



# Glastonbury Town Council

## Annual meeting of the Council held on Tuesday 14<sup>th</sup> May 2019 at 7pm

- PRESENT:** Councillors S Barnet, L Browne, J Coles, J Cousins, N Cottle, S Henderson, J Keery, P Lund, L MacDougall, D Michell, I Mutch, B Outten, C Prior, M Smyth and I Tucker
- APOLOGIES:** Councillor S Roney-Dougal (prior engagement), County Councillors Leyshon and Napper.
- IN ATTENDANCE:** The Town Clerk  
Claire Crumpton – Macebearer  
Terry Dowden – Macebearer  
David Greenway – Town Crier
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## PUBLIC PARTICIPATION TOOK PLACE BETWEEN 7.00 AND 7.15PM

- Subjects raised included:
- Time Bank
  - Morrisons Bund
  - Morlands Industrial area
  - Communication with residents

The peace candle was lit by Gerald Morgan and Mark Penton following a presentation to them for being nominated as Glastonbury's Citizen of the Year.

The outgoing Mayor Denise Abbott gave a speech before presiding over the election of Mayor.

### 1. ELECTION OF MAYOR

It was proposed by Councillor M Smyth seconded by Councillor J Keery that Councillor D Michell be elected Mayor for the ensuing year.

There was a short adjournment whilst the Mayor retired to the Mayor's Parlour to accept the robes of office from the outgoing Mayor.

Councillor D Michell returned to the room, read and signed the Declaration of Office and Code of Conduct and gave an acceptance speech.

### 2. DECLARATIONS OF INTEREST

There were no declarations of interest

### 3. ELECTION OF DEPUTY MAYOR

It was proposed by Councillor L Browne, seconded by Councillor S Barnet and unanimously **RESOLVED** that Councillor J Cousins be elected Deputy Mayor for the ensuing year.

The Deputy Mayor retired from the meeting at this point to accept the robes of office. Proceedings commenced on the return of the Deputy Mayor to the meeting.

### 4. APPOINTMENT OF SERGEANTS-AT MACE

The Mayor appointed Terry Dowden and Claire Crumpton as her Sergeants-at-Mace for the ensuing year.

### 5. APPOINT THE MAYOR'S CHAPLAIN

The Mayor announced that Reverend David McGeoch had agreed to act as her Chaplain for the ensuing year.

### 6. STANDING COMMITTEES

**AGREED** that the following appointments be made for the ensuing year:

Finance and General Purposes	Councillors: S Barnet, L Browne, J Coles, N Cottle, J Cousins S Henderson, J Keery, P Lund, L MacDougall D Michell, I Mutch, B Outten, C Prior, M Smyth, I Tucker
Promoting Glastonbury	Councillors: J Cousins, P Lund, D Michell I Mutch, B Outten, C Prior, S Roney-Dougal, M Smyth
Property and Assets	Councillors: L Browne, J Coles, N Cottle, J Cousins S Henderson, J Keery, P Lund, L MacDougall B Outten, C Prior, M Smyth, I Tucker
Planning	Councillors: S Barnet, L Browne, J Cousins, S Henderson, J Keery, P Lund, L MacDougall, D Michell, I Mutch, B Outten, C Prior, S Roney-Dougal, M Smyth, I Tucker
Staffing	Councillors: N Cottle, J Cousins, D Michell, M Smyth, I Tucker
Youth Provision	Councillors: S Barnet, J Coles, S Henderson, J Keery, B Outten
Glastonbury in Bloom	Councillors: L Browne, D Michell, I Mutch, B Outten, C Prior

	M Smyth, I Tucker
A 361	Councillors: S Barnet, L Browne, N Cottle, J Keery, P Lund, L MacDougall, I Mutch, C Prior, M Smyth, I Tucker.
Frost Fayre	Councillors: S Henderson, J Keery, L MacDougall, D Michell, C Prior, M Smyth, I Tucker + Jill Barker (Glastonbury Chamber)

## 7. APPOINTMENTS TO OUTSIDE BODIES

Austin Memorial Homes	4	Councillors: S Barnet, L Browne, J Coles, J Keery
Glastonbury Tribunal	1	Councillor: J Cousins (Replacement – if required C Prior
Glastonbury and Sharpham Burial Board	7	Councillors: S Barnet, L Browne, J Coles, N Cottle D Michell, C Prior, I Tucker
Citizens Advice Bureau	3	Councillors: L Browne, P Lund, M Smyth
Somerset Association of Local Councils	2	Councillors: N Cottle, J Cousins
St Edmunds Hall	4	Councillors: N Cottle, J Cousins, S Roney-Dougal I Tucker
Glastonbury Community Development Trust	2	Councillors: J Coles, L MacDougall
Talking Newspapers for the Blind	1	Councillor: D Michell
Mendip Health and Wellbeing Panel	1	Councillor: L Browne
Glastonbury Carnival Committee	1	Councillor: J Coles
Harvest Show:	2	Councillors: S Barnet, J Cousins
Strode College Theatre Board	1	Councillor: C Prior
Mendip One Team (Includes Glastonbury Community Partnership)	1	Councillor: P Lund
NALC	1	Councillor: N Cottle
Glastonbury Information Centre	3	Councillors: J Cousins, J Keery, P Lund
CCTV	1	Councillor: J Coles
Glastonbury Peoples Trust	1	Councillor: D Michell

Fairtrade	2	Councillors: P Lund, C Prior
Rights of Way lead		Councillor: N Cottle, M Smyth
Highways lead		Councillor: L Browne

## 8. TO APPROVE THE CALENDAR OF MEETINGS FOR THE ENSUING YEAR

The draft calendar of meetings for Town Council, Planning Meeting, Finance and General Purposes Committee for 2019/2020, copies of which had been previously circulated to each member was **APPROVED**.

