



GLASTONBURY TOWN COUNCIL

| Minutes of Property and Assets Committee held on 16 September 2025 at 7 pm | |
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| Councillors Present | Cllrs White, Price, Manning, Smyth, Roney-Dougal, Cook, Cousins, Lokabandhu, and Oakden |
| Apologies | |
| Absent | |
| In Attendance | Town Clerk and Town Hall Manager |
| Public Participation | 0 members of the public spoke during public participation. |

32. TO RECEIVE APOLOGIES FOR ABSENCE AND NOTE THE REASONS GIVEN

These apologies were duly **NOTED**.

Members agreed to add Cllr Cook to this committee.

33. DECLARATIONS OF PECUNIARY INTERESTS WHICH HAVE NOT ALREADY BEEN DECLARED

No further declarations in addition to those already lodged with the Monitoring Officer were made.

34. TO APPROVE AND SIGN THE MINUTES FROM THE LAST MEETING AS A CORRECT RECORD

The minutes of the last meeting were considered and approved as a correct record.

35. TO CONSIDER A PROPOSAL TO HOLD A MARKET IN GLASTONBURY

Councillors considered a request from a third party to operate a market in St. Dunstan's car park and the operator's management plan.

Cllr Roney-Dougal proposed that the request be granted for a trial period of six months from the date of this meeting, and that the fee be set at £15 per parking space used for the market footprint. This was seconded by Cllr Price and **RESOLVED** unanimously with two abstentions.

36. TO CONSIDER AND AGREE THE DISPOSAL OF AROUND 250 GREEN VINYL CHAIRS BY RE-USE, DONATION, AND RECYCLING

Councillors considered the disposal of the old chairs, it was proposed by Cllr Lokabandhu that these chairs be re-used wherever possible at other Town Council buildings and the cemetery chapel, with any surplus delegated to the Town Clerk to dispose of to local organisations for re-use, or recycled where the condition of the chairs is too poor. This was seconded by Cllr White and **RESOLVED** unanimously.

37. TO CONSIDER AN AMENDMENT TO THE METHOD OF CHARGING FOR KITCHEN SPACES IN THE TOWN HALL AND ADOPT HIRE CHARGES FOR ST. DUNSTAN'S HOUSE

Members considered the charges for St. Dunstan's House and it was proposed by Cllr Cousins to adopt

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these charges, ensuring that organisations can afford to book the spaces. This was seconded by Cllr White and **RESOLVED** unanimously.

At this time no other amendments were considered necessary.

38. TO ESTABLISH A WORKING GROUP TO SCOPE THE PHASED REDEVELOPMENT OF GLASTONBURY’S PLAY PARKS

Cllr White proposed that a group be established, this was seconded by Cllr Price and **RESOLVED** unanimously. The membership was agreed as Cllrs Cousins, White, Price, and Cook. This group would focus on how the Council will communicate with local people about the development of the parks.

39. TO PASS A MOTION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 AMENDED BY THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014, THE PRESS AND PUBLIC WILL BE EXCLUDED FOR THE FOLLOWING ITEMS DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED

Proposed by Cllr Cousins, seconded by Cllr Price and **RESOLVED** unanimously.

40. TO CONSIDER CORRESPONDENCE IN RELATION TO TOWN HALL HIRE CHARGES

The committee considered recent correspondence in relation to Town hall hire charges.

Cllr Roney-Dougal proposed that the Town Clerk be delegated the task of extending the ‘stepped’ approach to bring long-term hirers up to the correct level of hire charge over two additional years. This is to allow long-term hirers longer to adjust their business models and meet the set hire charge rates. This was seconded by Cllr Smyth and **RESOLVED** unanimously.

41. TO CONSIDER HEADS OF TERMS OF A POTENTIAL LEASE ON ABBEY PARK

Councillors considered a draft set of Heads of Terms. The Town Clerk will go back to the Abbey’s Director with a number of queries and comments for consideration.

42. TO DELEGATE AUTHORITY TO THE TOWN CLERK TO PROCURE LEGAL REPRESENTATION FOR A PROPERTY TRANSACTION

Councillors considered the quotations received and terms of business provided by solicitors to assist with the property transaction. Cllr White proposed that the Town Clerk be delegated to instruct VWV to represent the Town Council. This was seconded by Cllr Roney-Dougal and **RESOLVED** unanimously.

43. IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 AMENDED BY THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014, THE PRESS AND PUBLIC WILL BE INVITED BACK FOR THE REMAINDER OF THE MEETING

Proposed by Cllr Cousins, seconded by Cllr Lokabandhu and **RESOLVED** unanimously.

44. TO NOTE THE DATE OF THE NEXT MEETING

The next meeting is scheduled for 19 November 2025.

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