



GLASTONBURY TOWN COUNCIL

Minutes of Glastonbury Town Council held on 9 September 2025 at 7 pm	
Councillors Present	Cllrs R. Cook, J. Cousins, I. Donfrancesco S. Henderson, Lokabandhu, P. Manning, I. Mutch, T. Napper, M. Oakden, L. Osborn, Z. Price, S. Roney-Dougal, M. Smyth and M. White
Apologies	Cllr L. MacDougall
Absent	
In Attendance	Town Clerk, Assistant Town Clerk, Two Macebearer and 16 members of the public.
Public Participation	Five members of the public spoke during public participation. The subjects raised included: 1. Ongoing issues 2. Community Input 3. Abbey Park

107. TO RECEIVE APOLOGIES FOR ABSENCE AND NOTE THE REASONS GIVEN

Apologies were received from Cllr McDougall due to personal commitments.

These were duly **NOTED**.

108. DECLARATIONS OF INTERESTS

There were no declarations of interests in addition to those already disclosed via councillor's register of interests.

109. TO APPROVE AND SIGN THE MINUTES OF THE LAST MEETING AS A CORRECT RECORD

The minutes of the meeting of August were considered a correct record; these were then duly **SIGNED** by the chair.

110. TO RECEIVE AN UPDATE ON ACTIONS FROM THE LAST MEETING

The Assistant Town Clerk updated councillors on the completed actions from last month's meeting.

111. TO NOTE THE LATEST CRIME STATISTICS REPORT AND RECEIVE AN UPDATE FROM THE POLICE

The statistics were noted by councillors. The police were unable to attend this meeting.

Initial:

Date:

26

112. TO CONSIDER AND APPROVE THE SCHEDULE OF PAYMENTS

Members considered the Schedule of Payments, and it was duly **SIGNED** by the Chair and another councillor.

113. TO RECEIVE THE BUDGET MONITORING REPORT

The budget monitoring report was **NOTED**.

114. TO RECEIVE AN UPDATE ON ASSET AND SERVICE DEVOLUTION FROM SOMERSET COUNCIL

The Town Clerk updated councillors on recent progress which includes receiving documents relevant to the land we have acquired through Devolution. Other projects are continuing to proceed.

115. TO RECEIVE AN UPDATE ON ST DUNSTAN'S HOUSE HEALTH AND WELLBEING CENTRE

The Town Clerk updated councillors regarding the Formal Opening and timeline for the building to be completed.

116. TO CONSIDER A RECOMMENDATION FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE TO ADOPT A NEW SET OF FINANCIAL REGULATIONS

The document was shared to councillors prior to the meeting

It was proposed by Cllr Cousins to adopt the Financial Regulations. This was seconded by Cllr Henderson and **AGREED** unanimously.

117. TO APPROVE THE COUNCIL'S PENSION DISCRETION POLICY

It was proposed by Cllr Henderson to adopt the Pension Discretion Policy. This was seconded by Cllr Oakden and **AGREED** unanimously.

118. TO SET THE DATE FOR THE FIRST MEETING OF THE ROADSIDE DWELLING WORKING GROUP

The date for the first meeting was discussed and set.

119. TO RECEIVE AN UPDATE ON THE TOWN COUNCIL'S WELLBEING & WONDER EVENT

The Mayor updated councillors on this event.

120. TO CONSIDER AND APPROVE THE CALENDAR OF MEETINGS

It was proposed by Cllr Cousins to approve the calendar of meetings. This was seconded by Cllr Smyth and **AGREED** unanimously.

