



Glastonbury Town Council

Annual meeting of the Council held on Tuesday 9th May 2017 at 7pm

PRESENT: Councillors: A Black, D Abbott, J Brunsdon MBE, J Coles, N Cottle, J Cousins, E George, S Henderson, J Keery, W Knight, L MacDougall, D Michell, T Napper, S Thurgood, I Tucker

APOLOGIES: Councillor G Avalon
County Councillor A Gloak
Terry Dowden – Macebearer

IN ATTENDANCE: The Town Clerk
Gary Knight – Macebearer
Martha Spikes – Macebearer (substitute)
David Greenway – Town Crier
Mayor's Chaplain (retiring) – Rev David MacGeoch
Mayor's Chaplain – Rev Sister Diana Greenfield

PUBLIC PARTICIPATION

Malcolm Allan updated Councillors on the Sleeping Bus project and asked how he could be involved with the Neighbourhood Plan. Councillor George informed Mr Allan that the Neighbourhood Planning Officer would be contacting him shortly to invite him to join the housing focus group.

The meeting was opened with the lighting of the Unity candle and a prayer said by Rev David McGeoch.

The outgoing Mayor, Councillor J Cousins gave a speech before presiding over the election of Mayor.

1. ELECTION OF MAYOR

It was proposed by Councillor J Cousins, seconded by Councillor S Henderson and unanimously

RESOLVED

that Councillor E George be elected Mayor for the ensuing year.

The Mayor retired from the meeting at this point to accept the robes of office.

Councillor E George returned to the room, read and signed the Declaration of Acceptance of Office and Code of Conduct and gave an acceptance speech. She announced that she had chosen Glastonbury Scouts as her main charity for the year and reserved the right to support other organisations during her year of office, should she see fit. The Scouts have selected Frankie Derbidge to act as Mayor's Cadet for the year.

2. DECLARATIONS OF INTEREST

There were none.

3. ELECTION OF DEPUTY MAYOR

It was proposed by Councillor D Michell, seconded by Councillor J Keery and unanimously

RESOLVED

that Councillor D Abbott be elected Deputy Mayor for the ensuing year.

4. APPOINTMENT OF SERGEANTS-AT MACE

The Mayor appointed Gary Knight and Terry Dowden as her Sergeants-at-Mace for the ensuing year.

5. APPOINTMENT OF CHAPLAIN TO THE MAYOR

The Mayor announced that Rev Sister Diana Greenfield had agreed to act as her Chaplain for the ensuing year.

6. STANDING COMMITTEES

AGREED that the following appointments be made for the ensuing year.

Communications Councillors: N Cottle, J Cousins, E George, S Henderson, J Keery, D Michell, T Napper

Finance and
General Purposes Councillors: D Abbott, J Brunsdon MBE, J Coles, N Cottle, J Cousins, E George, S Henderson, J Keery, S Thurgood, I Tucker

Promoting Glastonbury Councillors: N Cottle, J Cousins, E George, S Henderson, D Michell, W Knight

It was **RESOLVED** to amalgamate the Town Hall and Property and Assets Committees.

Property and Assets Councillors: D Abbott, A Black, J Brunsdon MBE, J Coles, N Cottle, J Cousins, E George, S Henderson, J Keery, W Knight, L MacDougall, D Michell, S Thurgood, I Tucker

Planning Councillors: D Abbott, J Brunsdon MBE, N Cottle, J Cousins, E George, S Henderson, I Tucker

Staffing Councillors: D Abbott, J Cousins, E George, J Keery, I Tucker

Youth Provision Councillors: D Abbott, J Coles, E George, S Henderson, J Keery, S Thurgood

Glastonbury in Bloom Councillors: A Black, J Brunsdon MBE, N Cottle, E George, D Michell, I Tucker

A361 Councillors: D Abbott, J Brunsdon MBE, N Cottle, E George, J Keery, D Michell, L MacDougall, T Napper, S Thurgood, I Tucker

Frost Fayre	Councillors: A Black, N Cottle, E George, D Michell, I Tucker
Neighbourhood Plan Steering Group	Councillors: A Black, J Brunsdon MBE, J Cousins, E George, S Henderson, J Keery, L MacDougall, T Napper

7. APPOINTMENTS TO OUTSIDE BODIES

AGREED that the following appointments be made for the ensuing year.

Austin Memorial Homes	(4)	Councillors: J Brunsdon, J Coles, J Keery and S Thurgood
Glastonbury Tribunal	(1)	Councillors: J Cousins
Glastonbury and Sharpham Burial Joint Committee	(8)	Councillors: J Brunsdon MBE, J Coles, N Cottle, E George, D Michell, S Thurgood, I Tucker and one representative from Sharpham Parish Meeting
Citizens' Advice Bureau	(3)	Councillors: W Knight, J Cousins, S Henderson
Somerset Associations of Local Councils	(2)	Councillors: N Cottle and J Cousins
Glastonbury Charities	(1)	The Mayor
St Edmund's Community Hall Management Committee	(4)	Councillors: A Black, N Cottle, J Cousins, I Tucker
Glastonbury Community Development Trust	(2)	Councillors: J Coles and L MacDougall
Talking Newspapers for the Blind	(1)	Councillor D Michell
Community Speed Watch	(2)	Councillors D Abbott and L MacDougall
Mendip Health and Wellbeing Panel	(1)	Councillor W Knight
PACT	(3)	Councillors: D Abbott, D Michell, T Napper, S Thurgood, S Henderson
Fairtrade	(2)	A Black and J Cousins
Glastonbury Carnival Ctte	(1)	Councillor J Coles (Councillor Cottle substitute)
Harvest Show	(2)	Councillor J Cousins, D Michell
Licensing Advisory Group	(4)	Councillors: D Abbott, E George, S Henderson, S Thurgood

8. CALENDAR OF MEETINGS

The draft calendar of meetings for Town Council, Planning Meeting and Finance and General Purposes Committee for 2017/2018, copies of which had been circulated to each member, was **APPROVED**.

