



GLASTONBURY TOWN COUNCIL

Minutes of Property and Assets Committee held on 11th September 2024 at 7 pm	
Councillors Present	R. Cook, S. Henderson, P. Manning, M. Oakden, S. Roney-Dougal, M. Smyth
Apologies	Cllrs N. Cottle, J. Cousins, L. Osborn, Z. Price and M. White
Absent	
In Attendance	Town Clerk, Assistant Town Clerk, Climate Emergency and Resilience Officer and Town Hall Manager
Public Participation	0 members of the public spoke during public participation.

24. TO RECEIVE APOLOGIES FOR ABSENCE AND NOTE THE REASONS GIVEN

Cllr L. Osborn and Z. Price had offered apologies owing to a work commitment. Cllr N. Cottle offered apologies due to illness. Cllr M. White offered apologies due to being on holiday. These apologies were duly **NOTED**.

25. DECLARATIONS OF PECUNIARY INTERESTS WHICH HAVE NOT ALREADY BEEN DECLARED

No further declarations were made.

26. TO APPROVE AND SIGN THE MINUTES FROM THE LAST MEETING AS A CORRECT RECORD

The minutes were considered a correct record and were **SIGNED** by the Chair.

27. TO RECEIVE A VERBAL UPDATE ON OUTSTANDING AND COMPLETED ACTIONS

The Town Clerk gave an update on outstanding actions that was **NOTED** by the committee.

28. TO RECEIVE AND CONSIDER AN UPDATE ON THE DECARBONISATION OF THE TOWN HALL

The Climate Emergency and Resilience Officer gave an update on the Decarbonisation of the Town Hall, this included points on quotes for work on the Town Hall, the pre-planning summary received from the application that the Town Council submitted. Works to the windows in the Council Chamber can be started now and next steps is to look at the ventilation of the building.

29. TO CONSIDER AND AGREE A REPLACEMENT FIRE EXIT DOOR FOR THE TOWN HALL

The Town Clerk gave an update regarding the exit door located on the second floor that needs replacing.

It was proposed by Cllr Henderson that to follow the Town Clerk's recommendation and replace the fire door. This was seconded by Cllr Roney-Dougal and **RESOLVED** unanimously.

30. TO CONSIDER CHANGES TO CAR PARKING CHARGES IN ST DUNSTAN’S CAR PARK

The Town Clerk updated councillors on the policy that Somerset Council uses regarding the charges of the disabled bays in our car park. It was discussed what changes need to be made and when these changes will come into force.

It was proposed by Cllr Henderson to adopt the policy of Somerset Council parking policy. This was seconded by Cllr Smyth and **RESOLVED** unanimously.

31. TO CONSIDER A REQUEST TO PURCHASE AND INSTALL A BLEED KIT IN THE VICINITY OF THE TOWN HALL

An amendment was made as the Town Council would not need to purchase the kit but to agree to install.

It was proposed by Cllr Oakden to install the bleed kit near the Police building in St Dunstan’s Car Park. This was seconded by Cllr Henderson and **RESOLVED** unanimously.

32. TO CONSIDER THE INSTALLATION OF OUTDOOR ELECTRICAL BOXES ON BUILDINGS IN CENTRAL GLASTONBURY

The Town Clerk gave an update regarding the Christmas lights we have for this year, proposing to install some electrical boxes to the outside of some of the shop buildings in central Glastonbury.

It was proposed by Cllr Smyth to accept the Town Clerks recommendation to spend up to £4000 and delegate the work to the Town Clerk to oversee this project. This was seconded by Cllr Lokabandhu and **RESOLVED** unanimously.

Councillors wished to thank Sarah H and Scarlet for their work on this project so far.

33. TO CONSIDER A POLICY FOR FIREWORKS ON TOWN COUNCIL LAND

Councillors discussed public reaction to some recent fireworks. Various options were discussed regarding the different fireworks on offer.

It was proposed by Cllr Henderson to pursue a policy on only quiet fireworks from a recognised company, checked by the Town Council, for use on Town Council land. This was seconded by Cllr Lokabandhu and **RESOLVED** unanimously.

34. TO NOTE THE DATE OF THE NEXT MEETING

The next meeting will be held on the 20th November 2024. This was **NOTED** by councillors.

SIGNED:	DATE:
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