



GLASTONBURY TOWN COUNCIL

Minutes of Property and Assets Committee held on 19 November 2025 at 7 pm	
Councillors Present	Cllrs. M. White, Z. Price, P. Manning, M. Smyth, S. Roney-Dougal, S. Henderson, J. Cousins, Lokabandhu and M. Oakden
Apologies	
Absent	
In Attendance	Town Clerk, Assistant Town Clerk and Alderman Ian Tucker
Public Participation	0 members of the public spoke during public participation.

45. TO RECEIVE APOLOGIES FOR ABSENCE AND NOTE THE REASONS GIVEN

No apologies have been received.

46. DECLARATIONS OF PECUNIARY INTERESTS WHICH HAVE NOT ALREADY BEEN DECLARED

No further declarations in addition to those already lodged with the Monitoring Officer were made.

47. TO APPROVE AND SIGN THE MINUTES FROM THE LAST MEETING AS A CORRECT RECORD

The minutes from the 10th July and 16th September were considered and approved as a correct record.

48. TO CONSIDER AND ADOPT AN INTERNAL ROOM USAGE AND CHARGES POLICY

Councillors had a discussion regarding various charging structures for internal room usage.

It was proposed by Cllr Roney-Dougal for every council committee to get room hire, within the Town Hall and St Dunstan's without an internal charge but to keep a record of usage and costs. This was seconded by Cllr Lokabandhu and **AGREED** unanimously.

49. TO CONSIDER AND ADOPT A THIRD PARTY-OPERATED MARKETS POLICY

This agenda item was deferred and will be added to the next Full Council agenda.

50. TO CONSIDER APPLICATIONS FROM THIRD PARTIES TO OPERATE MARKET(S) IN GLASTONBURY

Councillors discussed the two applications received.

It was proposed by Cllr Price to form a working group with membership to be discussed at Full Council. This was seconded by Cllr Cousins and **AGREED** unanimously.

51. TO CONSIDER ESTABLISHING A WORKING GROUP TO DELIVER A TOWN DEAL-FUNDED FOOTPATH PATH UPGRADE PROJECT

Alderman Tucker discussed the project he is working on.

It was proposed by Cllr Smyth to set up a working group for this project. This was Seconded by Cllr Henderson and **RESOLVED** unanimously with 3 abstentions.

52. TO CONSIDER ANY FUTURE TOWN IMPROVEMENT PROJECTS

Future projects, including a bus shelter at the West Mendip Hospital, replacing the signs welcoming people to Glastonbury and public toilets were discussed.

53. TO CONSIDER THE FUTURE USE OF THE FORMER TOWN COUNCIL OFFICE IN ST. DUNSTAN'S HOUSE

The Town Clerk outlined the proposal to councilors.

It was proposed by Cllr Cousins to agree to the proposal initially for an arranged time frame trial period. This was Seconded by Cllr Price and **AGREED** unanimously.

54. TO CONSIDER FEES CHARGED BY GLASTONBURY TOWN COUNCIL FOR:

a. VENUE HIRE

Cllr Smyth proposed that the fees charged remain the same. This was seconded by Cllr Henderson and **RESOLVED** unanimously with 2 abstentions.

b. ST DUNSTAN'S CAR PARK

Cllr Smyth proposed that the fees charged remain the same. This was seconded by Cllr Henderson and **RESOLVED** by majority.

c. MARKET PITCHES

Cllr Smyth proposed that the fees charged be increased by 10%. This was seconded by Cllr White and **RESOLVED** unanimously.

d. ALLOTMENT PLOTS (FROM APRIL 2027)

Cllr Smyth proposed that the fees charged remain the same. This was seconded by Cllr White and **RESOLVED** unanimously.

e. ANY OTHER FEES

Cllr Smyth proposed that the fees charged for the High Street Christmas Trees remain the same. This was seconded by Cllr Henderson and **RESOLVED** by majority.

Cllr White proposed to amend the session length for the corporate tier only, from 4 hours to 2 hours. This was seconded by Cllr Lokabandhu and **RESOLVED** unanimously.

Cllr Smyth proposed for the Town Clerk to move forward with the small hall redesign. This

Initial:

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was seconded by Cllr White and **RESOLVED** unanimously.

55. TO RATIFY AN INVOICE PAID FOR THE UPGRADE OF THE TOWN HALL'S FIRE ALARM

This invoice was agreed at a previous meeting but has ended being a higher cost.

It was proposed by Cllr Cousins to ratify the invoice. This was seconded by Cllr Price and **RESOLVED** unanimously.

56. TO NOTE THE DATE OF THE NEXT MEETING

The next meeting is scheduled for 21st January 2026.

SIGNED:	DATE:
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