



GLASTONBURY TOWN COUNCIL

Minutes of Resilience Committee held on June 6th at 7pm	
Councillors Present	Jon Cousins, Indra Donfrancesco, Lokabandu, Lindsay MacDougall, Paul Manning, Mike Smyth, Michael White.
Apologies	
Absent	
In Attendance	Melissa Taylor, Clerk for this committee
Public Participation	0 members of the public spoke during public participation. The subjects raised included: 1.

1. TO ELECT A CHAIR FOR THE ENSUING YEAR

Cllr Cousins proposed Cllr White as Chair for this committee, seconded by Cllr MacDougall, and voted for unanimously.

2. TO ELECT A DEPUTY CHAIR FOR THE ENSUING YEAR

Cllr Cousins nominated Cllr MacDougall as Deputy Chair for this committee, seconded by Cllr Donfrancesco, and voted for unanimously.

3. TO RECEIVE APOLOGIES FOR ABSENCE AND NOT THE REASONS GIVEN

No Apologies for absence were provided. This was duly **NOTED**.

Some of the members had to leave for all or part of the rest of the meeting, due to another meeting at which they were needed.

4. DECLARATIONS OF INTEREST

Cllr Cousins declared interests as a member of the board of Avalon Community Energy; Cllrs Donfrancesco, Manning and White declared interests as members of the Glastonbury Town Deal board.

5. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON APRIL 24TH 2023.

The minutes from the last meeting were reviewed and signed as a correct record. Melissa noted the actions that she still needs to follow up:

- Work on the draft Emergency Plan
- Contact Hinkley for information on their emergency plan

Initial:

Date:

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- Ask Philip Brewin to come and present on environment and good governance guide to the Resilience Committee.
- Ask Conor about St Dunstan's and the architect's approach to fabric improvements, decarbonised heat and power.

6. TO REVIEW THE TERMS OF REFERENCE FOR THIS COMMITTEE

The Terms of Reference for this committee were reviewed and noted.

7. TO REVIEW A DRAFT PRESS RELEASE REGARDING THE TOWN COUNCIL'S CARBON FOOTPRINT

The Press Release was reviewed, and changes made to some of the wording, including adding something about payback times for any additional spending. Melissa will ask Conor to review the final draft, and agree a suitable photograph, before sending it out to local media, and copying to all members of this committee.

8. TO CONSIDER FUNDING TRAINING PLACES FOR RURAL FACILITATORS

Cllr Donfrancesco talked through the offer from Jenny Phelps, of the Farming & Wildlife Advisory Group, to provide training for three local people to become Rural Facilitators. They would then be able to take up funded roles to represent Glastonbury and its LCN.

Decision: Cllr Smyth proposed that the Resilience Committee fund training for three Rural Facilitators, at a total cost of £600, and that GTC provides the Small Hall as a venue for the training. This was seconded by Cllr Donfrancesco, and voted for unanimously.

9. TO RECEIVE AN UPDATE REGARDING PLANS FOR IMPROVEMENTS TO THE TOWN HALL

Melissa provided an update for member who were not at the recent Property & Assets committee meeting. She too three items to the meeting:

- 9.1. Retrofit Plan – The P&A committee agreed to accept a quote from Hawkland Architecture & Construction for producing a Retrofit Plan for the Town Hall, which will identify (for all areas of the Town Hall), which energy saving interventions may be appropriate. It will then give a rough cost for implementation, a grading of their effectiveness and their impact on the building as a whole, and a reference for how they interact with other interventions. Their first. Site visit is scheduled for June 29th.
- 9.2. Office Skylights – quotes were sought for the replacement of the office skylights, in order to reduce problems with overheating and poor air quality in the offices. This will also allow access to the flat roof. Although it was acknowledged that the wellbeing of the staff is a top priority, it was decided that this should be considered as part of the overall Retrofit Strategy. Therefore, the decision has been put on hold, and Hawkland have been asked to make the comfort in the offices the top priority in terms of options for consideration.
- 9.3. Solar Panels on the Town Hall – Sunlit Solar have already provided GTC with a detailed specification and layout for the installation of PV panels. Two architects have been approached to submit planning applications for this, and three options were considered:

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1. O2i Architects do not think GTC have any chance of getting planning approval for this, and suggest applying for pre-application advice. His quote for this work was £650-975 + vat.
2. Orme Architects quoted £1,500 for an application for as many panels as will fit. He sees very little chance of this being accepted, but it will stir up debate.
3. Orme Architects also quoted £6,500 for a more considered application, which would propose fewer panels, and include an expert Heritage Assessment. This would have more of a chance of being approved.

The P&A committee proposed that option 2 be accepted.

10. TO CONSIDER MEETING WITH ACE TO DISCUSS OPTIONS FOR PV ON GTC BUILDINGS.

Melissa has already spoken with ACE about options for a PV installation on the Town Hall. They would be interested in a large array, and will consider this further if and when the planning and conservation permission are approved.

The committee agreed to ask Conor to speak with ACE about PV for St Dunstan’s House.

11. TO REVIEW THE DRAFT EMERGENCY PLAN

Melissa has not had time to work on the Emergency Plan, therefor this item was deferred until the next meeting.

ClIr White has been looking at equipment, vehicles and machinery owned by various businesses around Glastonbury, and suggested the locations of these would be worth recording in a section of the plan.

12. TO CONSIDER FORMING A POLLUTION WORKING GROUP

ClIr White proposed forming a Pollution working group, which would record location of various sources of pollution for inclusion in the Emergency Plan.

13. TO SET THE DATE OF THE NEXT MEETING

The date of the next meeting is set for August 1st 2023 at 7pm.

SIGNED:	DATE:
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