



GLASTONBURY TOWN COUNCIL

Minutes of Frost Fayre Committee held on Wednesday 7 th January 2026 at 7pm	
Councillors Present	Cllr Paul Manning, M Oakden (Deputy Chair), Z Price, M White, Alderman I Tucker (Chair)
Apologies	None
Absent	None
In Attendance	S Shaffer (Projects Officer), M Phillips (Finance Officer), K Armstrong (Assistant Town Clerk)
Public Participation	

28. TO RECEIVE APOLOGIES FOR ABSENCE

No apologies were received.

29. DECLARATIONS OF INTEREST

There were no declarations of interests in addition to those already disclosed via councillor's register of interests to the Monitoring Officer.

30. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF MEETING HELD ON 6TH NOVEMBER 2025

The minutes of the meeting held on the 6th November 2025 were **SIGNED** by the Chair, as a true record of the meeting.

31. TO DISCUSS THE SNAGGING LIST FOR FROST FAYRE 2025

The Committee Clerk reviewed the snagging list, noting several issues raised during and immediately after the event. A key concern was that check-in could be more organised and less rushed. It was agreed that marshals would be present on the morning of the event to assist with crowd control. Cllr P Manning suggested that all vehicles have their hazard lights on while in the road closure area. The Committee Clerk asked whether road closures should be brought forward to 7:30 am to assist with check-in and stall setup; it was agreed to retain the current time of 8:00 am.

The zone areas were found to be too large during the event. The Committee Clerk will review this and report back at the next meeting. Cllr Z Price raised an issue regarding Herbies Field and the Sanger Stage. The Committee Clerk noted that, during her first year looking after the Sanger Stage, a few issues occurred, such as water supply for the horses. These have been recorded and will be addressed to avoid issues happening again.

Alderman I. Tucker requested that the committee consider adding more stone to Herbies Field to provide additional car parking for 2026 and to help with flooding in certain areas.

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CLlr M. White proposed that £5,000.00 from the Frost Fayre budget be allocated for stone and necessary machinery for Herbies Field. This was seconded by CLlr M. Oakden and **RESOLVED** unanimously.

It was requested that this proposal be forwarded to the Property and Assets Committee for potential contributions toward the field.

The committee agreed that three minibuses worked very well and that three minibuses should be available for the 2026 event. M Phillips confirmed that the Town Council Café made a £600.00 loss and is not viable to operate again in 2026. It was agreed that the café area would be rented out, with the Festival Hall still being used as a café space.

The Committee Clerk reported that radios were either inaudible or ran out of battery too quickly. It was suggested that the Committee Clerk contact Glastonbury Chilkwell Carnival to enquire about hiring their radios for Frost Fayre 2026. The Committee Clerk will report back at the next meeting. Due to the Town Council PA system failing again, the Committee Clerk has booked the Dragons PA System for Frost Fayre 2026.

It was agreed that the Glastonbury Tribunal would be available for Frost Fayre stalls. However, due to a financial loss incurred this year, the Glastonbury Information Centre will not be operating a stall.

Further contact with First Bus needs to be made. There have been recurring problems with bus services, including route changes. Unfortunately, Frost Fayre was not advised of these changes, and First Bus had not updated their app or website accordingly. It was suggested that First Bus be invited to attend the next Frost Fayre meeting.

It was noted that more space between tables would be helpful; however, due to the high demand for stalls in the hall, it was understood that as many stalls as safely possible would be accommodated.

One stallholder caused an issue, but this was quickly resolved.

The suitcase stalls, which were allowed to trade due to poor weather, enjoyed themselves. It was suggested that it may be possible to include them in the Main Hall/Festival Hall for the next Frost Fayre.

Following discussion, it was noted that the Control Centre worked very well at St Dunstons House. It was also agreed that it was beneficial for the Control Centre to be located separately from the Council Chamber break room.

It was further agreed that all relevant information should be displayed in the room rather than kept in a folder. The Committee Clerk will arrange this. Any agreed code words should also be clearly displayed on a flip chart.

Actions Agreed:

Committee Clerk to review zone areas and report back to the committee.

Proposal for stone and machinery to be forwarded to Property and Assets Committee.

