



GLASTONBURY TOWN COUNCIL

Minutes of Full Council held on 14 March, 2023 at 7pm	
Councillors Present	R. Cook, N. Cottle, J. Cousins, I. Donfrancesco, S. Henderson, Lokabandhu, L. MacDougall, P. Manning, I. Mutch, T. Napper, M. Oakden, L. Osborn, S. Roney-Dougal, M. Smyth, M. White
Apologies	Cllr Price and Alderman Keery
In Attendance	Town Clerk, 2 Macebearers, County Councillor Hart and 80 members of the public
Public Participation	6 members of the public spoke during public participation. The subjects raised included: <ol style="list-style-type: none">1. The Nolan Principles of Public Life2. Mental Health Training in Glastonbury3. Freedom of Movement in Glastonbury4. Data, Technology and Surveillance in Glastonbury5. Land off Manor House Road6. Grant Application from Manor House Road Community Garden

231. APOLOGIES FOR ABSENCE

Cllr Price gave apologies owing to work commitments and Alderman Keery gave apologies owing to personal commitments.

232. DECLARATIONS OF INTEREST

Cllr Osborn declared a personal interest in Item 8 on the agenda, the resolutions of delegated committees relating to a planning application. Cllr Cousins declared interests as a member of the Town Deal Board and Avalon Community Energy. Cllrs Manning and White declared an interest as members of the Town Deal Board.

233. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 14 FEBRUARY 2023

Cllr Roney-Dougal requested that the membership of the Bus-Friendly Destination Working Group be listed on page 82.

The Mayor **SIGNED** the minutes, except for page 82, which would be amended and signed after the meeting.

234. TO RECEIVE AN UPDATE ON ACTIONS FROM THE LAST MEETING

The Town Clerk updated members regards actions raised at the last meeting. The minutes of the extraordinary meeting on the subject of Highways were updated and re-issued. The Town Clerk

had written to the Sergeant requesting a beat-team update for the next meeting. Section 106 monies owing to Abbey Park had been clarified and secured. The Terms of Reference for the Property and Assets Committee were amended to include Town Improvements. The World Heritage Status Advisory Committee will meet in the coming months with local stakeholders and the Town Clerk was to continue working on the draft Precept Leaflet with Cllr Roney-Dougal.

235. TO NOTE THE NEIGHBOURHOOD BEAT TEAM UPDATE AND LATEST CRIME STATISTICS REPORT

No written update had been received from the beat team in advance of the meeting, but the latest crime statistics report had been provided for members. The Town Clerk will again liaise with the Sergeant about a report to the next meeting but it is understood that this was not forthcoming owing to illness within the Police team.

236. TO RECEIVE THE BUDGET MONITORING REPORT

Members considered the report and passed on their thanks to the Responsible Finance Officer. Cllr Roney-Dougal queried the income from Austin memorial Homes which is due by the end of the Financial Year and Cllr Cook raised a query about staffing. The Town Clerk explained that the staffing budget was actually forecast to underspend on this financial year and that the Town Council is not overstaffed.

237. TO CONSIDER THE SCHEDULE OF PAYMENTS

Members considered the schedule of payments and following clarification from the Town Clerk relating to card payment fees incurred from St Dunstan's car park, was duly **SIGNED** by the Mayor and Deputy Mayor.

238. TO NOTE THE RESOLUTIONS OF DELEGATED COMMITTEES

The following resolutions were **NOTED**:

a) Resilience Committee held on 13th February 2023

- Cllr Donfrancesco proposed that GTC submit a planning application based on the specification. This was seconded by Cllr Smyth, and **RESOLVED** unanimously. Cllr Cousins abstained, due to a conflict of Interest.
- Cllr Smyth proposed that Hawkland [an architecture and construction company, who focus on low-carbon retrofit] be asked to carry out the site visit and provide a quote for preparing a tender pack for energy efficiency improvements to the Town Hall. This was seconded by Cllr Mutch, and **RESOLVED** unanimously. Cllr Cousins abstained, due to a conflict of Interest.

