to full council to update the existing grant policy and create a grant application criteria.

Cllr Cousins proposed the recommendation be accepted. This was seconded by Cllr Smyth and **RESOLVED** unanimously.

### b. Planning Committee meeting held on 18<sup>th</sup> July 2023

- i. 2023/1091/HSE – Erection of single storey side extension. Landscaping to front garden – 17 The Roman Way, Glastonbury, BA6 8AB – Mrs Wendy Matthews – Householder Application.  
  
(Cllr Lokabandhu proposed, seconded by Cllr Henderson and unanimously agreed to recommend **APPROVAL** of this application).
- ii. 2023/0949/HSE – Drop kerb to existing garden access and 5m hardstanding behind existing gates – 102 Bove Town, Glastonbury, BA6 8JG – Ms Kim Embra – Householder Application.  
  
(Cllr Cousins proposed, seconded by Cllr Henderson and agreed (with 1 abstention) to recommend **APPROVAL** of this application subject to Highways response/questions on 12/07 being adequately addressed/responded to by the Planning Officer).
- iii. 2023/1146/HSE – Extension to the house & relocation of barn – Mollen Farm, Edgarley Road, Glastonbury – H Yang – Householder Application.  
  
(Cllr Lokabandhu proposed, seconded by Cllr MacDougall and unanimously agreed to recommend **APPROVAL** of this application).

- iv. 2023/1116/FUL – Replacement shop frontage; recessed entrance, separated entrances to upper floors, replacement of rear hipped roofs with flat roof over modern rear extension, with balcony in lieu, 2 no. dormer windows, replacement of rear infill roof. The existing and proposed uses are E(a) and E(c) with all E(a) at ground floor and all E(c) at upper floors – 16 High Street, Glastonbury, BA6 9DU – Mr Julian Leney – Full Application.

(Cllr Cousins proposed, seconded by Cllr Lokabandhu and agreed to recommend APPROVAL of this application).

- v. 2023/1237/HSE & 2023/1238/LBC – 5 Replacement windows to the front elevation – 53 Chilkwell Street, Glastonbury, BA6 8DE – Mr Barnett – Householder Application and Listed Building Consent.

(Cllr Cousins proposed, seconded by Cllr MacDougall and unanimously agreed to recommend APPROVAL of this application).

- vi. 2023/1239/FUL – Erection of 1 no. dwelling house – Land at 349729 129321 St Brides Close, Glastonbury – Mr K Abdullah – Full Application.

(Cllr Cousins proposed, seconded by Cllr MacDougall and unanimously agreed to recommend REFUSAL of this application based on the following material considerations:-

- The proposed development is not in keeping with the stylistic context or scale of the local area.
- The proposal reduces the amount car parking available or provides insufficient parking space itself.
- The proposed development will damage the natural environment or will result in significant loss of trees or the loss of trees for which tree protection orders are in place.
- The type of housing proposed will not satisfy local housing needs.

#### **c. Property & Assets Committee meeting held on 19<sup>th</sup> July 2023**

- i. Cllr Roney-Dougal proposed to accept in principle that Northover Jubilee Park could be used for a Pump Track and allow the proposer to investigate the project, reporting back to this committee at a future meeting. This was seconded by Cllr Price and RESOLVED unanimously.
- ii. Cllr Lokabandhu proposed that the Town Clerk and project Officer seek additional quotes for the standpipe at Fisher’s Hill and that an additional £5k from reserves is pledged to complete the project, with the community garden committee paying the future water bill. This was seconded by Cllr Henderson and RESOLVED unanimously.

#### **d. Glastonbury in Bloom Committee meeting held on 20<sup>th</sup> July 2023**

- i. Cllr M Oakden proposed a memorial for Dave Beach plaque to be purchased up to the value of £100.00. Seconded by Cllr M White and RESOLVED unanimously.

**e. Finance & General Purposes Committee meeting held on 25<sup>th</sup> July 2023**

- i. Cllr Roney-Dougal proposed Cllr Lokabandhu, as Deputy Mayor, to be Chair. This was seconded by Cllr Smyth and RESOLVED unanimously.
- ii. Cllr Roney-Dougal proposed Cllr Manning as Deputy Chair. This was seconded by Cllr Cook and RESOLVED unanimously.
- iii. Cllr Henderson proposed that a grant of £300 be awarded to 'Glastonbury on the Bus'. This was seconded by Cllr MacDougall and RESOLVED by majority. (Cllr Roney-Dougal had left the room)
- iv. Cllr Henderson proposed that a grant of £500 be made to Sustainable Food Somerset. This was seconded by Cllr Smyth and RESOLVED unanimously (Cllr Cousins declared a personal interest and abstained).
- v. Cllr Lokabandhu proposed that a grant of £1,000 be awarded to Avalon Allsorts. This was seconded by Cllr Smyth and RESOLVED unanimously.
- vi. Cllr Cousins proposed that the committee recommend to Full Council to award a grant of £3,400 to The Volunteer Network from the uncommitted budget line for Citizen's Advice (£5,000). This was seconded by Cllr Smyth and RESOLVED unanimously.
- vii. Cllr Cousins proposed that the committee recommend to Full Council that it adopts the updated Financial Regulations. This was seconded by Cllr White and RESOLVED unanimously.
- viii. The committee AGREED to hold its next meeting on 20 December rather than 21 December as set in the calendar of meetings owing to it conflicting with the Solstice.

