



GLASTONBURY TOWN COUNCIL

Minutes of Full Council held on 9 August, 2022 at 7pm	
Councillors Present	R. Cook, N. Cottle, J. Cousins, S. Henderson, Lokabandhu, L. MacDougall, P. Manning, I. Mutch, T. Napper, M. Oakden, L. Osborn, Z. Price, S. Roney-Dougal, M. Smyth, M. White
Apologies	Councillor I. Donfrancesco, Aldermen Tucker and Keery
In Attendance	Town Clerk, Climate Emergency and Resilience Officer, Two Macebearers, Police Representative, County Councillor Hart and 15 members of the public
Public Participation	7 members of the public spoke during public participation. The subjects raised included: <ol style="list-style-type: none">1. Glastonbury Football Club2. Buses in Glastonbury3. Mendip Credit Union4. Fisher's Hill Recreation Ground5. Annual events at the Tor6. National Trust Blossom Project7. Community Facilities

The Mayor spoke about the Council's commemoration of Nagasaki Day earlier that day, and read a release from the Mayor of Nagasaki.

85. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Donfrancesco and from Aldermen Tucker and Keery. These apologies were duly **NOTED**.

86. DECLARATIONS OF INTEREST

Cllr Lokabandhu declared an interest as a landowner at the Tor.

87. TO APPROVE AND SIGN THE MINUTES OF THE PREVIOUS MEETING

The minutes were considered by members and subject to small spelling errors highlighted by the Clerk were duly **SIGNED** by the Mayor as a correct record of the meeting.

88. SUMMARY OF ACTIONS FROM THE LAST MEETING

The Clerk updated members on the progress of actions from the last meeting.

89. TO RECEIVE A POLICE REPORT

The police report from the local Sergeant was delivered by a Police Community Support Officer. A police liaison meeting for the week following the meeting was to be organised between the Sergeant and the four representatives, Cllrs Cook, Manning, Osborn and White.

90. TO RECEIVE COUNTY COUNCILLOR REPORTS

County Councillor Hart gave a wide-ranging overview of the work to date undertaken by Somerset County Council and the team preparing the new Unitary Authority for Somerset. Cllr Henderson asked if a Glastonbury-specific report could be delivered in future. County Cllr Hart replied that reports would be more tailored to Glastonbury for future meetings.

County Councillor Cottle gave an overview of his work since the last meeting. The subjects of further double yellow lines, gully & drain emptying and footpaths in the town were fed back to Cllr Cottle for actioning with the relevant County Council teams.

91. TO RECEIVE DISTRICT COUNCILLOR REPORTS

District Councillor Cottle gave an overview of his work since the last meeting. Cllr Osborn raised the issue of illegal trading in the Town for Cllr Cottle to take back to Mendip District Council for enforcement. Cllr Cottle made members aware of the success of his call for volunteers on Social Media and his work to coordinate them.

District Councillor Henderson gave an overview of his work since the last meeting. Cllr Henderson spoke to the Sergeant's police report which raised some of the issues that he was ready to raise. Cllr Henderson also spoke of the recently withdrawn planning application for signage, the circumstances around it being removed from the planning board agenda and the outcomes.

District Councillor MacDougall gave an overview of her work since the last meeting. This included liaising with Mendip District Council's Licensing Officers about the licenses for retailers and it would not be possible to change them, but the sales of individual alcoholic drinks could potentially be resolved by liaising with the retailers.

Cllr Cousins raised that it would be useful for the Council to organise an extraordinary meeting to discuss this subject. Following this Cllr Cousins gave an overview of his work as a District Councillor and as Mayor since the last meeting.

92. TO RECEIVE THE BUDGET MONITORING REPORT

Members received the budget monitoring report. Cllr Lokabandhu had a query regarding the interest received against what was budgeted, The Town Clerk suggested that this is likely due to the near-zero interest rates but would check with the Responsible Finance Officer who would give a full answer.

The budget monitoring report was **NOTED**.

Cllr MacDougall left the meeting during the above item.

93. TO RECEIVE THE SCHEDULE OF PAYMENTS

Members received the schedule of payments. It was queried whether the Town Council still needs a Zoom subscription and the Town Clerk would look in to this. The schedule was **NOTED** and duly signed by the Mayor and Cllr Cottle in the absence of the Deputy Mayor.