b) Planning Committee meeting held on 21st February 2023

- 2022/0012/FUL – Demolition of existing commercial barns and the erection of 27no. dwellings (30% affordable housing) with access, public open space, landscaping and associated works – Land at 349491 139468 Northload Bridge, Glastonbury – Mr Matthew Halstead – Full Application.
(The committee abstained from this application due to Glastonbury Town Council owning the land opposite to the application).
- 2023/0067/HSE – Erection of single storey extension – 9 Underwood Road, Glastonbury, BA6 9BG – Mr & Mrs Simpson – Householder Application.
(Cllr J Cousins proposed, seconded by Cllr S Roney-Dougal and unanimously agreed to recommend **APPROVAL** of this application).
- 2023/0143/HSE - Erection of rear extension & internal alterations – 1 Bilbury Lane, Glastonbury, BA6 8LX – Ms M Martin & Mr J Atkinson – Householder Application.
(Cllr J Cousins proposed, seconded by Cllr Lokabandhu and unanimously agreed to recommend **APPROVAL** of this application).
- 2022/2370/HSE – Replacement window to the rear of the property – 69 Chilkwell Street, Glastonbury, BA6 8DD – Miss Warren – Householder Application.
(Cllr J Cousins proposed, seconded by Cllr M White and unanimously agreed to recommend **APPROVAL** of this application subject to the requirements of the Conservation area).
- 2023/0179/TCA – T1 Cherry Tree (Fell). T3 Cherry (Fell), T4 Cherry (Fell), T5 Ash (Fell) & T6 Ash (Fell) – Cavendish Lodge, Magdalene Street, Glastonbury, BA6 9FD – J Scot – Works/Felling Trees in a CA.
(Cllr J Cousins proposed, seconded by Cllr M White and unanimously agreed to recommend **REFUSAL** of this application. The committee was unsure why trees were being felled. If healthy goes against MDC climate & resilience decoration).
- 2023/0031/HSE – Proposed single storey rear extension & extension to existing garage – 33 Merrick Road, Glastonbury, BA6 9AT – Mr & Mrs Goodland – Householder Application.
(Cllr J Cousins proposed, seconded by Cllr S Roney -Dougal and unanimously agreed to recommend **APPROVAL** of this application).
- 2023/0205/VRC – Removal of condition 11 (Obscure Glazing & Non-Openable Windows) on consent 2017/3231/FUL (Proposed 3no. 1 bedroom flats by conversion with the existing building, 6no. maisonettes for holiday/short term let use within the rear courtyard (re-submission of planning consents 2016/2440/FUL and 2017/1041/FUL) – 13 High Street, Glastonbury, BA6 9DP – Mr J Shah – Variation or Removal of Conditions.
(Cllr J Cousins proposed, seconded by Cllr R Cook and unanimously agreed to recommend **APPROVAL** of this application).
- 2023/0228/HSE – Erection of stepped two-storey rear extension (lower ground and ground floor) following demolition of existing wrap-around balcony decking. Proposed internal modifications – 85 The Roman Way, Glastonbury, BA6 8AD – Ms Everett – Householder Application.

(Cllr M Smyth proposed, seconded by Cllr M White and unanimously agreed to recommend **APPROVAL** of this application).

- 2023/0276/TPO – TPO (M1102) T14 – Horsechestnut – Reduce side by 4m and height to suit, to allow scaffolding to be erected – Tor Leisure Centre, Street Road, Glastonbury, BA6 9ED – Sindall – Works/Felling of TPO Trees.
(The committee abstained from voting due to the Glastonbury Town Council being part of the Towns Deal).

c) Property & Assets Committee meeting held on 22nd February 2023

- Cllr White proposed to formally explore the opportunity to take over the running of the Tribunal building on the High Street as the Glastonbury Museum and an events space. This exploration being with a view to take on the lease in order to keep the building open, subject to a business plan that proves the building's financial sustainability and links to running the Glastonbury Information Centre. This was seconded by Cllr Cousins and **RESOLVED** unanimously.