## 9. SIGNATORIES TO BANK ACCOUNT

**RESOLVED** that the following changes are made to the signatories of the Council bank accounts:

HSBC current account – Former Councillors removed as signatories John Brunsdon, William Knight. Signatories of the account are to be Councillors Coles and Cousins and the Responsible Financial Officer – Jane Czornij.

Nationwide Building Society – Former Councillors removed as signatories Emma George, Denise Abbott. It was **AGREED** that Councillors Cousins and Michell be signatories to this account in addition to Councillor Coles and the Responsible Financial Officer Jane Czornij.

Santander Investment Account – Former Councillors removed as signatories John Brunsdon, Hugh Culliford Sharp. It was **AGREED** that Councillors Cousins and Michell be signatories of this account in addition to the Responsible Financial Officer Jane Czornij.

## 10. MINUTES

- a) The minutes of the meeting of the Full Council held on 9<sup>th</sup> April 2019 which had been circulated to each member were taken as read and signed by the Mayor as a correct record.
- b) The minutes of the Planning Committee meeting held on 23<sup>rd</sup> April 2019 which had been previously circulated were noted.
- c) The minutes of the Youth Committee meeting held on 30<sup>th</sup> April 2019 were received

## 11. PLANNING APPLICATION 2019/0865/FUL

Proposal: Demolition of existing buildings and erection of a general purpose agricultural livestock building.

Location: Appledawn, Wick Lane, Glastonbury

Applicant: RJ & SJ Bunn

After due consideration, this application was unanimously supported with a suggested condition. The clerk was asked to inform the Planning Authority that a condition requesting that the fibre cement roofing sheets should be green rather than grey should be considered. Proposed by Cllr Tucker, Seconded by Cllr Smyth. This was unanimously supported with the exception of Cllr Cottle who abstained.

## **12. COUNTY COUNCILLOR REPORTS**

With neither of the County Councillors present at the meeting, a written statement prepared by Cllr Leyshon was read to the meeting. Her key message was the process that the Councils in the South West are following for the registration and submission of funding bids for road improvements to the A361 and A39 in Somerset.

## **13. TO CONSIDER THE SCHEDULE OF PAYMENTS**

**RESOLVED** that the schedule of payments presented at the meeting were approved and duly signed and counter signed by the Mayor and Deputy Mayor.

## **14. APPOINTMENT OF INTERNAL AND EXTERNAL AUDITORS FOR 2018-2019 FINANCIAL YEAR**

The Town Clerk informed the Council that PJK Littlejohn are the appointed external auditors and Pro-Business from Wells are the appointed internal auditors. None of the Councillors declared an interest relating to either company. It was **RESOLVED** to appoint Pro-Business as the internal auditors for the year 2017/18.

## **15. REVIEW OF FINANCIAL REGULATIONS AND RISK ASSESSMENT**

The Town Clerk informed that the Financial Regulations and Statement of Internal Control had been presented to a meeting of Finance and General Purposes Committee. The Town Clerk informed that there has been some changes to the assessment reflecting that the position of Responsible Financial Officer has been separated from the Town Clerk position. Cllr Keery proposed, seconded by Cllr Coles and unanimously agreed to adopt the revised review.

## **16. REVIEW OF POLICIES**

- a) Code of Conduct for Councillors – this revised policy having been previously circulated was unanimously approved by Councillors
- b) GDPR, this policy first adopted in August 2018 is to be reviewed annually. The presentation of this policy in May is to align the review with other policies. Having been previously circulated, this policy was unanimously approved by Councillors
- c) Code of Conduct for handling complaints. Having been previously circulated to Members, it was unanimously approved by Councillors
- d) Adoption of Community Engagement Policy. Further to the comments raised during public participation earlier in the meeting, Cllr Tucker proposed, seconded by Cllr Smyth that this policy is circulated to all Members for a second

reading before being presented again at the next meeting. Agreed 11, Against 3  
– Approved.

## **17. COMMUNICATIONS AND ANNOUNCEMENTS**

- a) Somerset Association of Local Councils have agreed to deliver Councillor training on Wednesday 22<sup>nd</sup> May 2019 in the Town Hall commencing at 7.00pm.
- b) Notification of a road closure on Old Wells Road for 17 days from 28<sup>th</sup> May for sewerage works repair.
- c) PC Beat Manager Katie Moyse police report

## **18. CORRESPONDENCE**

- a) Email received from Mr Chris Baker requesting that Glastonbury Town Council arranges to meet with community members opposed to the use of 5G. Following debate, it was unanimously **RESOLVED** that the council attempts to find an expert in 5G who considers the use of this technology safe who would be prepared to attend a meeting where the issues can be considered in a closed meeting.
- b) An application for a premises licence for the sale by retail alcohol at Monarch Way, 15a High Street, Glastonbury. Proposed by Cllr Tucker, seconded by Cllr Coles and **AGREED** by majority to agree the sale of alcohol at his location. Cllr Barnet abstained.
- c) Shape our future information previously distributed.

## **CLOSED SESSION**

Members of the press and public were asked to vacate the chamber to allow for a discussion under closed session on the subject of the appointment of alderman.

Cllr Tucker informed the Council of the long-standing dedication of former Councillor John Brunsdon over many years. In an attempt to retain access to Mr Brunsdons' knowledge on numerous subjects including rights of way, historic buildings and conservation within Glastonbury it was proposed by Cllr Tucker, seconded by Cllr Cousins that John Brunsdon be invited to attend council meetings as the first alderman of Glastonbury. This proposal was unanimously **AGREED**.

The meeting close at 9.25pm.

Signed \_\_\_\_\_

Worshipful Mayor  
11<sup>th</sup> June 2019