94. TO NOTE RESOLUTIONS OF DELEGATED COMMITTEES

The following resolutions were **NOTED** by members:

a. Property & Assets Committee held on 13 July 2022

- In light of the new information about being unable to instruct a consultant to spec an entire replacement system, Cllr Cousins proposed that an efficient replacement boiler is installed in the originally allotted project time on to the old pipework in order to facilitate the Carnival using the Town hall for 2022. The Committee is then to investigate additional works to re-pipe the Town Hall in future phases using best consideration of the triple bottom line. This was seconded by Cllr Henderson and **RESOLVED** unanimously.
- Cllr Napper's motion was referred by Full Council on 12 July and was considered by the committee.

"This Council will make the Town Hall available for the Carnival Committee from the morning of Friday 18 November to the evening of Sunday 20 November, despite the planned closure, to facilitate the Carnival"

A recorded vote was requested and taken as below:

For: Cllrs Cousins, Mutch, Henderson, White, Manning, Donfrancesco, Lokabandhu, Smyth, Napper, Osborn, Cook and Oakden

Against: NONE

Abstain: NONE

The motion was **CARRIED** unanimously.

- Cllr Cousins proposed that if the Architects can make the boundary of the Abbey Piazza work whilst following the ownership boundary and retaining the current Town Council bin store, then the Town Council should do so. This was seconded by Cllr Henderson and **RESOLVED** unanimously.
- Cllr Cousins proposed a sub-committee be established to oversee the implementation of the Town Council's Town Deal project in line with the presented Terms of Reference. This was seconded by Cllr White and **RESOLVED** unanimously.
- Cllr Smyth proposed that the Town Council have a height barrier fabricated for the gates at Herbie's Field. This was seconded by Cllr Donfrancesco and **RESOLVED** by majority.
- Cllr Henderson proposed recommendations a and b(i) from the report; which together refused renewal of all parking permits across the Town Hall and St Dunstan's car park from the end of September 2022. This was seconded by Cllr White and **RESOLVED** by majority.
- Cllr Henderson proposed that the Climate Emergency and Resilience Officer seek quotes for replacement chargers of various specifications and replace the chargers with what presents the best value to the Town Council. this was seconded by Cllr Napper and **RESOLVED** unanimously.
- Members **AGREED** for the Town Clerk to investigate the option of having a standpipe mains water supply installed on fisher's Hill recreation ground and bring costings back to a future meeting.

- Members **ACCEPTED** the proposed grass cutting regime for Fisher’s Hill recreation ground.

b. Planning Committee held on 19 July 2022

- 2022/1063/FUL – Change of Use to Tattoo Parlour – Unit 8, Abbey Mews Shopping Centre, 56 High Street, Glastonbury – Miss Erin Larkin – Full Application. Cllr Cousins proposed, seconded by Cllr White and agreed to recommend **APPROVAL** (with 2 abstentions) of this application.
- 2022/1074/FUL – Retention of 3 no. Caravans for temporary 3 year use (re-submission) – Adjacent to unit 1, Station Works, Dyehouse Lane, Glastonbury – Mr C White – Full Application. Cllr Cousins proposed, seconded by Cllr White and unanimously agreed to recommend **APPROVAL** subject to the appropriate flood risk mitigation measures being in place given that the site falls within Flood Zone 2.
- 2022/1112/FUL – Change of use of ground floor of number 10 Benedict Street from retail to residential – 10 Benedict Street, Glastonbury, BA6 9EX – Mr Mark Chan – Full Application. Cllr Cousins proposed, seconded by Cllr Donfrancesco and unanimously agreed to recommend **APPROVAL** of this application.

c. Extraordinary Property & Assets Committee held on 19 July 2022

- Cllr Manning proposed that if the Council wishes to purchase the land that a full consultation process is undertaken prior to purchase. This was seconded by Cllr Cousins and **RESOLVED** unanimously.

d. Staffing Committee held on 20 July 2022

- It was proposed by Cllr Oakden and seconded by Cllr Smyth that the Clerk spend up to £1,500 from the projected underspend on two portable A-rated air conditioning units for the offices to make them a more comfortable working environment for staff. This was **RESOLVED** unanimously.

e. Resilience Committee held on 20 July 2022

- Cllr Donfrancesco nominated Cllr White and this was seconded by Cllr Mutch. It was **RESOLVED** unanimously that Cllr White shall be Chair for the ensuing year.
- Cllr Mutch nominated Cllr Donfrancesco and this was seconded by Cllr Smyth. It was **RESOLVED** unanimously that Cllr Donfrancesco shall be Deputy Chair for the ensuing year.
- It was **RESOLVED** unanimously to express an interest in obtaining funding from the UK Shared Prosperity Fund, via Somerset County Council, in order to conduct a full community consultation exercise to understand the benefits and drawbacks of Town Centre pedestrianisation
- Members were shown a draft of Glastonbury’s Emergency Plan and were sent the available documents by email. It was **RESOLVED** unanimously that the Emergency Plan be a regular agenda item and is updated continuously.
- It was **RESOLVED** unanimously to investigate the feasibility of using an electric boiler with the current pipework in the Town Hall.

