



# GLASTONBURY TOWN COUNCIL

<b>Minutes of Property and Assets Committee held on 21 May 2025 at 7 pm</b>	
Councillors Present	Cllrs N. Cook, J. Cousins, S. Henderson, M. Oakden, L. Osborn, P. Manning, Z. Price, M. Smyth, M. White.
Apologies	Cllrs S. Roney-Dougal, Lokabandhu, L. Macdougall and N. Cottle.
Absent	
In Attendance	Town Clerk, Assistant Town Clerk and Town Hall Manager
Public Participation	0 members of the public spoke during public participation.

## **1. ELECT A CHAIR**

Cllr Smyth proposed that he would be the Chair for the ensuing year. This was seconded by Cllr Cousins and **RESOLVED** unanimously.

## **2. ELECT A DEPUTY CHAIR**

It was proposed by Cllr Henderson that Cllr White would be the Deputy Chair for the ensuing year. This was seconded by Cllr Smyth and **RESOLVED** unanimously.

## **3. TO RECEIVE APOLOGIES FOR ABSENCE AND NOTE THE REASONS GIVEN**

These apologies were duly **NOTED**.

## **4. DECLARATIONS OF PECUNIARY INTERESTS WHICH HAVE NOT ALREADY BEEN DECLARED**

No further declarations were made.

## **5. TO APPROVE AND SIGN THE MINUTES FROM THE LAST MEETING AS A CORRECT RECORD**

The minutes of the last meeting were approved.

## **6. TO RECEIVE AN UPDATE AND CONSIDER MATTERS RELATING TO LOCAL FOOTPATHS**

Cllr Smyth gave an update to the committee about footpaths, planned works, and potential upgrades to the Glastonbury Way; the update was **NOTED**.

## **7. TO CONSIDER INSTRUCTING A NEW METHOD OF PARKING ENFORCEMENT IN ST. DUNSTAN'S CAR PARK**

The Town Clerk gave an update regarding the various methods and companies of parking enforcement. More information was requested and an agenda item for the next meeting.

## **8. TO CONSIDER THE PURCHASE OF NEW CHAIRS FOR ST. DUNSTAN'S HOUSE AND THE TOWN HALL**

The Town Clerk gave council the various options of high-density stacking chairs with trolleys. Quotes will have to be obtained from Contracts Finder with the Town Clerk writing the specification, with a preference for them to be made from recycled plastic and to be recyclable.

Initial:

Date:

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It was proposed by Cllr Henderson for the Town Clerk to write the specification and post on Contracts Finder. This was Seconded by Cllr Smyth and **AGREED** unanimously.

**9. TO PASS A MOTION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 AMENDED BY THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014, THE PRESS AND PUBLIC WILL BE EXCLUDED FOR THE FOLLOWING ITEMS DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED**

It was proposed by Cllr Henderson to **ACCEPT** this motion. This was seconded by Cllr Manning and **AGREED** by majority.

**10. TO CONSIDER AN UPDATE ON MATTERS RELATING TO TOWN COUNCIL LAND**

An update was given by the Assistant Clerk and councilors had a discussion.

**11. IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 AMENDED BY THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014, THE PRESS AND PUBLIC WILL BE INVITED BACK FOR THE REMAINDER OF THE MEETING**

It was proposed by Cllr Henderson to **ACCEPT** this motion. This was seconded by Cllr White and **AGREED** by majority.

The Town Clerk

It was proposed by Cllr Cousins to purchase the suggested mower. This was seconded by Cllr Smyth and **AGREED** unanimously.

**12. TO NOTE THE DATE OF THE NEXT MEETING**

The next meeting is scheduled for 16 July.

<b>SIGNED:</b>	<b>DATE:</b>
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