



# GLASTONBURY TOWN COUNCIL

<b>Minutes of Glastonbury Town Council held on 14 April 2026 at 7 pm</b>	
Councillors Present	Cllrs M. White, I. Donfrancesco, I. Mutch, S. Roney-Dougal, R. Cook, J. Cousins, Lokabandhu, L. MacDougall, Z. Price, M. Smyth, T. Napper, P. Manning, S. Henderson, E. King and M. Oakden.
Apologies	Cllr L. Osborn, S. Hart (Somerset Councillor)
Absent	
In Attendance	Town Clerk, Assistant Town Clerk, Two Macebearers, Ewan Cameron-Somerset Councillor and 25 members of the public.
Public Participation	4 members of the public spoke during public participation. The subjects raised included: <ol style="list-style-type: none"><li>1. Glastonbury Cemetery</li><li>2. Co-operative Councils Network</li><li>3. Co-operative Councils Network</li><li>4. St Dunstan's Car Park</li></ol>

## **270. TO RECEIVE APOLOGIES FOR ABSENCE AND NOTE THE REASONS GIVEN**

Councillor Osborn and Hart gave apologies due to personal commitments.

These apologies were duly **NOTED**.

## **271. DECLARATIONS OF INTERESTS**

There were no declarations of interests in addition to those already disclosed via councillor's register of interests to the Monitoring Officer.

## **272. TO APPROVE AND SIGN THE MINUTES OF THE LAST MEETING AS A CORRECT RECORD**

The minutes of the meeting of March was discussed, changes to be made and will be approved at the next Full Council meeting.

## **273. TO RECEIVE AN UPDATE ON ACTIONS FROM THE LAST MEETING**

Changes to the Market Rights Policy have been made and the Annual Town Meeting was advertised.

## **274. TO NOTE THE LATEST CRIME STATISTICS REPORT AND RECEIVE AN UPDATE FROM THE POLICE**

The link was shared to councillors prior to the meeting and was discussed.

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A PSPO update was requested and Councillor E. Cameron updated on Somerset Council's response regarding recruitment.

#### **275. TO CONSIDER AND APPROVE THE SCHEDULE OF PAYMENTS**

Members considered the Schedule of Payments, and it was duly **SIGNED** by the Chair and another councillor.

Councillors had raised questions prior to the meeting, which have been answered by the Responsible Finance Officer. These included questions regarding planning application from the resilience committee, Chapel rent, and the Step, Ride and Thrive project.

#### **276. TO RECEIVE THE BUDGET MONITORING REPORT**

The budget monitoring report was **NOTED**.

A response of thanks to the Clerk and the responsible Finance Officer

#### **277. TO RECEIVE AN UPDATE ON ST. DUNSTAN'S HOUSE COMMUNITY HEALTH AND WELLBEING CENTRE**

The clerk updated that bookings are up and different running models are being explored.

#### **278. TO CONSIDER AND AGREE FOR A COUNCILLOR TO SIGN THE BANK RECONCILIATIONS FOR THE PERIOD DECEMBER 2025 TO MARCH 2026**

It was proposed by Cllr Lokabandhu for Councillor White to sign the bank reconciliations after the meeting has ended. This was seconded by Cllr Henderson and **RESOLVED** unanimously.

#### **279. TO CONSIDER A GRANT APPLICATION FOR GLASTONBURY PRIDE**

This was a request for the grant application previously awarded to be changed.

It was proposed by Cllr Cousins for to agree the request. This was seconded by Cllr Henderson and **RESOLVED** by majority.

A recorded vote requested.

Councillors voting in favour – Cllr Cousins, Donfrancesco, Mutch, Lokabandhu, McDougall, Price, White, King, Manning, Oakden, Henderson and Smyth.

Councillors voting Against – Cllr Cook and Napper

Councillors Abstaining – Cllr Roney-Dougal

#### **280. TO CONSIDER A RECOMMENDATION FROM THE PROPERTY AND ASSETS COMMITTEE TO SEEK TO DEMOLISH ST DUNSTAN'S COTTAGE IN THE TOP CORNER OF THE CAR PARK AS IT IS NOT FIT FOR LAWFUL HABITATION, IT IS BEYOND ECONOMICAL REPAIR, AND TO REPLACE IT WITH ADDITIONAL PARKING**

The Town Clerk updated Councillors with a presentation regarding the recommendation from the Property & Asset Committee and the report regarding a structural survey made on the building. Councillors discussed different options including renovations, community requests, the financial gain from extra car parking spaces and how that money could be invested in the future and the possibility of rebuilding in the same place.