f. Finance and General Purposes Committee 26 July 2022

- Cllr Smyth proposed Cllr Lokabandhu to be Deputy Chair. This was seconded by Cllr Donfrancesco and **RESOLVED** unanimously.
- It was **RESOLVED** by majority to award Glastonbury Antiquarians for Glastonbury Museum £1,000.
- It was **RESOLVED** by majority to award Somerset Arts Therapies Centre £250.
- It was **RESOLVED** unanimously to appoint Cllrs Lokabandhu and Manning to regularly spot-check the Town Council's financial procedures.
- Cllr Cousins proposed that this committee establish an Ethical Banking and Investments sub-committee to consider where and how the Town Council holds its funds. This was seconded by Cllr Donfrancesco and **RESOLVED** by majority.
- The membership of this sub-committee was **AGREED** as: Cllrs White, Manning, Henderson, Smyth, Osborn, Cook, Roney-Dougal and Cousins.
- It was **RESOLVED** unanimously to hold an Extraordinary Finance and General Purposes meeting on 20 September 2022 at 8pm.

95. TO CONSIDER A RECOMMENDATION FROM THE RESILIENCE COMMITTEE REGARDING THE NEW TOWN HALL BOILER

The Resilience Committee had been investigating the feasibility of an electric-fuelled boiler which would eliminate a large proportion of the Council's carbon emissions.

However, at the present time this is not feasible owing to a number of factors including the supply into the Town Hall, the fact the Town Council does not generate any electricity to offset the increased unit cost of the energy and the cost of temporary heating which would be required because of the infrastructure work required.

The Resilience Committee resolved on August 8 2022 to recommend to Full Council the installation of a Gas-fired replacement boiler at the present time.

Cllr Henderson proposed the recommendation be accepted. This was seconded by Cllr Cottle and **RESOLVED** by majority.

96. TO RECEIVE UPDATES FROM ADVISORY COMMITTEES AND CONSIDER THEIR RECOMMENDATIONS

a. Frost Fayre Advisory Committee held on 20 July 2022

(i) The Advisory Committee recommend that the cost for all pitch types is increased by £10 for both those within BA6 and BA16 postcodes and those outside. The proposed prices are as listed overleaf.

Pitch Type	BA6 / BA16	Other postcodes
Inside	£55	£80
Outside	£45	£70
'Suitcase'	£35	

This recommendation was proposed to be accepted by Cllr Smyth. This was seconded by Cllr Roney-Dougal and **RESOLVED** by majority.

b. Queen's Platinum Jubilee Advisory Committee held on 27 July 2022

i) The Committee recommends that £280 from the Platinum Jubilee budget is used to re-stage the Glastonbury Mummers play on 25 September as part of the planned festivities for Michaelmas.

This recommendation was proposed to be accepted by Cllr Smyth. This was seconded by Cllr Henderson and **RESOLVED** by majority.

ii) The committee recommends that a Glastonbury Holy Thorn Tree is purchased to be planted in St Dunstan's Garden if a specimen from Kew Gardens is not forthcoming

This recommendation was proposed to be accepted by Cllr Smyth. This was seconded by Cllr Cottle and **RESOLVED** unanimously.

c. Climate and Ecological Emergency Advisory Committee held on 28 July 2022

There were no recommendations from this Advisory Committee.

97. TO CONSIDER PROPOSALS TO DECREASE THE ENVIRONMENTAL, STAFF TIME AND COST IMPACTS OF MEETING SUMMONS, AGENDAS AND REPORTS

Members considered a report from the Town Clerk highlighting the impact of printed papers for Council and Committee meetings with clarified information regarding the obligations placed on the Council by statute. Cllr Lokabandhu raised that if the Council are to move to electronic papers, that a software solution other than webmail is sought. This was noted by the Town Clerk.

Cllr Smyth proposed recommendation A from the report to members, that Council consents to receive their summons, agenda and reports via email. Noting that this does not exclude anyone from receiving printed papers, it just makes meeting the statutory deadlines much easier. This was seconded by Cllr Henderson and was **RESOLVED** by majority.

