



GLASTONBURY TOWN COUNCIL

Minutes of Frost Fayre Committee held on 4th September 2025 at 7pm	
Councillors Present	Cllr M Oakden (Deputy Chair), P Manning, Cllr M White (Mayor of Glastonbury).
Apologies	Cllr Z Price
In Attendance	Alderman I Tucker (Chair), S Marks (Committee Clerk), S Marks (Community Services Officer), L Leigh (Caretaker), T Leigh (Community Services Officer), M Phillips (Finance Officer), S Shaffer (Projects & Events Officer) and representatives from Wick Carnival Club

1. ELECT OF A CHAIR AND DEPUTY CHAIR

Cllr M Oakden proposed Alderman I Tucker as Chair for the Frost Fayre Committee. This was seconded by Cllr P Manning and **AGREED** unanimously.

Alderman I Tucker proposed Cllr M Oakden as Deputy Chair for the Frost Fayre Committee. This was seconded by Cllr M White and **AGREED** unanimously.

2. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received by Cllr Z Price.

3. DECLARATIONS OF INTEREST

Alderman I. Tucker declared an interest as a stallholder at the Frost Fayre.

Cllr P. Manning declared an interest as a member of the Street & Glastonbury Chamber of Commerce.

Representatives of Wick Carnival Club declared an interest as a stallholder at the Frost Fayre.

4. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF MEETING HELD ON 3RD APRIL 2025

The minutes of the meeting held on the 3rd April 2025 were **SIGNED** by the Chair, as a true record of the meeting.

5. TO DISCUSS THE COUNTER TERRORISM SECURITY REPORT

The Committee Clerk informed the committee that Bradford Building Supplies has agreed to provide the dumpy bags of sand for the event, including delivery and collection. It was agreed that S Marks will meet the driver on the morning of the Fayre to indicate the placement of each bag. Bags will be delivered at 09:00 hrs to ensure traders have access and will be collected at 20:00 hrs. The Committee Clerk proposed that local companies could sponsor the dumpy bags by placing flags in the sand. The committee agreed that sponsorship of a dumpy bag would be set at £10.00.

The Committee Clerk was also asked to order marker spray so that areas can be clearly marked out in advance of the event. Alderman I. Tucker will construct a "measure stick" to ensure sufficient clearance is maintained for emergency vehicle access, if required.

ACTION: Committee Clerk to order spray paint.

6. TO RECEIVE AN UPDATE ON ROAD CLOSURES

The Committee Clerk updated the committee that all road closures for the event are in place. She reminded the committee that "Clearways" will be enforced on both Wells Road and Street Road. There was no "Tow Away" in place this had been refused from Somerset Council.

Cllr P Manning raised a query regarding permit holders on Wells Road. The Committee Clerk confirmed that a letter has been prepared and will be delivered to those residents, advising them that they will still be able to park during the event.

In addition, a standard notification letter will be delivered to all households and businesses affected by the road closures to ensure they are informed in advance.

The committee agreed that the emergency ambulance, to be provided by the first aid team this year, would be stationed outside St Mary's Church. It was also agreed that the fire engine would be positioned outside the event barriers to ensure accessibility in case of an emergency.

7. TO RECEIVE AN UPDATE ON EVENT PARKING

The Committee Clerk provided an update on parking arrangements for the event. Parking will be available at Herbies Field, with an overflow car park arranged at Butlers Carnival Park. All stallholders have been asked to park at Butlers Carnival Park to help free up spaces in the main car parks for visitors.

The Committee Clerk has contacted Tor Rugby Club, Glastonbury Football Club, and Tor Leisure to request additional parking but has not yet received a response. Cllr Michael White offered to follow up with Tor Leisure on behalf of the committee.

The committee also suggested increasing the number of Park and Ride minibuses from two to three.

Action: Committee Clerk to increase the park and ride minibuses to three.

8. TO RECEIVE AN UPDATE ON STAGES BOOKINGS

The Committee confirmed that the line-ups for the Archers Way and Meldrome stages are now complete. The Committee Clerk is currently in contact with the organisers of the Sanger Stage and the King Arthur Stage and will be reaching out to the GWS Stage in due course.

It was noted that the Meldrome Stage will receive its electricity supply from Mumbai Village. As of now, there is no confirmed power source for the Sanger Stage. The previous power supply came from Covenstead, but with Priory House (Next to St Marys Church) recently sold, the Committee is considering whether to approach the new owners for use of electricity.

Cllr P. Manning agreed to speak with the new owner of Priory House to see if they would be kind enough to provide electricity for the Sanger Stage

9. TO DISCUSS NORTHLOAD STREET STAGE

The Committee Clerk informed the committee that local businesses had been consulted regarding the stage placement, which would be slightly further onto the pavement this year due to updated anti-terrorism procedures. The majority of businesses in this immediate area had accepted this adjustment; however, one business had objected and requested either the removal of the stage or compensation for potential loss of earnings.

It was agreed that members of the committee would speak directly with the business owner to discuss the matter further.

10. TO DISCUSS FROST FAYRE APPLICATION FORMS

The Committee Clerk reported that, once again, the event was oversubscribed, and a waiting list had been established. Various Committee members reviewed the applications and selected the successful stallholders. The Committee Clerk subsequently will be informing both successful and unsuccessful applicants.

The Committee Clerk requested approval for an additional fairground ride to be placed in St Dunstan's car park. This was agreed by the committee.

Alderman I. Tucker inquired whether the stallholder with the steam engine had been contacted. The Committee Clerk confirmed that this was still to be actioned.

The committee also discussed the inclusion of a fairground organ. It was unclear whether the original gentleman who previously provided this was still available. Alderman I. Tucker agreed to investigate this further.

It was agreed that improved signage for the area should be explored.

The Committee Clerk reported that, as the Small Hall is vacant this year, Children's World will be using the space for this year only, as St Dunstan's House is not suitable. A new venue for 2026 will need to be sourced.

The Committee Clerk also advised that she has asked Children's World to produce the lanterns for the Christmas Tree switch-on in the afternoon, as she discovered they were previously being made in the morning, resulting in children not staying for the evening event.

11. TO CONSIDER WOODEN DECORATIONS IN PARTNERSHIP WITH GLASTONBURY IN BLOOM FOR THE MARKET SQUARE CHRISTMAS TREE

The Committee Clerk asked the committee to decide whether they wished to continue with the wooden decorations for the town's Christmas tree this year. It was agreed that decorations would once again be provided for the schools to decorate.

It was requested that the hole in each decoration be made slightly larger and that the possibility of using zip ties instead of garden string be explored.

Cllr Michael White proposed that £200.00 is awarded towards the cost of the wooden decorations for the Glastonbury Market Square Christmas Tree. Seconded by Cllr M Oakden. It was **RESOLVED** unanimously.

The Committee Clerk has emailed the new Vicar of St John's Church, who has confirmed she will be attending. The Committee Clerk will update the Reverend nearer the time regarding the Christmas parade routine.

12. TO CONSIDER A REQUEST FROM D SANGER AND HERBIES FIELD

The Committee Clerk, on behalf of D Sanger, asked whether he would be permitted to remain on Herbie's Field for one month following the Frost Fayre.

The committee discussed the request, and S Shaffer confirmed that the majority of the allocated days for the field, as permitted under the current terms, had already been used. As a result, there were not enough remaining days to accommodate the request.

The committee therefore agreed that this would not be possible on this occasion.

13. DATE OF NEXT MEETING

Date of next meeting is Thursday 6th November 2025, 7pm.

SIGNED:	DATE:
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