GLASTONBURY TOWN COUNCIL

Town Hall
Magdalene Street
Glastonbury
Somerset
BA6 9EL

www.glastonbury.gov.uk

NOTICE OF PUBLIC MEETING

28 October 2026

Dear Councillors

J. Cousins, Lokabandhu (Deputy Chair), Z. Price (Chair), M. Smyth, and M. White

You are summoned to attend a meeting of:



Conor Ogilvie-Davidson
Town Clerk

Staffing Committee

Time: 19:00

Date: 4 November 2026

Prior to the start of the meeting, public participation will take place.

Members of the public and press are entitled to be at public meetings in accordance with the Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014, unless precluded by resolution of the Council during the proceedings owing to the confidential nature of business to be transacted.

Questions and comments are invited from members of the public immediately prior to public meetings. **The session is limited to 15 minutes and to a maximum of three minutes for each participant.** At the Mayor's discretion (or chairman of the meeting) the limited time may be extended. Spaces are to be booked through the Clerk in advance of the meeting by email **office@glastonbury.gov.uk**, telephone **01458 831769** or the Council reception desk in the Information Centre and are allocated on a first come first served basis. As issues raised may not relate to items on the agenda, no resolution for action can be taken and there will be no discussion. A record of public participation is not required for the minutes, but the subject matter will be noted.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, fill and audio record the proceedings and report on all public meetings including on social media. It is helpful to let the Clerk's office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public.

The Council has a general duty to consider the following in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, religious beliefs, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

AGENDA

1. To receive apologies for absence and note the reasons given - (LGA 1972 s85 (1))

2. Declarations of interest - Members to declare any interests including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for dispensations that accord with Localism Act 2011 s33 (b-e) N.B this does not preclude any later declarations

3. To approve and sign the minutes of the last meeting as a correct record - (LGA 1972 sch 12 para 41 (1))

4. To pass a motion in accordance with the Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014, the press and public will be excluded for the following items due to the confidential nature of the business to be transacted

5. To consider feedback from the team building day and make any associated decisions

6. To consider an update on staff appraisals and make any associated decisions

7. To consider staff training and professional development opportunities and approve the associated costs

8. To receive and consider a staffing update and make any associated decisions

9. To consider any future roles and the staffing budget for 2027-28

10. To review updated job descriptions

11. In accordance with the Public Bodies (Admission to Meetings) Act 1960 amended by the Openness of Local Government Bodies Regulations 2014, the press and public will be invited back for the remainder of the meeting

12. To set the date of the next meeting