**f. St Dunstan's Projects Implementation Sub-Committee meeting held on 26<sup>th</sup> July 2023**

- i. No decisions but members reviewed the progress of the project.

**88. TO RECEIVE UPDATES FROM ADVISORY COMMITTEES AND CONSIDER RECOMMENDATIONS FOR DECISION**

**a. Climate & Ecological Emergency Advisory Committee meeting held on 27<sup>th</sup> July 2023**

Laura S proposed, Cllr Roney-Dougal seconded, accepted unanimously that CEEAC request that the Small Hall be provided free of charge, on the third Saturday of each month, from 9:30am to 12:30pm

Members considered the request and queried the wording of the recommendation as it was recorded and raised that the donations received by the Repair Café would cover a booking at the concessionary Community Meeting rate for the Small Hall.

Cllr Cousins proposed that the Town Clerk be delegated the task of allowing the Repair Café to use the Small Hall. This was seconded by Cllr Henderson and **RESOLVED** unanimously.

## **89. TO RECEIVE UNITARY COUNCILLOR REPORTS**

Cllr Cottle gave an overview of work being undertaken at Somerset Council in relation to Glastonbury, his upcoming meetings with committees and officers and the volume of casework.

Cllr Osborn read aloud an update from Cllr Hart in her absence owing to illness.

Cllr Mutch arrived during the above item.

## **90. TO RECEIVE VERBAL UPDATES FROM REPRESENTATIVES TO OUTSIDE BODIES**

Cllr White gave an update in relation to progress across the Town Deal programme and announced that he had been elected Vice Chair of the Town Deal Board.

Cllr MacDougall gave an update in relation to the first meeting of the Avalon and Poldens Local Community Network.

Cllr Roney-Dougal gave an update in relation to the Bridie's Mound project as part of the Town Deal.

## **91. MAYOR'S ANNOUNCEMENTS**

Cllr Donfrancesco updated members that Mayor's Sunday will be on 3 September and updated members on arrangements for the day. Cllr Donfrancesco also updated members as to the arrangements to mark the Nagasaki bombing at the Peace Pole on 9 August at 6pm.

## **92. CORRESPONDENCE, COMMUNICATIONS, AND ANNOUNCEMENTS**

Cllr Cook spoke about the multi-user paths on the Tor Leisure site. Cllr Manning also raised in relation to this work that the hours of work on the site has generated complaints. This would be passed on to the Town Deal programme team and the planners.

## **93. NEWS RELEASES**

The Town Clerk would share the details of the petition in relation to Pharmacy provision in Glastonbury via the Town Council's channels. The Town Clerk and Mayor would also follow up on the action to present the charity cheque to the Glastonbury Mental Health Network.

## **94. ACTIONS ARISING FROM THE MEETING**

The Town Clerk noted actions to: inform The Volunteer Network of the outcome of their grant application, to share the details of the Pharmacy provision in the Town, to organise for the Repair Café to book the Town Hall, and to send an email to Cllr Cottle in regard to the A361 and Community Infrastructure Levy.

**95. IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 AMENDED BY THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014, THE PRESS AND PUBLIC WILL BE EXCLUDED FOR THE FOLLOWING ITEM(S) DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED.**

**96. TO CONSIDER AWARDING A CERTIFICATE OF RECOGNITION**

Members considered a request that had arisen to award PC Mark Pople of Avon and Somerset Constabulary who is due to retire in September a Certificate of Recognition in respect of his numerous years as a Neighbourhood Police Officer and the positive legacy he had left in the Town.

Cllr Roney-Dougal proposed that a Certificate of recognition be presented at the next Full Council meeting to PC Pople and that a Town Seal was also awarded. This was seconded by Cllr Cousins and **RESOLVED** unanimously.

**97. IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 AMENDED BY THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014, THE PRESS AND PUBLIC WILL BE INVITED BACK FOR THE REMAINDER OF THE MEETING**

**98. TO NOTE THE DATE OF THE NEXT MEETING**

Tuesday 12 September 2023.

<b>SIGNED:</b>	<b>DATE:</b>
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