GLASTONBURY
TOWN COUNCIL

Minutes of Resilience Committee held on 15th June 2026 at 7pm	
Councillors Present	J. Cousins, M. White, L. MacDougall, M. Smyth, T. Napper
Apologies	
Absent	
In Attendance	Melissa Taylor (Committee Clerk) Scarlet B. Shaffer (Projects and Events Officer) Dowlas Team - G. Day, M. Tyler
Public Participation	None

1. ELECT A CHAIR

Cllr M. White was proposed by M. Smyth and seconded by J. Cousins and **RESOLVED** unanimously.

2. ELECT A DEPUTY CHAIR

Cllr. L. Macdougall was proposed by M. Smyth and seconded by T. Napper and **RESOLVED** unanimously.

3. TO RECEIVE APOLOGIES FOR ABSENCE AND NOTE REASONS GIVEN

Apologies were received from

These apologies were duly **NOTED.**

4. DECLARATIONS OF INTEREST

Cllr. Jon Cousins is a director of Avalon Community Energy

5. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 4th APRIL 2026

The minutes of the meeting held on the 4th April 2026 were **SIGNED** by the Chair, as a true record of the meeting.

6. TO REVIEW TERMS OF REFERENCE FOR THIS COMMITTEE

Cllr. M. White proposed that the Resilience Committee withdraw the planning application to fit Solar Panels to the roof of the main hall, and follow the recommendations from Historic England. This was seconded by Cllr. J. Cousins and R**ESOLVED** with one against, and one abstention.

7. TO RECEIVE AND CONSIDER A COMMITTEE BUDGET REPORT AND MAKE ANY ASSOCIATED DECISIONS REGARDING ANY EXPENDITURE NOT OTHERWISE LISTED ON THE AGENDA

The Committee Clerk presented to the Committee a finance report with balance to date.

8. TO RECEIVE AN UPDATE ON THE PLANNING APPLICATION FOR SOLAR PANELS

G. Day (Dowlas) gave an account of the site visit to the Abbey for the Solar Panels project. The Committee discussed the likely outcome of the application, and how expensive the appeals process would be. The Committee decided to withdraw their application to fit solar panels on the roof in the sight line of the Abbey Grounds, and apply again at a later date. M. Tyler (Dowlas) explored with the Committee the following suggestion for solar panel application on the flat roof

- Build a secondary steel frame for the panels to sit on and reinforce the corners in line with the recommendation from Historic England.

Cllr. MacDougall will write to the representative for Historic England and clarify their position on the decision making process for allowing the solar panels to be fitted or not.

The Committee Clerk went through the steps in considering resubmitting a new application.

Cllr. M. White proposed that the Resilience Committee withdraw the planning application to fit Solar Panels to the roof of the main hall, and follow the recommendations from Historic England. This was seconded by Cllr. J. Cousins and **RESOLVED** with one against, and one abstention.

9. TO CONSIDER FUNDING FOR THE GLASTONBURY C0-0PERATIVE FAIR ON JUNE 23RD

The Committee considered a request from the Committee Clerk for £150 for the Co-Operative Fair Event. The Committee agreed on asking for donations for refreshments on the night.

Cllr. MacDougall proposed that the Resilience Committee pay covers £150 of the cost of the Co-Operative Fair Event on 23rd June. This was seconded by Cllr. J. Cousins and RESOLVED with one abstention.

10. TO CONSIDER A QUOTE FOR PROJECT MANAGEMENT SERVICES RELATING TO HEATING DECARBONISATION WORK

M. Tyler (Dowlas) clarified for the committee the next steps for stage one of a new planning application, and will also incorporate all of the works to date.

The Committee revisited the Greengauge report for context and reminder of costs and works to date. Dowlas can have a stage one report ready in 8 weeks' time.

Cost of **£23,450** for a wider project plan to include all works to date.

- Action Plan
- Technical Scope
- Schedule of Work
- Planning application
- Procurement

- Site Monitoring
- Handover

Cllr. J. Cousins proposed that the Resilience Committee engage the services of Dowlas to submit a quote for stage one of a planning application for energy efficiency and decarbonisation measures. This was seconded by Cllr. L. MacDougall and **RESOLVED** unanimously.

11. TO RECEIVE AN UPDATE ON EMERGENCY EQUIPMENT COSTS AND FUNDING

S. Shaffer (Projects and Events Officer) gave a power-point presentation on works to date regarding the 24/48 hour emergency plan and the purchase of emergency plan equipment, to include a fuel powered generator and starlink equipment for a wi-fi uninterruptible power signal. She is also actively looking for funding for the purchases. Cllr. Cousins advised he is in communication with Avalon Energy who have a large scale battery for emergency use to charge devices and provide electricity, and they are looking for a storage space for it. The Town Hall is a potential resilience centre. Cllr. Cousins will ask for more information and report back to the Committee. Cllr. Napper suggested contacting the Carnival Club to enquire what equipment they have and IF THEY HAVE STORAGE SPACE. Cllr. White suggested all local centres could hold a power bank to be able to charge devices, including St. John's Church and St. Edmund's Hall.

The Committee agreed that basic equipment is necessary and important for the plan to be implemented successfully. Cllr. White and S. Shaffer will liaise on best equipment to purchase.

Cllr. Smyth proposed the Resilience Committee covers the costs of the Emergency Plan equipment up to the sum of £7,000. This was seconded by Cllr. Cousins and **RESOLVED** unanimously.

12. TO RECEIVE AN UPDATE ON A LAND MANAGEMENT STRATEGY AND POTENTIAL PEAT RESTORATION PROJECT

The Committee Clerk gave an update on the grass cutting and peat wetting strategy. This will be presented at the Co-Operative Fair on the 23rd June for feedback from local residents. Cllr. Napper suggested consulting with local peat providers on their practices. Cllr. Smyth asked for a update on the weeding machine.

13. TO RECEIVE AN UPDATE ON PLANNED EVENTS.

The Committee Clerk gave an update on the Wellbeing and Wonder Event to be held on September 20th. Cllr. Smyth will facilitate an allotment stall. This will be an opportunity to extend the work of the Co-Operative Fair.

14. TO RECEIVE UPDATES ON OTHER MATTERS

There were no updates on other matters

15. DATE OF NEXT MEETING

Tuesday 1st September at 7pm.

SIGNED:	**DATE:**