



# Glastonbury Town Council

**Annual meeting of the Council held on Tuesday 10<sup>th</sup> May 2016 at 7pm**

**PRESENT:** Councillors: G Avalon, A Black, J Brunsdon MBE, J Coles, N Cottle, J Cousins, E George, S Henderson, J Keery, L MacDougall, D Michell, S Thurgood, I Tucker

**APOLOGIES:** Councillor D Abbott  
County Councillor A Gloak  
Terry Dowden – Macebearer

**IN ATTENDANCE:** The Town Clerk  
Gary Knight – Macebearer  
Gary Day – Macebearer (substitute)  
David Greenway – Town Crier  
Mayor's Chaplain – Rev David MacGeoch

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## **PUBLIC PARTICIPATION**

Jane Walker spoke in objection to the proposed Street Trading Policy.

**The meeting was opened with the lighting of the Unity candle and a moment for quiet reflection.**

The outgoing Mayor, Councillor D Michell gave a speech before presiding over the election of Mayor.

### **1. ELECTION OF MAYOR**

It was proposed by Councillor E George, seconded by Councillor A Black and unanimously

**RESOLVED**

that Councillor J Cousins be elected Mayor for the ensuing year.

The Mayor retired from the meeting at this point to accept the regalia.

Councillor J Cousins returned to the room and read and signed the Declaration of Acceptance of Office and Code of Conduct and made an acceptance speech.

### **2. DECLARATIONS OF INTEREST**

There were none.

### **3. ELECTION OF DEPUTY MAYOR**

It was proposed by Councillor N Cottle, seconded by Councillor D Michell and unanimously

**RESOLVED**

that Councillor E George be elected Deputy Mayor for the ensuing year.

**4. APPOINTMENT OF SERGEANTS-AT MACE**

The Mayor appointed Gary Knight and Terry Dowden as his Sergeants-at-Mace for the ensuing year.

**5. APPOINTMENT OF CHAPLAIN TO THE MAYOR**

The Mayor announced that Rev D MacGeoch had agreed to act as his Chaplain for the ensuing year. At the request of the Mayor, Rev MacGeoch offered a prayer.

**6. STANDING COMMITTEES**

**AGREED** that the following appointments be made for the ensuing year.

Communications	Councillors: N Cottle, J Cousins, E George, S Henderson, J Keery, T Napper
Town Hall	Councillors: D Abbott, G Avalon, J Brunsdon MBE, J Coles, N Cottle, J Cousins, E George, S Henderson, L MacDougall, D Michell, S Thurgood, I Tucker
Finance and General Purposes	Councillors: D Abbott, G Avalon, A Black, J Brunsdon MBE, J Coles, N Cottle, J Cousins, E George, S Henderson, J Keery, L MacDougall, S Thurgood, I Tucker
Promoting Glastonbury	Councillors: G Avalon, J Brunsdon MBE, N Cottle, J Cousins, E George, S Henderson, L MacDougall, D Michell, W Knight
Property and Assets	Councillors: D Abbott, G Avalon, A Black, J Brunsdon MBE, J Coles, N Cottle, J Cousins, E George, S Henderson, J Keery, L MacDougall, D Michell, S Thurgood, I Tucker
Planning	Councillors: D Abbott, G Avalon, J Brunsdon MBE, J Cousins, E George, S Henderson, L MacDougall, D Michell, I Tucker
Staffing	Councillors: Mayor, Deputy Mayor and Chairman of Town Hall, Property and Assets, Glastonbury and Sharpham Burial Board, Planning, A361, Glastonbury in Bloom, Communications, Youth Provision
Youth Provision	Councillors: G Avalon, J Coles, E George, S Henderson, J Keery, L MacDougall, S Thurgood
Glastonbury in Bloom	Councillors: G Avalon, A Black, J Brunsdon MBE, D Michell, I Tucker, E George
A361	Councillors: D Abbott, G Avalon, J Brunsdon MBE, J Coles, N Cottle, J Cousins, E George, S Henderson, J Keery, D Michell, L MacDougall, S Thugood, I Tucker

Frost Fayre

Councillors: G Avalon, A Black, E George, L MacDougall, D Michell, I Tucker

## 7. APPOINTMENTS TO OUTSIDE BODIES

**AGREED** that the following appointments be made for the ensuing year.

Austin Memorial Homes	(4)	Councillors: J Brunsdon, J Coles, J Keery and S Thurgood
Glastonbury Tribunal	(1)	Councillors: J Cousins
Glastonbury and Sharpham Burial Joint Committee	(8)	Councillors: J Brunsdon MBE, J Coles, N Cottle, E George, D Michell, S Thurgood, I Tucker and one representative from Sharpham
Citizens' Advice Bureau	(3)	Councillors: G Avalon, W Knight, L MacDougall
Somerset Associations of Local Councils	(2)	Councillors: G Avalon and N Cottle
Glastonbury Charities	(1)	The Mayor
St Edmund's Community Hall Management Committee	(4)	Councillors: A Black, N Cottle, J Cousins, I Tucker
Glastonbury Community Development Trust	(2)	Councillors: G Avalon and L MacDougall
Talking Newspapers for the Blind	(1)	Councillor D Michell
Community Speed Watch	(2)	Councillors S Thurgood and L MacDougall
Mendip Health and Wellbeing Panel	(1)	Councillor E George
PACT	(3)	Councillors: D Michell, S Thurgood and S Henderson
Fairtrade	(2)	G Avalon and L MacDougall
Glastonbury Carnival Ctte	(1)	Councillor J Coles (Councillor Cottle substitute)

## 8. NEIGHBOURHOOD PLAN STEERING GROUP

It was **RESOLVED** that the following Councillors be appointed to the Neighbourhood Plan Steering Group. Councillors: Avalon, Black, Brunsdon, Cousins, George, Henderson, Keery and MacDougall.