Committee Clerk to follow up on hiring radios from Glastonbury Chilkwell Carnival.

Committee Clerk to invite a representative from First Bus to attend the Frost Fayre meeting.

Cllr M. Oakden updated the committee with her snagging list for the Main Hall. The evening before setup proved beneficial and was attended by many of the stallholders.

32. TO DISCUSS ROAD CLOSURES FOR 2026

The Committee Clerk asked whether the road closure times could be changed to 7.00am–9.00pm to allow more time for stallholders to check in and set up. It was agreed that the closure times would remain 8.00am–9.00pm.

She then asked whether the clearway on Wells Road could be extended to St Dunstan's School, due to cars parking on the pavements and causing issues for other road users and buses. The committee agreed that the clearway should be extended.

Street Road will remain unchanged, from Fishers Hill Roundabout to B&Q Roundabout, as this arrangement appeared to work well. It was noted that penalty fines were issued in these areas.

33. TO RECEIVE AN UPDATE ON EVENT PARKING 2025 AND TO DISCUSS 2026 EVENT PARKING

The Committee Clerk reported that there were no complaints as in previous regarding parking issues this year and that, with nine car parks available on the day, the arrangements appeared to work very well.

She also reported that St Dunstan's School PTA had a successful day, raising over £700.00 from parking.

The Clerk further reported that she had already been in contact with Tor Rugby Club, who confirmed that, subject to there being no matches on the day, they would be happy to provide parking again to support the Frost Fayre. They also reported that they had a successful day.

The Committee Clerk asked the committee to consider raising the suggested parking donation from £5.00 to £10.00 due to the additional costs now involved.

If Tor Leisure, Herbie's Field, and Butler's Carnival Park are to be used, all would require floodlights and a portaloo to be provided, in addition to the cost of three minibuses.

It was agreed that this matter would be discussed at the next meeting.

34. TO DISCUSS ANTI-TERRORISM BARRIERS FOR 2026 – MARTYN'S LAW

The Committee Clerk reported that, despite best efforts, the sandbags were not effective. Due to traffic issues, the Bradford Building Supplies drivers left before Town Council staff were able to arrive, and staff then had to catch up with them.

In addition, the High Street stage was set up in the area where the sandbags were supposed to be placed. As a result, the Committee Clerk asked the committee to discuss the use of appropriate anti-terrorism barriers instead. Cllr M Oakden agreed that the sandbags were not effective and that barriers should be considered.

The Committee Clerk confirmed that Somerset Council and the Police were not happy with the use of sandbags and had indicated that anti-terrorism barriers should be used instead for events from 2026 onwards.

The Committee Clerk confirmed that Glastonbury Carnival was looking to purchase such barriers and hire them out for events, and that another possible contact was Bridgwater Town Council.

It was agreed that sandbags would not be used. The Committee Clerk was instructed to investigate suitable barriers for the event and to report back at the next meeting.

35. TO DISCUSS RADIO EQUIPMENT FOR THE FROST FAYRE 2026

This was discussed earlier in the meeting.

36. TO DISCUSS ANTI-TERRORISM FIRST AID KITS FOR 2026

The Committee Clerk reported that the anti-terrorism first aid kits have an expiry date of April 2026, and that new kits will need to be purchased for Frost Fayre 2026. She also advised that the Emergency Planning Committee is currently reviewing the provision of anti-terrorism first aid kits and asked whether this Committee would consider contributing towards their purchase so that various committees could use them as required.

This was agreed, and the Committee Clerk will investigate further and report back at the next meeting.

37. TO DISCUSS ST DUNSTAN'S CAR PARK FROM FROST FAYRE 2026

The Committee Clerk reported that many stallholders had complained about being located in the St Dunstons car park during Frost Fayre, as footfall proved to be an issue. The area in general did not present well, which was further exacerbated by the cancellation of a fairground ride the week before the event, leaving a large empty space. This area will need to be reviewed before the next Fayre.

The Committee discussed the matter and agreed to consider it further at the next meeting. Alderman I. Tucker suggested that a steam engine could be brought in to enhance the area, and that the allocation of stallholder spaces should also be reviewed.

38. DATE OF NEXT MEETING

Date of next meeting Wednesday 8th July 2026.

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