It was further **AGREED** that Cllrs Oakden, Smyth and White would work with the Town Clerk and Dr Tim Hopkinson-Ball on the above.

- Cllr Roney-Dougal proposed that the Town Council inform Mendip that as of April 2023, the Town Council expects a weekly payment for the Market in St Dunstan's car park to be £200 per week in the winter and £400 per week in the summer. This was seconded by Cllr Cousins and **RESOLVED** unanimously.
- Cllr Cousins proposed that the Town Council explore the feasibility of rapid electric vehicle chargers in St Dunstan's car park. This was seconded by Cllr Roney-Dougal and **RESOLVED** unanimously.
- Cllr Cousins proposed that the Town Council investigate having a defibrillator replaced on Glastonbury Tor with the National Trust and third party, between whom the agreement for the defibrillator is. This was seconded by Cllr White and **RESOLVED** unanimously.
- Cllr White proposed to agree the additional £300 for the Main Hall mural as costs had increased between the original decision and completion of the mural. This was seconded by Cllr Smyth and **RESOLVED** unanimously.

d) Youth Committee meeting held on 28th February 2023

- The first grant application considered was Life Education Wessex and Thames Valley, helping give St Johns and St Benedict's School children make healthy choices. Cllr Z Price proposed £525.00 be awarded. Seconded by Cllr J Cousins. It was **RESOLVED** to grant £525.00 to Life Education Wessex and Thames Valley grant application.

- The committee discussed the Children’s World application for the Easter event at the Abbey House. Cllr M White proposed £500.00 be awarded. Seconded by Cllr Z Price. It was **RESOLVED** to grant £500.00 to Children’s World. Cllr J Cousins abstained from voting.
- The committee discussed Taking-The Space CIC, providing drama classes to the young people of Glastonbury. Cllr J Cousins proposed £225.00 be awarded. Seconded by Z Price. It was **RESOLVED** to grant £225.00 to Taking-The Space CIC grant application.

e) St Dunstan’s House Project Implementation Sub-Committee held on 7th March 2023

Cllr Cousins proposed that it be delegated to the Town Clerk to appoint Dowlas as the project coordinators for the St Dunstan’s House Community Health and Wellbeing Centre project as part of the Town Deal and negotiate the contract terms, initially for six months with a view to extending it for 24 months if milestones are met. This was seconded by Cllr Oakden and **RESOLVED** unanimously.

239. TO RECEIVE UPDATES FROM ADVISORY COMMITTEES AND CONSIDER RECOMMENDATIONS FOR DECISION

a) Glastonbury In Bloom Advisory Committee meeting held on 16th February 2023

Eight recommendations for consideration:

1. It was **RESOLVED** to recommend that £200.00 of the committee’s agreed budget to be allocated for Glastonbury Businesses who would like to enter SWIB businesses category with funding up to £20.00 on a first come first serve basis. In 2024 funding will be reduced to £10.00. This funding will be reviewed in 2025.

Cllr Cousins proposed that this recommendation be accepted. This was seconded by Cllr Lokabandhu and **RESOLVED** unanimously.

2. **Tree Tanks** - It was **RESOLVED** to recommend to Full Council that the trees are removed from the tanks and planted down Herbies Field. The tanks then either re planted with bedding or try to recover as much as the expense of the tanks as possible by selling or sponsorship. Cllr M White abstained from voting.

This item was **REFERRED** to the Property and Assets Committee.

3. **Opposite Town Hall Bedding** - It was **RESOLVED** to recommend to Full Council of a Memorial area for Glastonbury Resident David Beech using the pebbles from his funeral. With the memorial facing the Winking Turtle cafe.

Cllr Henderson proposed that this recommendation be accepted. This was seconded by Cllr Smyth and **RESOLVED** by majority.

