



GLASTONBURY TOWN COUNCIL

Minutes of Property and Assets Committee held on 18 March 2026 at 7 pm	
Councillors Present	M. White, Lokabandhu, S. Roney-Dougal, M. Oakden, P. Manning, J. Cousins
Apologies	Cllrs Price and Smyth
Absent	
In Attendance	Town Clerk, Alderman Tucker, and one member of the public
Public Participation	1 member of the public spoke during public participation regarding parking in St Dunstan's car park for market traders

71. TO RECEIVE APOLOGIES FOR ABSENCE AND NOTE THE REASONS GIVEN

Apologies were received by Cllrs Price and Smyth. These apologies were duly NOTED.

72. DECLARATIONS OF PECUNIARY INTERESTS WHICH HAVE NOT ALREADY BEEN DECLARED

No further declarations were made.

73. TO APPROVE AND SIGN THE MINUTES FROM THE LAST MEETING AS A CORRECT RECORD

The minutes of the last meeting were considered a true record of the meeting and duly SIGNED by the chair.

74. TO RECEIVE AN UPDATE ON FOOTPATHS

The Town Clerk gave an update on the Town Deal Footpaths project alongside Alderman Tucker. An update will come back to this committee once progress is made against the project funded by the Glastonbury Town Deal.

75. TO CONSIDER THE GRANTING OF THIRD-PARTY MARKET RIGHTS POLICY

Councillors considered the draft policy. Cllr Roney-Dougal proposed that the Granting of Market Rights Policy be granted with the addition of charging a damage deposit for use of Town Council equipment and the option to charge for staff time if borrowed equipment has to be moved. This was seconded by Cllr White and RESOLVED unanimously.

76. TO CONSIDER ANY RECOMMENDATIONS FROM THE THIRD-PARTY MARKET RIGHTS WORKING GROUP IN RESPECT OF GRANTING OF MARKET RIGHTS TO THIRD PARTIES

Cllr Cousins arrived at the start of this item.

Initial:

Date:

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Cllr Roney-Dougal proposed that the recommendations of the Third Party Markets Working Group, in respect of the granting of market rights, be accepted. This was seconded by Cllr Cousins and RESOLVED unanimously.

These are to award market rights for 2026 to: The Avalonian Market, the Tor Collective Market, and to Kordia Events. In addition, Craig Jackson was granted permission for market rights for 2027.

77. TO CONSIDER AND AGREE THE TOWN COUNCIL'S INSURANCE COVER FROM 1 APRIL 2026

Cllr Oakden proposed that the Town Council accept the multi-year quotation from Zurich Municipal for the Town Council's insurance cover starting 1 April 2026. This was seconded by Cllr White and RESOLVED unanimously.

78. TO CONSIDER PARKING ARRANGEMENTS FOR MARKET TRADERS AND RECOMMEND ANY CHANGES TO THE MARKET POLICY AND TERMS & CONDITIONS

Cllr Cousins proposed that a £5 all day parking tariff be implemented for regular market traders with a Blue Badge on a market day. This was seconded by Cllr Oakden and RESOLVED unanimously.

Cllr Oakden proposed that blue badge holders be given 3 hours free parking in St Dunstan's car park. The Town Clerk will investigate having this implemented given that the car park is now enforced and changing the terms and conditions will involve changes to signage and for the car park to be reaudited by the enforcement company's regulatory body – at this stage no timescale is available as it rests with a third party and the regulations remain the same for the time being. This was seconded by Cllr Roney-Dougal and RESOLVED unanimously.

79. TO RECEIVE AN UPDATE ON PROGRESS TOWARD THE SITING OF BUS SHELTERS NEAR WEST MENDIP COMMUNITY HOSPITAL

Cllr Roney-Dougal updated the committee that certain information was still outstanding from Somerset Cllr Cameron and also the highways department. Cllr Manning updated the committee that h was aware of money via the Local Plan to improve transport links and bus shelters being part of that; he is awaiting the slides from the local transport delivery plan session.

The projects Officer continues to investigate this and an update will be provided at the next meeting.

80. TO CONSIDER AN UPDATE ON ST. DUNSTAN'S COTTAGE

Cllr Lokabandhu proposed that it be recommended to Full Council to seek to demolish St Dunstan's Cottage in the corner of St Dunstan's car park as it is not fit for human habitation nor lawful letting without substantial works to make it compliant, the cost of which has made the building uneconomical to repair. Demolishing the building will increase the capacity of St Dunstan's car park by around 10% and will therefore reduce town centre parking pressures, whilst increasing the Council's income to deliver more for local people and reducing future precept increases. The Responsible Financial Officer and Town Clerk are asked to investigate the best method of funding this project up to £30,000. This was seconded by Cllr Oakden and RESOLVED unanimously with 1 abstention.

81. TO PASS A MOTION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 AMENDED BY THE OPENESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014, THE PRESS AND PUBLIC WILL BE EXCLUDED FOR THE FOLLOWING ITEMS DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED

It was proposed by Cllr Smyth that this motion be accepted, this was seconded by Cllr Cousins and RESOLVED unanimously.

82. TO CONSIDER AN UPDATE ON OTHER PROPERTY MATTERS

The Town Clerk gave an update to the committee. Cllr Smyth proposed to follow the Town Clerk's recommendation in respect of the confidential report discussed. This was seconded by Cllr Lokabandhu and RESOLVED unanimously with one abstention.

83. IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISION TO MEETINGS) ACT 1960 AMENDED BY THE OPENESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014, THE PRESS AND PUBLIC WILL BE INVITED BACK FOR THE REMAINDER OF THE MEETING

It was proposed by Cllr that this motion be accepted, this was seconded by Cllr Cousins and RESOLVED unanimously.

84. TO NOTE THE DATE OF THE NEXT MEETING

The next meeting is scheduled for 20 May 2026

SIGNED:	DATE:
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