



Town Hall
Magdalene Street
Glastonbury
Somerset
BA6 9EL

GLASTONBURY TOWN COUNCIL

www.glastonbury.gov.uk

Minutes of Extraordinary Youth Provision Committee held on Wednesday 27th June 2022 at 7pm	
Councillors Present	J Cousins (Mayor), M White, Z Price, Lokabandhu, Cllr S Henderson
Apologies	
In Attendance	M Willcox YMCA, Sarah Marks (Committee Clerk)
Public Participation	S Barnet

1. TO RECEIVE APOLOGIES FOR ABSENCE AND NOTE REASONS GIVEN

Cllr M Smyth and Cllr Donfrancesco were absent without giving apologies.

2. DECLARATIONS OF INTEREST

Cllr J Cousins declared he is a Trustee for St Edmunds Community Hall.

3. MINUTES OF MEETING HELD ON WEDNESDAY 15TH JUNE 2022

Amendments were asked to be made.

The minutes of the meeting held on the 15th June 2022 will be signed by the Chair as a true record of the meeting once the amendments have been made.

Cllr J Cousins proposed the minutes be accepted with the amendments. Seconded Cllr S Henderson It was **RESOLVED** to accept the minutes with the amendments.

The Town Clerk reported to the committee that due to a misunderstanding the Youth Provision Committee was an advisory committee not a delegated committee. To officially change, it would have to go to a Full Council meeting. The committee reviewed the Terms of Reference, that were previously agreed and it states the Youth Provision is a delegated committee. It was agreed to discuss at the next Full Council meeting.

4. In accordance with the Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014, the press and public will be excluded for the following item (5) due to the confidential nature of the business to be transacted.

5. TO CONSIDER A SERVICE LEVEL AGREEMENT BETWEEN THE YMCA AND GLASTONBURY TOWN COUNCIL

M Wilcox went through the draft copy of the Service Level Agreement. The committee discussed various parts of the contract, starting from 1st July 2022 to end December 2027, with a contract review in 2026, which is to include a 3-month break clause.

Cllr J Cousins asked if the monthly instalments could be changed to quarterly payments, and the financial side should be reviewed every 12 months.

The committee discussed the Youth Council and could this be added to the Service Level Agreement. M Willcox explained different types Youth Councils currently running. The committee discussed ideas for the Youth Council and the possibility of continuing their meetings at the Town Hall. The committee expressed a concern that there was a lack of involvement of children that were from different teaching back grounds for example home schooled and to encourage these children to join. Cllr Lokabandhu recommended that the Youth Council attend some of the Town Council committees to get an idea of the council environment.



Cllr J Cousins proposed M Willcox produce a separate Service Level Agreement for the Youth Council. Seconded by Z Price. It was **RESOLVED** for M Willcox produce a separate Service Level Agreement for the Youth Council.

The Town Clerk asked for an updated financial costs and budgets from M Willcox.

M Willcox suggested that the Town Council apply for funding to help towards costs of the Youth Council.

Cllr J Cousins proposed that surplus of funding received is dedicated to the Youth Workers to produce best results for the clubs. Seconded by Z Price. It was **RESOLVED** surplus of funding received is dedicated to the Youth Workers to produce best results for the clubs.

Cllr J Cousins proposed that item 9 in the SLA agreement read as the following: will be reviewed annually in July to ensure inflation increases are considered in additional etc. Seconded by Z Price. It was **RESOLVED** that item 9 in the SLA agreement read as the following: will be reviewed annually in July to ensure inflation increases are considered in additional etc.

Cllr J Cousins proposed that item 9 in the SLA agreement remove the number 12 between equal instalments and replace with half yearly in advance (after in). Seconded by Z Price. It was **RESOLVED** item 9 in the SLA agreement remove the number 12 between equal instalments and replace with half yearly in advance (after in).

Cllr J Cousins proposed the Town Clerk will manage the amendments of the SLA agreement and to add the Town Council logo on the document. The Town Clerk and M Willcox to liaise and once approved, proceed with signing. Seconded by Cllr Lokabandhu. It was **RESOLVED** the Town Clerk will manage the amendments of the SLA agreement and to add the Town Council logo on the document. The Town Clerk and M Willcox to liaise and once approved, proceed with signing.

6. In accordance with the Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014, the press and public will be invited back for the remainder of the meeting

7. TO RECEIVE A VERBAL UPDATE ON ABBEY PARK

It was asked for the Committee Clerk to look for the Terms of Reference for the Youth Provision and the Abbey Park Advisory Committee, and send to the councillors.

Cllr M White updated the committee to advise that he had spoken to the Town Clerk about survey monkey and it was suggested to use a free survey service called Google Forms.

Cllr J Cousins suspended Standing Orders.

Cllr J Cousins proposed on the advice of the Town Clerk that Google Forms (free of charge) be used instead of survey monkey (costs applicable). This is to replace the resolution in item 9 on the 15th June 2022 minutes. Seconded by Z Price. It was **RESOLVED** on the advice of the Town Clerk that Google Forms (free of charge) be used instead of survey monkey (costs applicable). This is to replace the resolution in item 9 on the 15th June 2022 minutes.

Cllr J Cousins reinstated Standing Orders.



8. TO NOTE THE DATE OF THE NEXT MEETING – WEDNESDAY 14TH SEPTEMBER 2022

SIGNED:	DATE:
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