

Minutes of Finance and General Purposes Committee held on 11 July 2024 at 7 pm	
Councillors Present	S. Henderson, S. Roney-Dougal, M. Smyth, and M. White
Apologies	N. Cottle, and J. Cousins
Absent	Lokabandhu, and P. Manning
In Attendance	Town Clerk and 3 Members of the Public
Public Participation	0 members of the public spoke.

1. TO NOTE THE CHAIR OF THIS COMMITTEE AS PER THE TERMS OF REFERENCE

Cllr White was noted as the Chair of this committee.

2. TO ELECT A DEPUTY CHAIR

Cllr Roney-Dougal proposed that Cllr Henderson be Deputy Chair. This was seconded by Cllr White and **RESOLVED** unanimously.

3. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Cottle offered apologies owing to a conflicting meeting and Cllr Cousins offered apologies owing to family commitments. These apologies were duly **NOTED**.

4. DECLARATIONS OF PECUNIARY INTERESTS

None were made in addition to those already declared to the Monitoring Officer.

5. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE LAST MEETING

The minutes of the last meeting were considered a correct record and **SIGNED**.

6. TO CONSIDER GRANT APPLICATIONS RECEIVED IN ADVANCE OF THE MEETING

a. Glastonbury Pride

Cllr Roney-Dougal proposed that a grant of £372 be awarded. This was seconded by Cllr Henderson and **RESOLVED** unanimously.

b. St Margaret's Chapel

Cllr Henderson proposed that a grant of £400 be made. This was seconded by Cllr Roney-Dougal and **RESOLVED** unanimously.

c. The Volunteer Network

CLlr Roney-Dougal proposed a grant of £2,500 be made. This was seconded by CLlr Henderson and **RESOLVED** unanimously.

d. Yeast Scrapstore

The Town Clerk declared to the meeting that he is a trustee of this charity but that the application had not been prepared by him and the Town Clerk takes no part in decisions.

CLlr White proposed that that grant of £1,262.78 be made. This was seconded by CLlr Roney-Dougal and **RESOLVED** unanimously.

e. Volunteer Driver Network

The Committee agreed that more information was needed for this application, and the applicant would be advised of this and can apply again in the future.

7. TO RECEIVE AN UPDATE ON BANKING AND ACCOUNTING

The Town Clerk gave an update on banking and accounting arrangements.

CLlr Smyth proposed that the Responsible Finance Officer be delegated to switch accounting systems from Sage to Xero in order that the Council can structure its accounts in a better way and that the reporting is higher quality. This was seconded by CLlr Henderson and **RESOLVED** unanimously.

CLlr Roney-Dougal proposed that the Town Council has a Current Account with Unity Trust Bank. This was seconded by CLlr Henderson and **RESOLVED** unanimously.

8. TO CONSIDER THE INTERNAL AUDITOR'S REPORT FOR 2023-24 AND AGREE ANY IMPROVEMENT MEASURES

CLlr Henderson proposed that Bank Reconciliations come to Full Council. This was seconded by CLlr White and **RESOLVED** unanimously.

CLlr White proposed that the new website be controlled by the Town Clerk to ensure that all of the necessary information is uploaded and controlled. This was seconded by CLlr Smyth and **RESOLVED** unanimously.

9. TO NOTE THE DATE OF THE NEXT MEETING

The next meeting will be held on 12 December 2024.

SIGNED:	DATE:
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