It was proposed by Cllr Lokabandhu that Glastonbury Town Council seek to demolish the cottage and for the Town Council to set aside the income generated each year created by the extra parking to earmark for a future project. This was seconded by Cllr Manning and **RESOLVED** by majority (12:2:1)

**281. TO CONSIDER MOTIONS FROM COUNCILLORS: "IT IS PROPOSED THAT GLASTONBURY TOWN COUNCIL (GTC) APPLIES FOR ASSOCIATE MEMBERSHIP OF THE CO-OPERATIVE COUNCILS INNOVATION NETWORK (CCIN)" PROPOSED BY CLLR RONEY-DOUGAL AND SECONDED BY CLLR OAKDEN**

Councillors spoke regarding the motion and updated councillors on the proposal; discussions included increased community benefits and the benefits included in the membership which included training for councillors and staff, moving towards being a community-based council and explore other benefits around engaging with the community better.

It was proposed by Cllr Roney-Dougal for Glastonbury Town Council to apply for membership of the Co-Operative Council. This was seconded by Cllr White and **RESOLVED** by majority (12:2:1)

**282. TO NOTE THE RESOLUTIONS OF DELEGATED COMMITTEES**

**a. Staffing Committee meeting held on 16<sup>th</sup> March 2026**

- i. Two vacant roles were advertised (Marketing contractor and Community Services Officer) and the interview dates were agreed to be Monday 20 April and Tuesday 21 April.

**b. Planning Committee meeting held on 17<sup>th</sup> March 2026**

(a) 2026/0257/LBC & 2026/0312/HSE – Removal of existing concrete-based render and replace with permeable lime-based render system, together with the installation of new lead flashing to the chimney stack – 16 Chilkwell Street, Glastonbury, BA6 8DB – Mrs Jan Stone – Listed Building Consent and Householder Application.

(Cllr Manning proposed, seconded by Cllr Smyth and unanimously agreed to recommend **APPROVAL** of this application).

(b) 2026/0374/HSE – Erection of detached garage – 22 Wells Road, Glastonbury, BA6 9DJ – Mr & Mrs Gaines – Householder Application.

(Cllr Smyth proposed, seconded by Cllr Henderson and unanimously agreed to recommend **REFUSAL** of this application, based on the following material considerations:-

- The proposed development is not in keeping with the character and appearance of the existing street scene, and
  - Approval would create a precedent meaning that it would be difficult to object to similar proposals).
- (c) 2026/0395/LBC – Move an internal timber stud wall within second floor – 3 Chilkwell Street, Glastonbury, BA6 8DJ – Mr P Banks – Listed Building Consent.  
(Cllr Henderson proposed, seconded by Cllr Manning and unanimously agreed to recommend **APPROVAL** of this application subject to the Conservation Officers decision).

**c. Property & Assets Committee meeting held on 18<sup>th</sup> March 2026**

- i. Cllr Roney-Dougal proposed that the Granting of Market Rights Policy be granted with the addition of charging a damage deposit for use of Town Council equipment and the option to charge for staff time if borrowed equipment has to be moved. This was seconded by Cllr White and **RESOLVED** unanimously.
- ii. Cllr Roney-Dougal proposed that the recommendations of the Third Party Markets Working Group, in respect of the granting of market rights, be accepted. This was seconded by Cllr Cousins and **RESOLVED** unanimously.
- iii. Cllr Oakden proposed that the Town Council accept the multi-year quotation from Zurich Municipal for the Town Council’s insurance cover starting 1 April 2026. This was seconded by Cllr White and **RESOLVED** unanimously.
- iv. Cllr Cousins proposed that a £5 all day parking tariff be implemented for regular market traders with a Blue Badge on a market day. This was seconded by Cllr Oakden and **RESOLVED** unanimously.
- v. Cllr Oakden proposed that blue badge holders be given 3 hours free parking in St Dunstan's car park. The Town Clerk will investigate having this implemented given that the car park is now enforced and changing the terms and conditions will involve changes to signage and for the car park to be reaudited by the enforcement company’s regulatory body – at this stage no timescale is available as it rests with a third party and the regulations remain the same for the time being. This was seconded by Cllr Roney-Dougal and **RESOLVED** unanimously.
- vi. Cllr Lokabandhu proposed that it be recommended to Full Council to seek to demolish St Dunstan’s Cottage in the corner of St Dunstan’s car park as it is not fit for human habitation nor lawful letting without substantial works to make it compliant, the cost of which has made the building uneconomical to repair. Demolishing the building will increase the capacity of St Dunstan’s car park by around 10% and will therefore reduce town centre parking pressures, whilst increasing the Council’s income to deliver more for local people and reducing future precept increases. The Responsible Financial Officer and Town Clerk are asked to investigate the best method of funding this project up to

£30,000. This was seconded by Cllr Oakden and **RESOLVED** unanimously with 1 abstention.

**d. Staffing Committee meeting held on 24<sup>th</sup> March 2026**

- i. Cllr Smyth proposed to follow the Town Clerk's recommendation in respect of the confidential report discussed. This was seconded by Cllr Lokabandhu and **RESOLVED** unanimously with one abstention.

