



GLASTONBURY TOWN COUNCIL

Minutes of Arts, Culture and Events Committee held on 12th February 2025 at 7pm	
Councillors Present	J. Cousins, L. Lokabandhu, Z. Price, M. Oakden
Apologies	S. Madog, L. Lyte, P. Weston, G. Avalon, D. Bradley
Absent	Cllr. N. Cottle, Cllr M. Smyth, Cllr. P. Manning, Cllr. L. Osborn .
In Attendance	Scarlet B. Shaffer (Committee Clerk) Katie Armstrong (Assistant Town Clerk) A. Lidster (GIC and Tribunal Museum Manager) Nicky, Jim , John, (Greenmen group) K. Shaw, R. Branchflower, J. Shelley, J. Constable, M. Claridge, T. Brown, C. Franklin, Z. Hanley, E. Cameron, I. Zvonar, Z. Bruce, C. Franklin, L. Howe, A. Bolton, A. Apellis.
Public Participation	None

65. TO RECEIVE APOLOGIES FOR ABSENCE AND NOTE REASONS GIVEN

Apologies were received from L. Lyte (Work commitment) P. Weston (Work commitment)
D. Bradley (Diary Conflict) S. Madog (Diary conflict) G. Avalon (Work commitment)

J. Shelley and R. Branchflower left the meeting at 20.40pm

66. DECLARATIONS OF INTEREST

None

67. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 15th JANUARY 2025

The minutes of the meeting held on the 15th January 2025 were **SIGNED** by the Chair, as a true record of the meeting.

Initial:

Date:

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68. TO REVIEW THE ACTIONS OF THE LAST MEETING

Committee Clerk

- Obtain assembly information from local schools
- Invite LL/DL to V.E. Day Event 2025
- Invite local choirs to sing "Jerusalem" at Beacon lighting V.E. Day
- Send "I Vow To Thee My Country" original and revised lyrics to ACE members.
- Contact St John's Church on availability of a Vicar on 8th May

Cllr Cousins

- Drop off Commemoration Flag at the Information Centre

Cllr Lokabandhu

- Invite local interfaith leaders to participate in a Holocaust Commemoration Ceremony on 27th January 2025

Town Hall Manager – J. Boice

- To bake Ginger and Orange cakes to sample at the next ACE meeting

J. Constable

- To submit invoices from respective performers post St George's Day event 2025

69. TO CONSIDER ACE BUDGET ALLOCATION FOR 2025/2026

Committee members looked at the remit for funding regarding the ACE budget and how the funds are currently allocated. Grants are awarded to organisations within the ACE Committee and this will continue. The ACE Committee have a current Terms of Reference regarding the finance criteria for clarification. The Chair requested a full budget update for 2024/2025/2026. An item to discuss the ACE budget will be added to the March agenda. Glastonbury Pride enquired about support for marshalling costs and this will be discussed at the next meeting. M Claridge will also be approaching the council for funding assistance with printing costs for her project.

70. ROAD CLOSURE UPDATE

The Committee Clerk read out the list of organisations who have applied for a road closure. These will be double checked and the closure awarded by the end of February 2025.

71. V.E.DAY PREPARATIONS

Cllr. Price read out the official itinerary for the day and requested that people be informed they can gather at the Tor earlier in the evening to await the procession party. Glastonbury Council are currently seeking to appoint a Town Crier. The Committee Clerk will approach St John's Church Vicar to speak the original words of "I Vow To Thee My Country." at the Beacon Lighting, and approach local choirs, inviting them to lead the singing at the Beacon lighting with the standard version of "Jerusalem." An official V.E. "Ginger and Orange cake" was made by the Town Hall Manager and sampled at the meeting.

The committee would like to provide the Ginger and Orange cake on the day and also provide a traditional Victoria Sponge cake as an alternative for people with allergies/medical conditions.

