



GLASTONBURY TOWN COUNCIL

Minutes of Glastonbury Town Council held on 13th August 2024 at 7 pm	
Councillors Present	R. Cook, N. Cottle, I. Donfrancesco, Lokabandhu, L. MacDougall, P. Manning, I. Mutch, M. Oakden, L. Osborn, S. Roney-Dougal, M. Smyth and M. White
Apologies	J. Cousins, S. Henderson, and Z. Price
Absent	Somerset Councillor Hart
In Attendance	Town Clerk, Assistant Town Clerk, one Macebearer, Matt Witt (Graphic Designer), and three members of the public
Public Participation	One member of the public spoke during public participation. The subjects raised included: 1. Importance of incorporating appropriate agrarian reform into the Glastonbury neighbourhood plans and broader local development plans

71. TO RECEIVE APOLOGIES FOR ABSENCE AND NOTE THE REASONS GIVEN

Cllr Cousins, Henderson and Price all offered apologies owing to personal commitments.

These apologies were duly **NOTED**.

72. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

Councillor Napper declared an interest as a member in the Street Parish Council, Councillor Roney-Dougal declared an interest as working with the members of South West Heritage Trust through the Town Deal board.

73. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE LAST MEETING

The minutes of the meeting were considered a correct record subject to an amendment being corrected and these would be **SIGNED** by the Chair after the meeting.

74. TO RECEIVE AN UPDATE ON ACTIONS FROM THE LAST MEETING

The Town Clerk updated members on the status of actions from the last meeting including an update on the service devolution from Somerset Council, the previous minutes have been corrected and the Buskers Charter Leaflet has been produced.

Cllr Cottle proposed to change order of the agenda, with council discussing agenda item 9 next. This was seconded by Cllr Oakden and **RESOLVED** unanimously.

75. TO CONSIDER ADOPTING AN ICON REPRESENTING GLASTONBURY FOR USE ON MERCHANDISE AND FOR PROMOTION OF THE TOWN

A presentation was given to council, it included an explanation of all of the symbols and how the icon can be used, for example a document footer or image on a notepad, it was shown how the icon looked using different colours or backgrounds.

Councillors had some other symbol suggestions including Morlands Sheepskin, the Rural Life Museum, the High Street, and Tor Hill with St. Michael's Tower.

Cllr Donfrancesco proposed to agree and adopt the icon after councillor's suggestions had been tried on the icon design and this is delegated to the Town Clerk. This was seconded by Cllr Smyth and **RESOLVED** by majority (10:0:3).

76. TO NOTE THE LATEST CRIME STATISTICS REPORT

Members considered the latest local crime statistics which were **NOTED**.

77. TO CONSIDER THE SCHEDULE OF PAYMENTS

Members considered the Schedule of Payments and it was duly **SIGNED** by the Chair and another Councillor.

78. TO RECEIVE THE BUDGET MONITORING REPORT

Members considered and **NOTED** the budget monitoring report.

79. TO RECEIVE AN UPDATE FROM THE TOWN CLERK REGARDING THE ST DUNSTAN'S HOUSE COMMUNITY HEALTH AND WELLBEING CENTRE PROJECT

An update was given by the Town Clerk who reported that the work was progressing well and currently running on time for completion. The roof work is ongoing, and the extension groundworks have started. Hoarding boards have been designed and ordered. Cllr White gave a site manager update so that council are aware and explained what the attenuation tank will hold the rainwater and discharge it slowly so that the drainage system can cope.

80. TO CONSIDER DECLARING ASSET AND SERVICE DEVOLUTION FROM SOMERSET COUNCIL AS THE TOWN COUNCIL'S MAIN PRIORITY FOR THE COMING YEAR, PRIORITISING OFFICER TIME TOWARD THIS WORK TO ENSURE THAT GLASTONBURY GETS THE BEST DEAL FROM THIS OPPORTUNITY

The Town Clerk gave an update on the Asset and Service Devolution timeline, explaining that we could have a short decision time, and we need to be able to prioritise that work at short notice.

Cllr Smyth proposed to accept the recommendation of the Town Clerk to declare Asset and Service Devolution as the Town Council's main priority and prioritising officer time to this work above other tasks as required. This was seconded by Cllr Cottle and **RESOLVED** by majority (12:0:1)

81. TO RECEIVE AND UPDATE FROM THE SOUTH WEST HERITAGE TRUST FUND WORKING GROUP AND CONSIDER A RESPONSE TO THE GRANT REQUEST

Cllr Lokabandhu outlined the proposal from the Rural Life Museum and what we have suggested and asked for whilst the working group had been meeting with them. It was explained that the money if we agree to give to them will come out of the Asset and Service Devolution budget line.