**e. Arts, Culture and Events Committee meeting held on 24<sup>th</sup> March 2026**

- i. Z. Hanley proposed that the Arts, Culture and Events Committee pay staff costs to the amount of £103.45 for the Glastonbury Film Screening on Saturday 31<sup>st</sup> January 2026. This was seconded by K. Shaw and **RESOLVED** with one abstention.
- ii. K. Shaw proposed that the Arts, Culture and Events Committee pay staff costs incurred at Herbies Field for parking on Beltane Day 1<sup>st</sup> May 2026. This was seconded by K. Redpath and **RESOLVED** with one abstention.
- iii. K. Redpath proposed that the Arts, Culture and Events Committee pay one-third of the cost of purchasing Walkie-Talkie radios for use at all council events at a cost of £386. This was seconded by M. Claridge and **RESOLVED** unanimously.
- iv. Cllr Lokabandhu proposed a recommendation to **the Responsible Financial Officer** to consider monies surplus to requirements at the financial year end 2025, be put into a dedicated reserve for the Arts, Culture and Events Committee. This was seconded by Cllr. Oakden and **RESOLVED** with one abstention.
- v. T. Brown proposed that the Arts, Culture and Events Committee reimburse the Glastonbury Beltane Green-men £458.20 for insurance costs on the Beltane May Day event on Friday 1<sup>st</sup> May 2026. This was seconded by K. Redpath and **RESOLVED** with two abstentions.
- vi. G. Taylor proposed that the Arts, Culture and Events Committee pay printing costs of up to £200 for leaflets and posters to promote the Beltane May Day event on 1<sup>st</sup> May 2026. This was seconded by T. Brown and **RESOLVED** with one abstention.

**f. Glastonbury In Bloom Committee meeting held on 30<sup>th</sup> March 2026**

- i. Cllr M White proposed that the Committee Clerk be paid overtime for the recent RHS Rosemoor Seminar 5 hours overtime at £95.35. The proposal was seconded by Cllr M Oakden and **RESOLVED** unanimously.
- ii. Cllr M White proposed that four planters (two-tiered barrels, as used in St John's Square) be purchased for outside St Dunstan's House at a cost of £417.00 each plus VAT. The proposal was seconded by Cllr I Mutch and **RESOLVED** unanimously.

**g. Resilience Committee meeting held on 7<sup>th</sup> April 2026**

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Date:

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- i. It was proposed by Cllr Cousins that item 4 in the quote document, to be separated from the quote, subject to recent government advice around tendering, and progressed to enable the project to continue. This was seconded by Cllr Smyth and **RESOLVED** unanimously.
- ii. It was proposed by Cllr Cousins that the items 1-3 become a tendering document to gain further quotes. This was seconded by Cllr Smyth and **RESOLVED** unanimously.
- iii. It was proposed by Cllr Cousins this committee contributes to the balance of the radios up to the amount of £800. This was seconded by Cllr Smyth and **RESOLVED** unanimously.

#### **h. Staffing Committee meeting held on 13<sup>th</sup> April 2026**

- i. Candidates for the two vacant roles were shortlisted and interview panels agreed.

#### **283. TO RECEIVE UPDATES FROM ADVISORY COMMITTEES AND CONSIDER RECOMMENDATIONS FOR DECISION**

There have been no Advisory Committee meetings since the last Full Council meeting.

#### **284. TO RECEIVE UNITARY COUNCILLOR REPORTS**

The report received from Cllr E. Cameron was shared with councillors prior to the meeting. It was noted that no report was received from Cllr S. Hart.

Councillors raised questions including the pavement on Leg of Mutton Road, caravans on the roadside, the enablement project being run by Somerset Council, speeding and TRO on public roads. It was reminded for councillors to report any issues to Somerset Council on their website.

#### **285. TO RECEIVE UPDATES FROM LEAD COUNCILLORS AND REPRESENTATIVE TO OUTSIDE BODIES**

The Living Brue day was a success with over 150 attendees.

Livingbrue.co.uk is the new website for this project.

The area outside the Red Brick Building is planned to be sorted with a community project day planned for the 28<sup>th</sup> April.

#### **286. MAYOR'S ANNOUNCEMENTS**

The flag on the Town Hall is flying at half mast because of the death of formal mayor Andy Willis. Glastonbury Town Council send their condolences.

#### **287. CORRESPONDENCE, COMMUNICATIONS, AND ANNOUNCEMENTS**

Nothing to add.

**288. TO CONSIDER ANY ITEMS FOR NEWS RELEASE AND/OR THE QUARTERLY NEWSLETTER**

A press release from the Living Brue day can be shared.

To share the decision to join the Co-operative Councils Innovation Network and demolition of the cottage in St Dunstan's Car park.

**289. TO REVIEW ACTIONS ARISING FROM THE MEETING**

Minutes of the March Full Council meeting are to be refined and brought to next meeting.

Inform Glastonbury Pride of grant decision.

Join the Co-operative Councils Innovation Network.

Share the report regarding the Living Brue Day and action the decision regarding the cottage.

**290. TO NOTE THE DATE OF THE NEXT ORDINARY MEETING**

The next meeting will be held on Tuesday 12th May 2026

<b>SIGNED:</b>	<b>DATE:</b>
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