121. TO NOTE THE RESOLUTIONS OF DELEGATED COMMITTEES

a. Planning Committee meeting held on 19th August 2025

- (a) 2025/1238/HSE – Proposed drop kerb – 9 Bere Lane, Glastonbury, BA6 8BD – Mr & Mrs Baker – Householder Application.
(Cllr MacDougall proposed, seconded by Cllr Henderson and agreed (with one abstention) to recommend **APPROVAL** of this application, but would ask that once the kerb is dropped, that a permeable driveway is installed rather than tarmac).
- (b) 2025/1276/FUL – Erection of 8m sq decking for seating adjacent existing external seating area and ancillary kitchen building (with existing use ref: 2017/1872/CLE) – 1 The Roman Way, Glastonbury, BA6 8AB – Juliet Yelverton – Full Application.
(Cllr Henderson proposed, seconded by Cllr MacDougall and agreed unanimously to recommend **APPROVAL** of this application).
- (c) 2025/1296/VRC – Variation of condition 2 (plans list) and discharge/removal of condition 3 (materials submission of schedules and samples) relating to planning permission 2023/1440/FUL for (erection of single storey meeting/activity building) – Unit 7, Beckery Enterprise Park, Glastonbury, BA6 9QT – Roney-Dougal – Variation of Removal of Conditions.
(This Application was not discussed, due to the Applicant being a Town Councillor)
- (d) 2025/1297/FUL – Erection of a Replacement Self-Build Dwellinghouse & Garage (Replacement of Existing Fire Damaged Dwelling) – Moorview Farm, Cinnamon Lane, Glastonbury, BA6 8BN – Mr Dean Stone & Lucy Hadingham – Full Application.
(Cllr Henderson proposed, seconded by Cllr Smyth and agreed unanimously to recommend **APPROVAL** of this application).
- (e) 2025/1308/LBC – The rear (North) roof of no.89 to be retiled with double roman tiles and non original upstands/watertables to be extended/replaced (as necessary) & elevated by circa 150mm – Chalice Well Trust, 85-89 Chilkwell Street, Glastonbury, BA6 8DD – Dyer & Faulkner – Listed Building Consent.
(Cllr Smyth proposed, seconded by Cllr Henderson and agreed unanimously to recommend **APPROVAL** of this application).
- (f) 2025/1278/FUL – Installation of floodlighting to illuminate hockey astroturf, show tennis court and triple courts - Millfield Preparatory School, Edgarley Road, Glastonbury – Mr Craig Richardson – Full Application.
(Cllr Cook proposed, seconded by Cllr Henderson and agreed (4 for, 1 against and 1 abstention) to recommend **APPROVAL** of this application).
- (g) 2025/1358/LBC – Proposed replacement windows: kitchen, BR4, BR2, BR3, bathroom and attic – 1 Market Place, Glastonbury, BA6 9HD – Ms Jennie Russell-Smith – Listed Building Consent.
(Cllr Mutch proposed, seconded by Cllr Henderson and agreed unanimously to recommend **APPROVAL** of this application).
- (h) 2025/1219/HSE – Garage conversion into an office space and associated works – 7 Three Hill View, Glastonbury, BA6 8AU – Mrs V Mackintosh – Householder Application.

(Cllr MacDougall proposed, seconded by Cllr Mutch and agreed with 1 abstention to recommend **APPROVAL** of this application, but would also like to highlight parking issues with the adjoining Rowley Road).

- (i) 2025/1391/HSE – Erection of first floor roof extension with internal alterations & existing terrace extension – 57 The Roman Way, Glastonbury, BA6 8AB – Mrs Merten – Householder Application.

(Cllr Henderson proposed, seconded by Cllr Cook and agreed unanimously to recommend **APPROVAL** of this application).

b. 2030 Committee meeting held on 2nd September 2025

Resolution 1:

Proposed by Cllr Cousins, seconded by Cllr MacDougall.

That the 2030/Resilience committee engages a consultant to carry out a feasibility and cost study to assess the practicalities of bringing an upgraded 3 phase power supply into the Town Hall.

Resolution 2:

Proposed by Cllr Cousins, seconded by Cllr White.

That the 2030/Resilience committee commissions a heating engineer to size and specify the bivalent system to decarbonise the heating of the Town Hall. And to consider appropriate solutions for each room with regard to efficiency and carbon reductions.

Resolution 3:

Proposed by Cllr Smyth, seconded by Cllr Cousins.

That the name of this committee be changed back to ‘Resilience committee’.

c. Extra Planning Committee meeting held on 3rd September 2025

- (a) 2025/1415/ADV -- New 5mMIDSign.(Illuminated) 19th August 2025- New Signage to New Canopy. (Illuminated)- New Pumps Island Spreader Panels. (Illuminated)- New Leaderboards (Non- Illuminated)- New Entrance & Exit Signs (Non- Illuminated)- New Pump Numbers (Non- Illuminated)- New Open Hours Sign (Illuminated)- New Shell Select Sign (Illuminated)- New Co-Op Fascia Sign (Illuminated)- New Co-Op Badge Sign (Illuminated)- New Wall Art Banner (Non- Illuminated)- New Costa Coffee Hanging Sign (Non- Illuminated)- New Deli by Shell Hanging Sign (Non- Illuminated – Wirral Park Service Station – Wirral Park Road, Glastonbury, BA6 9XE – Shell UK Oil Products – Application to Display Adverts.