Cllr Lokabandhu proposed to award a £5000 grant to the Rural Life Museum subject to further discussions regarding the proposed deal with delegation given to the Town Clerk. This was seconded by Cllr Manning and **RESOLVED** by majority (9:0:4)

82. TO NOTE THE RESOLUTIONS OF DELEGATED COMMITTEES

The following resolutions were **NOTED**:

a. Finance & General Purposes Committee meeting held on 11th July 2024

- i. Cllr Roney-Dougal proposed that Cllr Henderson be Deputy Chair. This was seconded by Cllr White and **RESOLVED** unanimously.
- ii. Cllr Donfrancesco proposed that Glastonbury Pride be awarded a grant of £372. This was seconded by Cllr Henderson and **RESOLVED** unanimously.
- iii. Cllr Henderson proposed that St. Margaret's Chapel be awarded a grant of £400. This was seconded by Cllr Roney-Dougal and **RESOLVED** unanimously.
- iv. Cllr Roney-Dougal proposed that the Volunteer Network be awarded a grant of £2,500. This was seconded by Cllr Henderson and **RESOLVED** unanimously.
- v. Cllr White proposed that Yeast Scrapstore be awarded a grant of £1,262.78. this was seconded by Cllr Roney-Dougal and **RESOLVED** unanimously.
- vi. Cllr Smyth proposed that the Town Council begin to move to Xero for its accounting. This was seconded by Cllr Henderson and **RESOLVED** unanimously.
- vii. Cllr Roney-Dougal proposed that the Town Council open a current account with Unity Trust Bank. This was seconded by Cllr Henderson and **RESOLVED** unanimously.
- viii. Cllr Henderson proposed that the Bank reconciliation comes to the next Full Council meeting at least quarterly upon completion. This was seconded by Cllr White and **RESOLVED** unanimously.
- ix. Cllr White proposed that the new website be controlled internally by the Town Clerk and under delegation to other officers. This was seconded by Cllr Smyth and **RESOLVED** unanimously.

b. Planning Committee meeting held on 16th July 2024

- i. 2024/1051/OUT – Application for outline planning permission with some matters reserved for up to 24 dwelling houses with details of access – Land at Pear Tree Farm, Cullen Farm Road, Glastonbury – T & A Land Associates Ltd – Outline Application.
(Cllr Roney-Dougal proposed, seconded by Cllr Smyth and voted by majority decision (4 for / 3 against / 1 abstention) to recommend REFUSAL of this application based on the following material considerations:-
 - The development may cause traffic problems such as traffic generation, access or safety problems and will increase the traffic on Old Wells Road, which is a narrow road, where buses are already refusing to run a service down that road.
 - Local infrastructure is not adequate to service the proposed development.
 - The layout and density of the proposed development is inappropriate.
 - The proposal is an inappropriate development within a green belt).
- ii. 2024/1115/HSE – Proposed replacement rear extension and patio – 65 Tor View Avenue, Glastonbury, BA6 8AG – Ms Anina Fox – Householder Application.
(Cllr Henderson proposed, seconded by Cllr Lokabandhu and unanimously agreed to recommend APPROVAL of this application).
- iii. 2024/1048/FUL – Infill single storey rear extension – 14 High Street, Glastonbury, BA6 9DU – Mr Casey Stoddart – Full Application.
(Cllr Mutch proposed, seconded by Cllr Cook and unanimously agreed to recommend APPROVAL of this application).
- iv. 2024/1218/HSE – Two storey side extension and construction of new single garage – 2 Jocelin Road, Glastonbury, BA6 8EN – Mr Clifford – Householder Application.
(Cllr Henderson proposed, seconded by Cllr Cook and unanimously agreed to recommend APPROVAL of this application).

c. Property & Assets Committee meeting held on 17th July 2024

- i. It was proposed by Cllr Roney-Dougal to proceed with the draft proofing quotes and all other recommendations from The Climate Emergency and Resilience Officer. This was seconded by Cllr Henderson and APPROVED unanimously.
- ii. It was proposed by Cllr Smyth for the bookings team to use, where necessary, the PREVENT booking form. This was seconded by Cllr Henderson and RESOLVED unanimously.
- iii. It was proposed by Cllr Smyth that the Small Hall be used for The Town Council Office, and to go ahead and start researching this, with the Town Hall Manager staying in the current office space. This was seconded by Cllr Oakden and RESOLVED by majority (7:2:0)
- iv. It was proposed by Cllr White to adopt the Town Clerk's recommendation to accept the quote for necessary works to the Town Hall Fire Alarm System provided by the contractor

for the project at St Dunstan's House. This was seconded by Cllr Oakden and RESOLVED unanimously.

d. A361 Committee meeting held on 18th July 2024

- i. Cllr Smyth proposed that he would be the Chair for the ensuing year. This was seconded by Cllr Roney-Dougal and RESOLVED unanimously.
- ii. Cllr Smyth proposed that Cllr MacDougall be a voting member of this committee. This was seconded by Cllr Roney-Dougal and RESOLVED unanimously.
- iii. Cllr Smyth proposed that Cllr Roney-Dougal be the Deputy Chair for the ensuing year. This was seconded by Cllr MacDougall and RESOLVED unanimously.
- iv. It was proposed by Cllr Smyth to purchase four speed camera signs at the cost of £684. This was seconded by Cllr Roney-Dougal and RESOLVED unanimously.
- v. It was proposed by Cllr Smyth to make a recommendation to Full Council to lobby the MP to dedesignate A361 as a national freight route from Beardsley Batch in a westerly direction. This was seconded by Cllr MacDougall and RESOLVED unanimously.

