



GLASTONBURY TOWN COUNCIL

Minutes of Staffing Committee held on 26 November 2025 at 7pm	
Councillors Present	White, Oakden, Smyth
Apologies	Lokabandhu
Absent	Price
In Attendance	Town Clerk
Public Participation	0 members of the public were present.

43. TO RECEIVE APOLOGIES FOR ABSENCE AND NOTE THE REASONS GIVEN

No apologies had been offered and all members were in attendance.

44. DECLARATIONS OF INTEREST

No declarations in addition to those already declared to the Monitoring Officer were made.

45. TO PASS A MOTION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 AMENDED BY THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014, THE PRESS AND PUBLIC WILL BE EXCLUDED FOR THE FOLLOWING ITEMS DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED

Proposed by Cllr Lokabandhu, seconded by Cllr Oakden and **RESOLVED** unanimously.

46. TO RECEIVE AND CONSIDER AN UPDATE ON STAFFING

Members received a verbal update.

47. TO CONSIDER VACANT ROLES AND MAKE ANY ASSOCIATED DECISIONS

Cllr Oakden proposed to reevaluate the vacant Cemetery Warden role which will become a Community Services Officer. This was seconded by Cllr Smyth and **RESOLVED** unanimously.

Members reviewed the job description, person specification, and advert wording for the vacant manager post for the Information Centre and Tribunal building. The committee **AGREED** to delegate to the Town Clerk to readvertise the role.

48. IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 AMENDED BY THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014, THE PRESS AND PUBLIC WILL BE INVITED BACK FOR THE REMAINDER OF THE MEETING

Proposed by Cllr Smyth, seconded by Cllr Oakden and **RESOLVED** unanimously.

Initial:

Date:

9

49. TO SET THE DATE OF THE NEXT MEETING

The next meeting will be held when there is sufficient business to consider.

SIGNED:	DATE:
----------------	--------------