(Cllr Cousins proposed, seconded by Cllr Smyth and agreed (with 1 abstention) to recommend **APPROVAL** of this application with the condition that the illuminated standalone pole sign is turned off between midnight and 6am to reduce the impact on the protected view from the Tor).

- (b) 2025/1509/FUL – Erection of a single storey dwelling – Land at 352492 and 137988 Edgarley Road, Edgarley, Glastonbury – Mr & Mrs Jeff & Jane Neale – Full Application.

(Cllr Cousins proposed, seconded by Cllr MacDougall and agreed unanimously to recommend **APPROVAL** of this application).

- (c) 2025/1510/HSE – Conversion of existing storage outbuilding to ancillary accommodation – 16 Manor House Road, Glastonbury – Mr Adam Raines – Householder Application.

(Cllr MacDougall proposed, seconded by Cllr Cook and agreed unanimously to recommend **REFUSAL** of this application on the material consideration of overdevelopment and it would create a precedent meaning that it would be difficult to object to similar proposals).

d. Frost Fayre Committee meeting held on 4th September 2025

- Cllr M White proposed, seconded by Cllr M Oakden and unanimously agreed to contribute £200 towards the wooden decorations for the Glastonbury Market Cross Christmas Tree.

122. TO RECEIVE UPDATES FROM ADVISORY COMMITTEES AND CONSIDER RECOMMENDATIONS FOR DECISION

a. Town Centre Crime Reduction Advisory Committee meeting held on 20th August 2025.

There were no recommendations from this meeting

123. TO RECEIVE UNITARY COUNCILLOR REPORTS

A report has been received from Somerset Councillor Hart. This will be distributed to councillors after the meeting.

Councillors raised various questions regarding the drain clearing and freight routes and traffic on the A361 especially during road works.

In September 2024 A361 committee received correspondence from Highways Somerset that they agreed to remove the centre line between Cinnamon Lane and Wellhouse Lane, refurbish road markings and improve warning signs. When will these improvements be undertaken in order to reduce the traffic impact along Chilkwell Street.

124. TO RECEIVE UPDATES FROM LEAD COUNCILLORS AND REPRESENTATIVE TO OUTSIDE BODIES

Cllr Manning updated councillors regarding the Chamber of Commerce activities.

125. MAYOR'S ANNOUNCEMENTS

The Mayor updated councillors on activities attended as well as those upcoming.

126. CORRESPONDENCE, COMMUNICATIONS, AND ANNOUNCEMENTS

Nothing to add.

127. TO CONSIDER ANY ITEMS FOR NEWS RELEASE AND/OR THE QUARTERLY NEWSLETTER

Ideas for articles on the next newsletter included an update on playgrounds and freemen of Glastonbury.

128. TO REVIEW ACTIONS ARISING FROM THE MEETING

Financial regulations to be implemented, Councils Pension Discretion Policy will be sent to the pension provider, and the calendar of meetings will be distributed to councillors.

129. TO PASS A MOTION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 AMENDED BY THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014, THE PRESS AND PUBLIC WILL BE EXCLUDED FOR THE FOLLOWING ITEMS DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED

It was Proposed by Cllr Price to adopt the motion. This was seconded by Cllr Henderson and **AGREED** unanimously.

130. TO CONSIDER MAKING AN AWARD OF THE “KEY OF AVALON”

Cllr Cousins updated councillors on the Key of Avalon.

It was proposed by Cllr Mutch to award the “Key of Avalon”. This was seconded by Cllr Roney-Dougal and **AGREED** by majority with one against.

131. IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 AMENDED BY THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014, THE PRESS AND PUBLIC WILL BE INVITED BACK FOR THE REMAINDER OF THE MEETING

It was proposed by Cllr Price to adopt the motion. This was seconded by Cllr Smyth and **AGREED** unanimously.

132. TO NOTE THE DATE OF THE NEXT ORDINARY MEETING

The next meeting will be held on Tuesday 14th October 2025

SIGNED:	DATE:
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