



GLASTONBURY TOWN COUNCIL

Minutes of Finance and General Purposes Committee held on 10 July 2025 at 7 pm	
Councillors Present	Cllr N. Cottle, Lokabandhu, P. Manning, S. Roney-Dougal, and M. White
Apologies	Cllr Z. Price, J. Cousins and S. Henderson.
Absent	
In Attendance	Town Clerk, Assistant Town Clerk and 12 Members of the Public

- 1. TO NOTE THE CHAIR OF THIS COMMITTEE AS PER THE TERMS OF REFERENCE**
The terms of reference state that the Deputy Chair of the Council, Cllr Price will be the chair of this committee.
- 2. TO ELECT A DEPUTY CHAIR**
It was proposed by Cllr White for Cllr Lokabandhu to be the deputy chair for tonight's meeting. This was seconded by Cllr Roney-Dougal and **AGREED** unanimously.
- 3. TO RECEIVE APOLOGIES FOR ABSENCE AND NOTE THE REASONS GIVEN**
Apologies were received from Cllrs Price, Cousins and Henderson owing to personal commitments.
- 4. DECLARATIONS OF INTEREST**
None were made in addition to those already declared to the Monitoring Officer.
- 5. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE LAST MEETING**
The minutes of the last meeting were considered a correct record and **SIGNED**.
- 6. TO CONSIDER GRANT APPLICATIONS RECEIVED IN ADVANCE OF THE MEETING:**
 - a. Avalon Amateur Boxing Club - £1500**
A presentation was given by the applicants.
It was decided to award a grant of £1500.
 - b. Avalon Allsorts - £1000**
A presentation was given by the applicants.
It was decided to award a grant of £500.
 - c. Bluebird Theatre - £500**
Council proposed that no grant be made because the applicant did not meet the criteria.

- d. Doulas without Borders - £10,000**
Cllr proposed that no grant be made because the applicant did not meet the criteria.
- e. Glastonbury Cricket Club - £10,000**
A presentation was given by the applicants.
It was decided to award a grant of £1500.
- f. Glastonbury Football Club - £2,000**
A presentation was given by the applicants.
It was decided to award a grant of £1500.
- g. Owl Enlightenment - £2000**
It was decided to award a grant of £400.
- h. Pilgrim reception Centre - £2971.20 + New atrium Hire Charge**
It was decided to award a grant of £400.
- i. Sacred Death Centre - £2240**
A presentation was given by the applicants.
It was decided to award a grant of £500.
- j. Somerset Bus Partnership - £980**
A presentation was given by the applicants.
It was decided to award a grant of £980.
- k. Sri Gour - £3000**
Cllr proposed that no grant be made because the applicant did not meet the criteria.
- l. Street and Glastonbury Volunteer Driver Service - £1000**
It was decided to award a grant of £500.
- m. Glastonbury Branch of the Women's Institute - £2000**
A presentation was given by the applicants.
It was decided to award a grant of £750.

It was proposed by Cllr Roney-Dougal to make the above grant applications. This was seconded by Cllr Henderson and **RESOLVED** unanimously.

7. TO CONSIDER THE INTERNAL AUDITOR'S REPORT FOR 2024-25 AND AGREE ANY RECOMMENDATIONS

The report was reviewed and recommendations discussed.

It was proposed by Cllr White to accept the recommendations. It was seconded by Cllr Henderson and **AGREED** unanimously.

8. TO RECEIVE AN UPDATE ON BANKING AND TO ADD ANY COUNCILLOR SIGNATORIES

All councillors present are councillor signatories.

9. TO REVIEW AND SIGN THE BANK RECONCILIATIONS FOR THE PERIOD APRIL TO JUNE

The document was reviewed by Cllr's and signed by Cllr Lokabandhu.

10. TO CONSIDER AN UPDATED SET OF FINANCIAL REGULATIONS FOR RECOMMENDATION TO FULL COUNCIL

The highlighted areas of the document were reviewed by councillors.

It was proposed by Cllr White to accept the updated Financial Regulations document. This was seconded by Cllr Lokabandhu and **RESOLVED** unanimously.

11. TO CONSIDER AND ADOPT A PETTY CASH POLICY

The policy was shared to councillors prior to the meeting and discussed.

It was proposed by Cllr Lokabandhu to adopt the petty cash policy. This was seconded by Cllr White and **RESOLVED** unanimously.

12. TO CONSIDER AND ADOPT AN ANTI-FRAUD AND CORRUPTION POLICY

The policy was shared to councillors prior to the meeting and discussed.

It was proposed by Cllr White to adopt the Anti-Fraud and Corruption policy. This was seconded by Cllr Henderson and **RESOLVED** unanimously.

13. TO CONSIDER SETTING UP AN AMAZON BUSINESS ACCOUNT AND TO PAY FOR PRIME DELIVERY

It was proposed by Cllr White to set up a Basic account with Prime delivery. This was seconded by Cllr Henderson and **AGREED** unanimously.

14. TO NOTE THE DATE FOR THE NEXT ORDINARY MEETING

The next meeting will be held on 11th December 2025.

SIGNED:	DATE:
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