4. Cllr J Cousins proposed it was to recommended to Full Council that the council consider changing edges of the raised beds of the planters opposite the Town Hall due to the Police Report. Seconded by Cllr M Oakden. It was **RESOLVED** to be recommend to Full Council that

the council consider changing edges of the raised beds of the planters opposite the Town Hall due to the Police Report. Cllr M White abstained from voting.

Cllr Donfrancesco proposed that this recommendation be refused and that the planter edges remain as they are. This was seconded by Cllr Cottle and **RESOLVED** unanimously.

5. **Welcome to Glastonbury Road Signs** - It was **RESOLVED** to recommend to Full Council for the Glastonbury in Bloom signs being updated and with of all the entrance to Glastonbury signs having the Gold winner signs. Property & Assets Committee to look at what signs needs general maintenance or replacing.

Cllr Cottle proposed that this recommendation be accepted. This was seconded by Cllr Smyth and **RESOLVED** by majority.

6. **War Memorial Planting to help the Police** - It was **RESOLVED** to be recommend to Full Council that a black wire mesh be installed on the railing behind the War Memorial. Seconded by Cllr J Cousins. The committees discussed that £300.00 should be funded by the Glastonbury in Bloom Budget. Town Council staff or the Community Service Pay Back could help with the installation.

Cllr Henderson proposed that this recommendation be accepted. This was seconded by Cllr Mutch and **RESOLVED** by majority.

7. **Hanging Basket Prices for 2023** - It was **RESOLVED** that charges for hanging baskets for 2023 are £30.00 per a hanging basket inc VAT any additional baskets at £20.00 inc VAT.

Cllr White proposed that this recommendation be accepted. This was seconded by Cllr Cottle and **RESOLVED** unanimously.

8. Cllr J Cousins proposed to recommend to Full Council that the full amount of £500.00 be awarded to Manor House Community Gardens grant application. Seconded by Cllr M White and **RESOLVED** unanimously.

Cllr Roney-Dougal proposed that this recommendation be accepted. This was seconded by Cllr White and **RESOLVED** unanimously.

b) Arts, Culture & Events Advisory Committee meeting held on 20th February 2023

Two recommendations for consideration:

1. The Committee recommend to Full Council a proposal to donate £250 to the Glastonbury British Legion in place of a formal Poppy concert in 2023.

Cllr Henderson proposed that this recommendation be accepted. This was seconded by Cllr White and **RESOLVED** by majority.

2. The Committee recommend to full Council that Glastonbury Town Council's radio system be used on Beltane Mayday event.

Cllr White proposed that this recommendation be accepted. This was seconded by Cllr Roney-Dougal and **RESOLVED** by majority.

c) Climate & Ecological Emergency Advisory Committee meeting held on 23rd February 2023

The below recommendations for consideration:

1. A Facebook page is set up for the CEEAC (so that useful information can be disseminated further than we are reaching at present with the paper newsletters which Susannah is doing so well). This was proposed by Laura Wolfers and seconded by Gareth Lowe, Unanimous vote.

Cllr Cousins proposed that this recommendation be accepted and that the Town Clerk be an administrator with members of the advisory committee able to make posts. This was seconded by Cllr Donfrancesco and **RESOLVED** by majority.

2. CEEAC propose to recommend that Jon Cousins to explore the possibility of writing a letter to Somerton Town Council supporting the movement to reopen Somerton Railway station. Proposed by Lilith Osborn, seconded by Serena Roney-Dougal. Unanimous vote.

Cllr Osborn proposed that this recommendation be accepted. This was seconded by Cllr Roney-Dougal and **RESOLVED** unanimously.

3. CEEAC propose that we write a letter opposing the Hanson's Westdown Quarry extension application. Proposed by Ramona Belcher, seconded by Gareth Lowe. 7 in favour, one abstention.

It was **AGREED** to defer this item and await further information from Cllr Donfrancesco.