Initial:

Date:

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72. BELTANE UPDATE

The Committee Clerk will attend a meeting with Somerset traffic management on Friday 14th Feb for health and safety updates. This meeting will address the possibility of having additional health and safety equipment in terms of barriers at street exits and entrances. A suggestion was to ask about crowd barrier fencing as a deterrent for terrorist activity.

The Greenmen group expressed their concerns at the Beltane route change last year of diverting to Bushy Coombe. T Brown explained the reasons behind the change, in that Glastonbury Town Council alongside the police and Somerset Traffic Management put forward a safety plan to protect the public on the A361 roundabout which was accepted and implemented. A diversion to Bove Town was suggested and rejected. Due to building alterations, the terrace at the front of the town hall is not available for use. The Committee Clerk was asked to research the cost of a mini stage to be placed on the road.

As part of the Beltane promotion, a suggestion was made to produce a leaflet for distribution informing people of the event. The committee Clerk advised she would not have capacity to work on the promotion side and E. Cameron agreed to produce a template leaflet to be sent to ACE members for their perusal and then to be discussed at the March meeting.

73. TO CONSIDER ACE WEBPAGE CONTENT

The Committee Clerk displayed both the ACE webpage and the Council's Information Centre page. The ACE webpage will be primarily used for agendas and minutes and news on upcoming events. The Information page will be used to promote events. The GIC and Tribunal Museum Manager advised the committee that due to time constraints and capacity, the GIC Staff would not be able to facilitate the ACE events promotions. The ACE committee recommended Councillors approach full council to request the hiring of a dedicated communications officer to deal with both the social media elements of event promotion and adding content to the webpages to inform the public. Concerns were raised of fake link pages on sites, and ACE organisations were asked to send their approved URL's /Social Media page links to the Committee Clerk to be added to the ACE webpage.

Cllr. Z. Price proposed the Arts, Culture and Events Committee recommend to full council to engage the services of a dedicated Communications Officer. This was seconded by K. Shaw and **RESOLVED** with no abstentions

74. TO CONSIDER OTHER MATTERS RELATING TO ARTS CULTURE AND EVENTS IN GLASTONBURY

T. Brown informed the committee of the St John's Church Labyrinth opening and closing dates of April 21st – 31st October and an event on Saturday 3rd May 12.30pm – Peace walk. The labyrinth worn stones are being replaced.

The Committee reaffirmed the intention to underwrite the St George's day event costs. There will be a £5 ticket charge and speakers/musicians have confirmed. The Committee Clerk was asked to arrange a meeting to have a set up and run through before the event.

Wild Moon Morris took Glastonbury spring water to a Portugal event

The Glastonbury dragons will approach Tor Leisure to assist with their event in May

The ACE sub committee’s Remembrance working group met on the 4th Feb and will produce an information booklet entitled “Glastonbury United in Remembrance”

The Mayor is holding a “Sacred Music” evening at St John’s church to raise funds for his named charity Glastonbury Mental health Network.

75. ALLOCATION OF ACTIONS FROM THE MEETING

Committee Clerk

- Contact Vicar of St John’s – request to speak lyrics for V.E day (Tor)
- Invite local choirs to sing “Jerusalem” at Beacon lighting V.E. Day
- Liaise with Knights Fish and Chip Shop on food provision for the day
- Present timetable of events for V.E day at March meeting
- Mention crowd barriers at traffic management/terrorism meeting
- Costings for mini stage for the Beltane event
- Email St George’s Day organiser – event run through date and time
- Send recommendation to engage the services of a Comms Officer to Full Council
- Invite Glastonbury FM representative to the next meeting.
- March meeting - Confirm budget balance for 2024/2025 and confirm budget amount for 2025/2026

Organisations from ACE

- Send the Committee Clerk links to official web/social media page sites to be added on the ACE council webpage.

E. Morris

- Design a leaflet with information on Beltane week 2025- for distribution

76. TO SET THE DATE OF THE NEXT MEETING

Wednesday 12th March 2025

SIGNED:	DATE:
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