



GLASTONBURY TOWN COUNCIL

Minutes of Neighbourhood Plan held on 19th April 2024 at 6.00pm	
Councillors Present	J Cousins (Chair), Lokabandhu, P Manning, S Roney-Dougal, M Smyth, M White
Guests	Liz Bourne (Plan-et) and Becky Hopkinson (Plan-Et)
Apologies	Cllr L MacDougall
Absent	Cllrs R Cook, I Donfrancesco, P Lund, I Mutch, K Redpath
In Attendance	Sarah Hallam (Committee Clerk)

28. Apologies for absence

Apologies were received from Cllr L MacDougall (work commitments) - these apologies were duly **NOTED**.

Cllrs Cook, Donfrancesco, Mutch and Mr P Lund and Mr K Redpath were absent.

29. Declarations of interest

Cllr Cousins – Member of Town Deal Board and Trustee of St Edmunds Community Hall

Cllr White – Member of Town Deal Board

Cllr Roney-Dougal – Trustee of St Edmunds Community Hall, Director of Bushy Coombe Land Trust and Director of Friends of Bride's Mound

Cllr Manning – knows owner of 86 Roman Way (Call for Sites); Member of Glastonbury Town Deal Board; Member of the Board of Glastonbury & Street Chamber of Commerce; Trustee of St Margaret's Chapel; Director and Trustee of Beckery Island Regeneration Trust; Director of Glastonbury Community Development Trust; Non-Executive Director of South West Mutual; Member of Glastonbury Conservation Society and Glastonbury Antiquarian Society

Cllr Smyth – Chair of Common Moor Allotment Society and Member of Glastonbury Conservation Society.

30. To approve the minutes of the meeting of the Neighbourhood Plan Advisory Committee held on 25th March 2024.

The minutes of the meeting held on 25^h March 2024 were signed by the Chair as a true record of the meeting.

Initial:

Date:

15

31. Update on Actions from last meeting

The Committee

- 1) Cllr Roney-Dougal – Drafted a re-writing the “The History of Glastonbury” – and sent to the Committee.
- 2) Cllr MacDougall – to look through the Plan and create a list of places to photograph – this ended up being done in the meeting tonight!
- 3) Cllr Roney-Dougal – confirmed that she spoke to David Greenway about taking photographs for the Plan. He was happy to do so and he and Kevin Redpath took photographs using the list we provided.
- 4) Committee Clerk – to scan Maps and provide up to date list of Green Spaces to Plan-Et – this was done.
- 5) To type up list of places to photograph – this was done and sent to Serena for David Greenway and Kevin Redpath to use.

32. Update from Plan-Et following Call for Sites & Local Green Space Maps

Liz Bourne shared with the Committee the spreadsheet following their associates review of the sites which were put forward following our Call for Sites.

A general discussion took place regarding the sites that had been assessed.

Flooding was discussed as some of the sites have been assessed unsuitable due to flooding, however we were looking at having houses on stilts or boats so this would mitigate that issue. Evidence will be necessary to support and justify the selected sites and the reasons why some sites have been selected over others.

Liz advised that the Committee needs to assess the sites against our vision and objectives and it also depends on what housing the Community feel Glastonbury needs. Cllr Cousins asked if we are able put our visions to the whole Community now? Becky advised that we can! We can send out an A4 bi-fold leaflet with our visions and objectives and have a tick box asking if the community agrees / strongly agrees / disagrees / strongly disagrees. Becky did share on screen an example of this document. This can be sent out using the Post Office Door Drop Marketing Service.

Cllr Cousins proposed, seconded by Cllr Roney-Dougal and unanimously agreed that the Committee would like Plan-Et to put together a Vision & Objective leaflet survey to send to the Community. Becky Hopkins advised that there will a charge to create survey and would expect this to take around 8 hours. This would include the initial creation, amendments and also putting the survey on SurveyMonkey, so the survey can also be completed online.

33. Actions

- 1) The Committee to look at the sites which have been assessed against our Vision and Objectives and come up with ideas/mitigating factors and decide as a group which sites (if any) we are going to put into the Plan.
- 2) Committee Clerk to set up a Shared Folder which will allow the Committee to view the spreadsheet from Plan-Et together with photographs and any other relevant documents.
- 3) Committee Clerk to attach the NP “Vision & Objectives” when sending out the Agenda for future meetings.
- 4) Plan-Et to draft a Vision & Objectives Survey to be sent to the Community.

34. Any Other Business

Cllr Roney-Dougal proposed, seconded by Cllr Manning to recommend the Neighbourhood Plan Advisory Committee gives a small thank you gift of £50 each to David Greenway and Kevin Redpath as acknowledgement for taking the photographs specially for the Neighbourhood Plan.

35. Date of next meeting

The date of the next meeting will be Thursday 16th May 2024 at 4pm in the Council Chamber.

SIGNED:	DATE:
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