Cllrs White and Osborn indicated their wish to still receive printed papers but pick them up from the Glastonbury Information Centre.

Cllrs Cook and Napper indicated their wish to still receive printed papers and for them to be delivered to their home address.

Recommendation D from the member report asked Council consider whether it may need to offer a scheme whereby Councillors can receive a suitable electronic device for Council business where needed was proposed by Cllr Cottle. This was seconded by Cllr Osborn and **RESOLVED** by majority.

98. TO CONSIDER REINSTATING BENCHES TO THE HIGH STREET THAT WERE REMOVED DURING THE PANDEMIC

Cllrs Osborn and Napper spoke against this subject, citing the behaviour raised by Cllrs and the Police relating to the High Street.

Cllr Henderson suggested that this be raised at a future Police Liaison meeting and Cllr Cousins spoke in favour of this approach.

99. TO CONSIDER DELEGATING TO THE TOWN CLERK THE SITING OF THE REMAINING BIKE RACKS AND GLASTONBURY WAY BENCHES TO SUITABLE LOCATIONS

Cllr Henderson proposed that it be delegated to the Town Clerk to site the remaining bike racks and benches. This was seconded by Cllr Cottle and **RESOLVED** by majority.

100. TO RECEIVE REPORTS FROM OUTSIDE BODIES

a. Fairtrade – Cllr MacDougall was not present during this part of the meeting, but the Town Clerk is to liaise with Cllr MacDougall to facilitate a Fairtrade meeting and retain our Fairtrade Town status.

b. Town Deal Board – Cllr White gave members a verbal update on the last meeting of the Town Deal Board and the feedback received from government officials during their visit to some of the projects.

c. Glastonbury Information Centre – Cllr Oakden gave an overview of the performance of the Information Centre and some the developments being implemented by the board of Directors including signage. Cllr Oakden raised that she and the Town Clerk are to visit Salisbury Information Centre to understand more about their operations and post-COVID recovery strategy.

101. TO CONSIDER TAKING ON A COORDINATION ROLE ACROSS THE NATIONAL TRUST, POLICE, SOMERSET COUNTY COUNCIL, NSL PARKING ENFORCEMENT AND MENDIP DISTRICT COUNCIL FOR ANNUAL EVENTS AT THE TOR

Members had an introduction to this item from the public session and the need to coordinate across multiple agencies for events such as the solstices. Several members raised observations around the use of Herbie's Field to alleviate parking pressure in the town.

Cllr Lokabandhu proposed that the Town Clerk coordinate the above listed parties with respect of the annual events at the Tor. This was seconded by Cllr Manning and **RESOLVED** unanimously.

102. TO CONSIDER A REQUEST FROM MENDIP CREDIT UNION TO USE ST DUNSTAN’S HOUSE AS THEIR CORRESPONDENCE ADDRESS

Cllr Cousins declared an interest as a Credit Union member and Director of the GIC in St Dunstan’s. Cllr Manning declared an interest as a director of the Glastonbury Community Development Trust. Cllr Oakden declared an interest as a director of the GIC in St Dunstan’s House.

Members had an introduction to this item from the public session and considered letting the Credit Union use St Dunstan’s as an address for official correspondence.

Cllr White proposed that the Town Council allow the Credit Union to use St Dunstan’s House for official correspondence at no cost. This was seconded by Cllr Price and **RESOLVED** by majority.

103. TO CONSIDER A REQUEST FROM GLASTON MANOR ANGLING ASSOCIATION TO SUPPORT IMPROVED SAFETY SIGNAGE AT THE BRIDGE ON BUTLEIGH ROAD AND COW BRIDGE ROAD

Cllr Cottle proposed we support the improved safety signage. This was seconded by Cllr Smyth and **RESOLVED** unanimously.

104. MAYOR’S ANNOUNCEMENTS

Cllr Cousins updated members as to his recent engagements as Mayor.

105. COMMUNICATIONS AND ANNOUNCEMENTS

The Town Clerk raised that an invitation for all members had been received to the re-opening of Street Parish Council’s skatepark.

106. CORRESPONDENCE

There were no items of correspondence to raise before members at this meeting.

107. NEWS RELEASES

There were no news releases from this meeting.

108. ACTIONS ARISING FROM THE MEETING

The Clerk had captured all actions arising from the meeting.

109. TO NOTE THE DATE OF THE NEXT MEETING

The next Full Town Council meeting will be on Tuesday 13 September, 2022.

SIGNED:	DATE:
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