Gerard Tucker introduced himself as the new Deputy Town Clerk and Neighbourhood Planning Officer.

## **9. CALENDAR OF MEETINGS**

The draft calendar of meetings for Town Council, Planning Meeting, Town Hall and Finance and General Purposes Committee for 2016/2017, copies of which had been circulated to each member, was **APPROVED**.

## **10. SIGNATORIES TO BANK ACCOUNT**

**RESOLVED** that Councillors: Brunsdon, Cousins, Coles and Knight be appointed as signatories to the HSBC bank accounts along with the Town Clerk and that Councillors Brunsdon, Thurgood and the Town Clerk be appointed as signatories to the Santander deposit account.

## **11. GLASTONBURY CITIZEN OF THE YEAR AWARD**

It was **RESOLVED** to place the matter on the agenda for the next Finance and General Purposes Committee meeting.

## **12. MINUTES**

- a) The minutes of the meeting of the Council held on 12<sup>th</sup> April 2016, which had been circulated to each member, were taken as read and signed by the Mayor as a correct record with the addition at that Councillor Napper, in his capacity as County Councillor had set aside monies towards improvements to the pedestrian crossing at Street Road.

The Mayor allowed comments and questions relating to the minutes. Councillor Henderson was concerned that PC Berstow had left the town within one week of taking up post. The Town Clerk confirmed that a new PC had now been appointed. Councillor Brunsdon suggested that the Town Clerk enquires directly to Mendip District Council about outstanding repairs to the canopy at St John's Car Park and the problem with illegally placed bins in Hanover Square. Councillor Thurgood asked about the Town Centre Working Group and congestion in the High Street.

- b) The minutes of the meeting of the Planning Committee held on 26<sup>th</sup> April 2015, were received.
- c) The minutes of the meeting of the Glastonbury in Bloom Committee held on 3<sup>rd</sup> May 2016, were received with the addition of apologies received from Councillor Black

## **13. SCHEDULE OF PAYMENTS**

**RESOLVED** that the schedule of payments, now submitted, a copy of which is attached to the official minutes be approved and signed by two members as the Town Clerk's authority to make the payments.

#### **14. APPOINTMENT OF INTERNAL AND EXTERNAL AUDITOR**

The Town Clerk had provided details of the internal and external auditors for the 2015-2016 financial year.

It was **NOTED** that Grant Thornton has been appointed as the External auditor until 2017 which is a mandatory appointment.

No Councillor declared a conflict of interest relating to either company.

It was **RESOLVED** to appoint Probusiness of Wells as the internal auditor for the Town Council.

#### **15. REVIEW OF FINANCIAL REGULATIONS AND RISK ASSESSMENT**

The Town Clerk reported that she is in the process of updating both documents.

#### **16. NEW STREET TRADING POLICY – MENDIP DISTRICT COUNCIL**

Councillors had been provided with a copy of the Mendip District Council draft Street Trading Policy. Councillors were concerned about the onerous conditions which were proposed in the policy and also whether the policy would affect town events ie. Carnival and Frost Fayare. The Town Clerk said that she had complained to the Licensing Department about the short consultation period and had asked for an extension,

It was **RESOLVED** to formulate a response at the Planning Meeting on 24<sup>th</sup> May and to invite the licensing officer to the next Town Council meeting to answer questions.

Councillor Coles said that he had been informed at a recent District Council licensing committee meeting that the consultation had been extended for 8 weeks.

#### **17. COMMUNICATIONS AND ANNOUNCEMENTS**

Councillor Michell, Mayor for 2015-2016 announced that the Tea Dance had raised £820.00 to be divided equally between her charities.

Councillor Coles reported that Tony Frazier and his wife had recently retired from the carnival committee after many years of service. The Town Clerk was asked to write a letter of thanks to Mr and Mrs Frazier. Councillors Coles said he was unable to attend all the carnival meetings on behalf of the Town Council therefore Councillor Cottle agreed to stand in on those occasions. He was pleased that Cameron Kurle from Glastonbury had been selected for the Olympic Swimming team and had arranged for a congratulatory card to be sent, signed by the Mayor.

In answer to Councillor Thurgood's earlier question, Councillor George reported that the Town Centre Working Group continues to meet and is addressing ongoing issues in the High Street, including traffic congestion.

Councillor George reported that the budget for the Youth Fun Day being held on 11<sup>th</sup> June 2016 has been approved by Mendip Health and Wellbeing.

Theo Wilson reported that the Youth Council survey is coming along and will be moving to an online format before the end of term. The Youth Council are discussing the possibility of a graffiti wall somewhere in town to provide an area for meaningful graffiti.

The Mayor (in his capacity as Deputy Mayor) had attended the Wool and Textile Exhibition on 30<sup>th</sup> April 2016 and been honoured to have opened the Avalon Wildflower Park at Northover Jubilee park with Michael Eavis on the same day.

The Mayor announced that he had chosen Glastonbury Abbey as his charity for the year.

Councillor Michell had attended the Town Crier competition with the Town Crier and was pleased to announce he came third out of 23 contestants.

## **18. CORRESPONDENCE**

The following correspondence was noted:

- a) Glastonbury Clifton Diocesan Pilgrimage Committee – Invitation to the Town Mayor, Councillors and their guests to the annual service of worship in honour of Our Lady St Mary of Glastonbury commencing at 2.15pm on Sunday 10<sup>th</sup> July 2016 in the Abbey Grounds.

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**Mayor, 14<sup>th</sup> June 2016**