



GLASTONBURY TOWN COUNCIL

Minutes of Property and Assets Committee held on 16 July 2025 at 6 pm	
Councillors Present	Cllr S. Henderson, Lokabandhu, M. Oakden, P. Manning, S. Roney-Dougal, M. White
Apologies	N. Cottle, J. Cousins, L. MacDougall, M. Smyth, Z. Price
Absent	L. Osborn
In Attendance	Town Clerk, Assistant Town Clerk and Town Hall Manager
Public Participation	0 members of the public spoke during public participation.

21. TO RECEIVE APOLOGIES FOR ABSENCE AND NOTE THE REASONS GIVEN

Apologies were received from Cllrs Cottle, Cousins, MacDougall, Smyth and Price due to Personal Commitments.

These apologies were duly **NOTED**.

22. DECLARATIONS OF PECUNIARY INTERESTS WHICH HAVE NOT ALREADY BEEN DECLARE

No further declarations in addition to those already lodged with the Monitoring Officer were made.

23. TO APPROVE AND SIGN THE MINUTES FROM THE LAST MEETING AS A CORRECT RECORD

The minutes of the 21st May 2025 and 10th July 2025 meeting were considered a true record and **APPROVED**.

24. TO CONSIDER A NEW VEHICLE FOR NEW MEMBERS OF OUTSIDE STAFF

The Town Clerk updated Councillors on what the current outside team has suggested they need. The Town Clerk requested that the council delegate the task to him.

It was proposed by Cllr Henderson to delegate the lease of a new vehicle to the Town Clerk. This was seconded by Cllr Roney-Dougal and **AGREED** unanimously.

25. TO REVIEW SUBMISSIONS FOR THE ATRIUM MURAL AND MAKE ANY ASSOCIATED DECISIONS

The various submitted designs were reviewed by Councillors.

A design was voted for, a working group was created to help move the project forward.

26. TO CONSIDER ROOM NAMES AND PUBLIC OPENING DATE FOR ST DUNSTAN'S HOUSE

A discussion was held regarding themes including local landmarks, saints, trees and

landscape.

It was proposed by Cllr Cousins to use the Seven Holy Islands of Glastonbury as a theme. This was seconded by Cllr White and **AGREED** unanimously.

27. TO AUTHORISE A QUOTATION FOR WORKS TO DECORATE AND PROTECT VARIOUS WINDOWS IN THE TOWN HALL

It was proposed by Cllr Cousins to accept the quote of up to £10,000 for the sanding, refurbishment and repainting of the windows in the Main Hall. This was seconded by Cllr Henderson and **RESOLVED** unanimously.

28. TO PASS A MOTION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 AMENDED BY THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014, THE PRESS AND PUBLIC WILL BE EXCLUDED FOR THE FOLLOWING ITEMS DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED

It was proposed by Cllr Lokabandhu to **ACCEPT** this motion. This was seconded by Cllr Cousins and **AGREED** unanimously.

29. TO CONSIDER THE TERMS OF A CONTRACT FOR PARKING ENFORCEMENT IN ST DUNSTAN'S CAR PARK

The Town Clerk updated Councillors and answered questions from the previous meeting. It was proposed by Cllr Henderson to delegate to the Town Clerk to accept the terms of the contract and a start date. This was seconded by Cllr Cousins and was **RESOLVED** unanimously.

30. IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 AMENDED BY THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014, THE PRESS AND PUBLIC WILL BE INVITED BACK FOR THE REMAINDER OF THE MEETING.

It was proposed by Cllr Lokabandhu to **ACCEPT** this motion. This was seconded by Cllr Oakden and **AGREED** unanimously.

31. TO NOTE THE DATE OF THE NEXT MEETING

The next meeting is scheduled for 17th September 2025.

SIGNED:	DATE:
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