9. SIGNATORIES TO BANK ACCOUNT

RESOLVED that Councillors: Brunsdon, Coles, George and Knight be appointed as signatories to the HSBC bank accounts along with the Town Clerk and that Councillors Brunsdon, Thurgood and the Town Clerk be appointed as signatories to the Santander deposit account.

The Town Clerk reported that the Nationwide Building Society only offer savings accounts to businesses, administered by telephone or online. As the Town Council resolved to open an account with any bank that should open a branch in Glastonbury, she is in the process of opening a business savings account with the Nationwide Building Society.

10. MINUTES

- a) The minutes of the meeting of the Council held on 11th April 2017, which had been circulated to each member, were taken as read and signed by the Mayor as a correct record.
Councillor Henderson reported on a letter received from the MP in response to an enquiry he had made about the odour zone at the sewage works. Due to an unsatisfactory response the Town Clerk was asked to contact Wessex Water to ask how much they were granted by the SWRDA to mitigate the smell zone and for a copy of the odour report following completion of works.
- b) The minutes of the meeting of the Planning Committee held on 25th April 2017, were received.
- c) The minutes of the meeting of the Property and Assets Committee held on 2nd May 2016, were received.

11. NOTICE OF MOTION

It was proposed by Councillor Keery, seconded by Councillor Tucker and **RESOLVED** that this Council welcomes the opportunity to sponsor a revived Glastonbury Town Band and will initially support it by agreeing to provide appropriate storage facilities for the band's instruments up to a maximum of £2000.00, to remain in the ownership of the Town Council.'
(Local Government Act 1972, s.145)

The Town Clerk was asked to order a suitable 20 foot container to be sited at the Football Club and to inform the Band that the storage facilities will remain in the ownership of the Town Council.

12. SCHEDULE OF PAYMENTS

RESOLVED that the schedule of payments, now submitted, a copy of which is attached to the official minutes be approved and signed by two members as the Town Clerk's authority to make the payments.

13. APPOINTMENT OF INTERNAL AND EXTERNAL AUDITOR

The Town Clerk had provided details of the internal and external auditors for the 2016-2017 financial year.

It was **NOTED** that Grant Thornton has been appointed as the external auditor until 2017 which is a mandatory appointment.

No Councillor declared a conflict of interest relating to either company.

It was **RESOLVED** to appoint Probusiness of Wells as the internal auditor for the Town Council.

14. REVIEW OF FINANCIAL REGULATIONS AND STATEMENT OF INTERNAL CONTROL

The Financial Regulations and Statement of Internal Control were reviewed and approved.

The Town Clerk reported that the risk assessment will be reviewed at the next Finance and General Purposes Committee meeting.

15. COMMUNICATIONS AND ANNOUNCEMENTS

The outgoing Mayor, Councillor Jon Cousins circulated a written report detailing his civic activities since the last meeting.

Councillor George reminded Councillors that defibrillator training takes place at the Fire Station one a month and encouraged Councillors to attend. She also reported that the Youth Council Battle of the Bands will be taking place at the Red Brick Building on Friday from 7.30pm-10.30pm.

Councillor Thurgood reported that the last PACT meeting priorities were Silver Street, broken shop windows in the town centre, A Boards in the High Street and setting up radio communications between businesses in the town.

16. CORRESPONDENCE

The following correspondence was noted:

- a) Somerset County Council – Proposed diversion of part of public footpath WS 15/6 in the parish of Glastonbury
- b) Glastonbury Child Contact Centre – Return of remainder of grant following closure of Centre. Councillors were concerned about the closure. Councillor Thurgood said that the lack of clients does not warrant the cost of training volunteers.
- c) Lord Lieutenant of Somerset – Somerset Remembers – Letter informing the Council of the intention to hold a County event in Wells on 6th November 2018 to mark the centenary of the end of the First World War. Councillor Cousins said that he had spoken to Michael Eavis about leaving the Extravaganza stage up in the Abbey for use of the town for a commemorative event. Councillor Tucker pointed out that in 2018, Remembrance Day is actually on a Sunday which would warrant an enhanced commemoration.
- d) Mendip District Council – Parish Bulletin – May 2017
- e) Glastonbury Clifton Diocesan Pilgrimage Committee – Invitation to the Town Mayor, Councillors and their guests to the annual service of worship in honour of Our Lady St Mary of Glastonbury commencing at 2.15pm on Sunday 9th July 2017 in the Abbey Grounds.

Mayor, 13th June 2017