It was proposed by Cllr Donfrancesco that this recommendation be accepted. This was seconded by Cllr Roney-Dougal and **RESOLVED** by majority. (9:4:0)

e. St Dunstan's Project Implementation Sub Committee meeting held on

- i. Information panels, for the site hoarding, have been designed and sent to the printers for quotations; Cllrs NOTED their agreement of the designs and look forward to them being installed.
- ii. Cllr White proposed that the committee agree to form a partnership of 3 with the Town Clerk delegated the task of choosing the two partners to work with the Town Council in consultation with the committee regarding how the wellbeing centre operates. This was seconded by Cllr Price and RESOLVED unanimously.
- iii. Cllr White proposed for the Town Clerk to inform the Abbey that unfortunately we won't have the space to store their bins in the bin store. This was seconded by Cllr Lokabandhu and RESOLVED unanimously.

f. **2030 Committee meeting held on 6th August 2024**

No decisions but the committee continues its work.

83. TO RECEIVE UPDATES FROM ADVISORY COMMITTEES AND CONSIDER RECOMMENDATIONS FOR DECISION

a. **Community Review Steering Group meeting held on 15th July 2024**

There were no recommendations.

b. **Frost Fayre Advisory Committee meeting held on 23rd July 2024**

- i. Cllr Price proposed that an extra £100.00 to be given to the GFM, Dave Sanger and the King Arthur stages only. Seconded by Cllr M White, All agreed.

It was proposed by Cllr Donfrancesco that this recommendation be accepted. This was seconded by Cllr Lokabandhu and **RESOLVED** by majority. (10:1:2)

c. **Climate & Ecological Emergency Advisory Committee meeting held on 24th July 2024**

- i. Cllr MacDougall proposed, Joe Joseph seconded, four voted in support, one abstention - that CEEAC will aim to meet quarterly from now on, with a more varied agenda. The next meeting is scheduled for Thursday October 24th, to which representatives from local green groups will be invited, as well as a good speaker. This meeting will also agree the purpose of the CEEAC. In the meantime, the stall and CERO can act as points of contact between meetings. The format will be reviewed in 6 months and tweaked as needed.

d. **2030 Committee meeting held on 6th August 2024**

There were no recommendations.

84. TO RECEIVE UNITARY COUNCILLOR REPORTS

Cllr Cottle gave a verbal update to the Council and Cllr Hart was not present to give an update.

85. TO RECEIVE UPDATES FROM REPRESENTATIVES TO OUTSIDE BODIES AND LEAD COUNCILLORS

Cllr White gave an update about the Town Deal and the projects that are underway.

Cllr Manning gave an update from the Chamber of Commerce and their upcoming networking events.

Cllr Napper reported that the Carnival Club ran a successful tractor run event.

86. MAYOR’S ANNOUNCEMENTS

Cllr Lokabandhu reflected on events that he has attended including watching ‘Aladdin’ at St Dunstan’ school, Glastonbury Pride, the Goddess Conference, and Hiroshima service. The Mayor reported that his ‘Meet the Mayor’ surgeries are going well on a Tuesday morning.

87. CORRESPONDENCE, COMMUNICATIONS, AND ANNOUNCEMENTS

Cllr Oakden announced that the South-West in Bloom and Britain in Bloom judging had taken place, results are announced in October. A short service in memorial of Alan Gloak was held and a plaque is displayed in the front of the Town Hall.

Cllr Smyth proposed for the Town Council to write a letter of thanks to the vicar. This was seconded by Cllr Oakden and **RESOLVED** by majority (10:0:3)

88. TO CONSIDER ANY ITEMS FOR NEWS RELEASE

News of the In Bloom judging and the Alan Gloak memorial will be shared.

89. TO REVIEW ACTIONS ARISING FROM THE MEETING

The Town Clerk noted several actions arising from the meeting including the correction in the previous minutes, amendments for the icon and to convene a working group meeting of the South West Heritage Trust Fund Working Group.

90. TO NOTE THE DATE OF THE NEXT ORDINARY MEETING

The next meeting will be held on Tuesday 10th September 2024

SIGNED:	DATE:
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