240. TO CONSIDER A POLICY FOR MAYOR'S EVENTS FROM MAY 2023

The Town Clerk spoke to a report provided for members detailing the costs of the custom that Mayor's are able to host three 'free' events in the Town Hall during their mayoralty. Members discussed the topic and considered that in the present financial climate, that this expense did not necessarily present good value to the Precept-payer. However, it was expressed that the Council still had the authority to resolve to hold events and that the Town Clerk and Town Hall Manager could host events at short notice where it was appropriate, such as the passing of a local figure.

Cllr Roney-Dougal proposed to accept the Town Clerk's recommendations that sitting Mayors of Glastonbury are entitled to Mayor's Sunday and one other 8-hour event in the Town Hall per term to raise money for the Mayor's nominated charity. In addition, the Town Council shall handle the money raised by the Mayor's event and writes the cheque to the nominated charity. This was seconded by Cllr Henderson and **RESOLVED** by majority.

241. TO RECEIVE COUNTY COUNCILLOR REPORTS

County Councillor Cottle circulated, via the Town Clerk, a written update in advance of the meeting. Further to this report, County Councillor Cottle gave a verbal update as to some of the committee appointments at the new Somerset Council.

County Councillor Hart gave a verbal report to members at the meeting and would circulate the pertinent information following the meeting.

Cllr Cousins and the members present wished the best of luck to both County Councillors in their roles with the new Unitary Authority and pledged that the Town Council will help in any way that it can.

242. TO RECEIVE DISTRICT COUNCILLOR REPORTS

District Councillor MacDougall gave a brief overview of some of the achievements of Mendip District Council including: EV Chargers, Tree Planting, Active travel, the move toward Net Zero with much more available on the website of Mendip District Council.

District Councillor Henderson reflected on a recent event held by Mendip District Council and the eloquent speeches of members.

District Councillor Cousins reflected that he was not 'sad' at the dissolution of Mendip District Council and that it had not achieved as much as he had hoped. He further lamented the Cabinet system at Mendip District Council and that a Committee structure is more democratic. District Councillor Cousins felt that the Liberal Democrat administration had managed the Council well.

District Councillor Cottle reflected on the fact that it was the end of an era and that he had enjoyed working with excellent officers at Mendip District Council. He made members aware that artefacts from the District Councils would tour local museums.

243. TO RECEIVE VERBAL UPDATES FROM REPRESENTATIVES TO OUTSIDE BODIES

Cllr White updated members regards progress to date in the Glastonbury Town Deal and that the Grant Funding Agreements had been signed by all projects, securing their central Government funding and allowing the projects to progress.

244. MAYOR'S ANNOUNCEMENTS

The Mayor made an apology to the Glastonbury Carnival Committee for missing their Presentation Evening. There had been a miscommunication between the Town Clerk and Mayor and as a result the occasion was missed. The Town Clerk also apologised to the President who was present in the public gallery. The mayor also updated members on a number of recent engagements that he had attended.

245. COMMUNICATIONS AND ANNOUNCEMENTS

There were no communications or announcements.

246. CORRESPONDENCE

The Town Clerk read a piece of correspondence from Citizen’s Advice Mendip regarding their proposed merger with other district Citizen’s Advice charities to simplify their administration.

247. NEWS RELEASES

Ongoing promotion of the Coronation events and the Citizen of the Year nomination window was considered newsworthy.

250. ACTIONS ARISING FROM THE MEETING

The Town Clerk had captured the actions arising from the meeting, including: amending page 82 of the previous meeting’s minutes and subsequently getting the Mayor to sign the amended page, to seek clarification on the potential future recouping of any monies from the Tree Tanks considering that they were funded by the Town Deal, ensuring that the Terms of Reference for Glastonbury in Bloom are considered for the May meeting and presented as a delegated committee, that the Climate and Ecological Emergency Advisory Committee have a presence on Facebook, that the Coronation events and Citizen of the Year are advertised.

230. TO NOTE THE DATE OF THE NEXT MEETING

Tuesday 11 April 2023

SIGNED:	DATE:
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